

**Teversham Parish Council**  
**Minutes of a Parish Council Meeting held on Monday 3<sup>rd</sup> March 2008**  
**at Cherry Hinton Community Junior School**

Present	<b>Chairman</b>	Simon Martin	<b>Vice Chair</b>	Ian Oxford
		Caroline Hunt		Dave Kelleway
		Denise Kelleway		Michael Nicholson
		Ros Thulborn		

One member of the public attended.

**Members Declaration of Interest for items on the agenda**

*Cllr Dave Kelleway:* Prejudicial Interest item 157. Personal Interest item 169. iv. a. Teversham School and Teversham Playgroup.

*Cllr Denise Kelleway:* Prejudicial Interest item 157. Personal Interest item 169. iv. a. Teversham School and Teversham Playgroup.

*Cllr Martin:* Personal Interest item 169. iv. a. Broadway Farm Group.

**151. Open Forum**

There were no questions.

**152. Apologies**

Apologies were accepted from Nick Tucker and County Councillor Robert Turner.

**153. Minutes**

The minutes of the meeting held on 4<sup>th</sup> February 2008 were approved, subject to the following amendment. 129. line 2. 'but to the District Council' should have been 'but to the Residents'.

**154. Co-option**

Despite three enquiries, there were no applicants. It was agreed to re-advertise the three vacancies on the noticeboards.

**155. Village Hall**

The letter received from Mr A White was read by the Clerk and Councillors agreed the Clerk should write an acknowledgement. The Clerk reported that a resident had also raised objections. Cllr Hunt also commented on the increased footprint, roof height and complexity and toilet access. Councillors discussed whether to submit the plans as they are or make amendments. Changes to the planning system which come into effect from 1<sup>st</sup> April were considered to be a key issue. Cllr Dave Kelleway proposed, seconded by Cllr Martin that the plans be submitted as they were. This was carried by 5 votes to 2.

Cllr Martin agreed that he would contact Simon Ward to progress the Parish Councils application for Full Planning Permission and would hasten a bill for works to date, prior to the end of the Financial Year.

Councillors agreed that an extraordinary meeting of the Parish Council should be called once the outcome of the planning application was known. Cllr Oxford's suggestion of making this an open meeting, inviting members of the public to attend was endorsed by Councillors.

**156. South Cambridgeshire District Council  
Airey Homes, Spurgeons Close**

Councillors noted receipt of a letter from Steve Annetts, Housing Asset & Investment Manager giving details of works to be carried out by Borrás Construction, commencing on 25<sup>th</sup> February 2008. Cllr Thulborn reported that residents, local to the works had received correspondence giving information about the project.

**157. Teversham Terriers**

Cllrs Dave Kelleway and Denise Kelleway left the meeting.

Correspondence received from Trevor Ball, Secretary, Teversham Terriers was read to the meeting. The Parish Council discussed the cost implications having agreed at the February meeting to give the Terriers exclusive use of the pitch. Councillors agreed that whilst Teversham Terriers had agreed to cover the marking of the pitch, there were still financial liabilities on the Parish Council to run the pavilion. The Clerk would calculate these costs and the Parish Council should be prepared to make a decision on how much to charge the Teversham Terriers at the next meeting.

Councillors agreed that Trevor Ball could make arrangements to move the existing goal posts at the end of the season and acknowledged the Clubs success at receiving grant funding for the next three years.

Cllrs Dave Kelleway and Denise Kelleway rejoined the meeting.

**158. Footpath, High Street, Teversham**

Councillors acknowledged receipt of letter from Karen Champion at CCC confirming that the farmer had complied with the law. The Clerk would write to the residents who had raised the issue at the February meeting of the Parish Council.

**159. Pavilion**

Councillors noted that the pavilion at the recreation ground had suffered damage on Saturday 1<sup>st</sup> March. The damage had been reported to the Parish Councils insurers and the Clerk was in the process of obtaining quotations for the works. Councillors noted that there would be an excess of £125.00 to pay. The Pavilion would be cordoned off and be made out of bounds to all users until the repairs were completed. It was agreed that the hire charge would be reduced to £15.00 per hire until the works were complete.

**160. Sheppard Way/Whitgift Road Play Area**

The Clerk circulated a picture to demonstrate the problems with concrete under the grass surface. Councillors agreed that City Services should be engaged to carry out the necessary work to enable the fence to be repaired and the gate re-instated.

**161. South Cambridgeshire District Council**

Cambridge East Area Action Plan

Councillors noted receipt of notification that South Cambridgeshire District Council and Cambridge City Council had adopted the Cambridge East Area Action Plan on 21<sup>st</sup> February 2008.

**162. Lime Trees**

Anita Goddard at SCDC had confirmed that she had asked SP Landscapes to deal direct with the Parish Council to ensure the trees are replaced. Mr Cole had recently written again to hasten the works. The Clerk would hasten SP Landscapes.

**163. Cambridge City Council  
Community Development Department**

Councillors made some amendments to the details submitted by Liz Mantle. Cllr Hunt questioned why the City Council were carrying out this project. Cllr Dave Kelleway suggested that the Parish Council should write to Cambridge Horizons, Cambridge City Council and South Cambridgeshire District Council asking for consideration to be given to allocation of money under section 106 due to the impact on Teversham's facilities from the development of Cambridge East.

**164. Borley Way Path**

Councillors agreed that the works had been a success and the new path had settled well.

**165. Teversham Website**

Cllr Hunt agreed to make arrangements for the old website to be turned off. Cllr Martin encouraged Councillors to take a look at the site [www.teversham.info](http://www.teversham.info) and to pass back any feedback or items for inclusion.

**166. Report from South Cambridgeshire District Councillor Caroline Hunt**

District Councillor Hunt gave a report detailing the District Councils Budget for 2008/2009. She reported that works to repair damage behind No 33 had been carried out and works to prepare land for residents planting at Ferndale had commenced. Work on the Airey Homes at Spurgeons Close had started and that signs had been ordered for Airport Way and the road sign for Gazelle Way. District Councillor Hunt also gave Councillors details about the works that had started at Foxgloves and she had also been advised that the Parish would be contacted to co-ordinate the replacement trees on Gazelle Way direct with SP Landscapes. SCDC had also had another Corporate Government Inspection and the results are due 19<sup>th</sup> March. District Councillor Hunt also explained that a consultation was being carried out on the proposed revision of flight paths to Luton and Stansted.

**167. Report from County Councillor Robert Turner**

In County Councillor Turner's absence, Cllr Hunt read his report. It included details of the local exhibition to be held at Teversham school about the Congestion Charge consultation and a detailed report on the County Council's plans to extend the Community wing of Cherry Hinton Community Junior School to accommodate a new Children's Centre.

**168. Highways**

The Clerk reported that she felt that the current list held by the Parish Council was not up-to-date as some works had been completed. Councillors agreed that the list should be sent to Highways to be updated.

**169. Accounts**

i. **Receipts**

Councillors noted receipt of the following receipts.

Village Calendar (for Village Hall)	409.93
Teversham Football Club	54.00
<b>TOTAL</b>	<b>£463.93</b>

ii. **Payments**

Councillors authorised the following payments.

<b>Payee and Description</b>	<b>Amount £</b>
CALC – Postage Charge (5 copies of The Good Councillors Guide)	2.11
Victoire – Winter 2008 Newsletter	89.25
Cambridge Water Company	27.10
Michael Pittas – February 2008 Salary	103.46
Martin Parcell – February 2008 Salary	148.02
Nigel Duff – February 2008 Salary	105.85
Kim Quiggin – February 2008 Salary	571.76
Simon Martin – Expenses (materials for exhibition)	41.28
Trevor Ball – marking pitch for February 2008	45.00
Kim Quiggin February Expenses	32.40
<b>TOTAL</b>	<b>£1166.23</b>
** Section 137 expense	

iii. **Invoices**

Councillors noted that invoices had been raised as follows:

Teversham Football Club	54.00
Fulbourn Rovers	15.00
<b>TOTAL</b>	<b>£69.00</b>

iv. **Finance Committee Recommendations**

Copies of the report of the Finance Committee meeting held on 25<sup>th</sup> February 2008 had been circulated to Councillors prior to this meeting.

Councillors considered the recommendations made by the Finance Committee. Cllr Dave Kelleway proposed, seconded by Cllr Denise Kelleway that the Parish Council agree to all of the

recommendations made by the Finance Committee (items a – h). Each item was voted on as follows:

**a. Miscellaneous Donations Budget**

Cllr Hunt proposed, seconded by Cllr Nicholson that the Parish Council should not make a donation to Fulbourn and District Amateur Boxing Club and the proposed donation to the Broadway Farm Group should be reduced. The vote was lost by 5 votes to 2. Therefore the remainder of the donations budget would be distributed as follows:

Victim Support	£50.00
Broadway Farm Group	£150.00
Teversham Playgroup	£600.00
Parent Support Group (formally) Friends of Teversham School	£50.00
Cherry Playgroup	£300.00
War Memorials Trust	£25.00
Teversham Parent and Child Group	£100.00
Fulbourn and District amateur Boxing Club	£50.00

**b. Change of Allocation**

Councillors endorsed the Committee's recommendation to pay annual subscriptions to CPRE, Cambridgeshire ACRE and Advice for Life from the Administration budget in future years.

**c. Increase in budget**

Cllr Hunt proposed, seconded by Cllr Nicholson that the Parish Council should not increase the Miscellaneous Donations for the coming financial year from £1,500 to £2,000. The vote was lost by 5 votes to 2. It was therefore carried that the allocation for Miscellaneous Donations for 2008/2009 would be increased by £500. The extra funds would be carried forward from the current years under spend from the contingency budget heading.

**d. Lunch and Bowls Club**

Councillors unanimously endorsed the recommendation to pay for the hire of the Conservative Club for the Lunch and Bowls club for 2006/2007 and 2007/2008 from current year's contingency. It was agreed that a separate heading would be added to the coming financial year with a budget of £200.

**e. Youth Group**

Councillors unanimously agreed to forward the remaining £500 in current year's budget to the Youth Group.

**f. Baptist Chapel**

Councillors unanimously agreed to forward a payment to the Baptist Chapel to cover costs of the Parish Council's use for committee meetings. A figure of £100 was agreed to be paid from the Administration Budget.

**g. Funds**

Councillors unanimously agreed to transfer £5,000 to the Current Account from the National Savings Investment Account to cover the current year's expenditure.

**h. Appointment of Auditor**

Councillors agreed that LG Services are appointed to carry out the Internal Audit, fee £75.00. It has been noted that additional work may incur additional fees.

**i. Churchyard**

Councillors acknowledged receipt of a letter from Mr Buttress requesting a donation for the annual maintenance of the Churchyard. Councillors unanimously agreed that the £400.00 allocated for this purpose should be forwarded.

**170. Planning**

**i. Mr R W A Borley on behalf of All Saints Church, Teversham  
Change of use of land to form an extension to graveyard**

Councillors noted that the Planning Committee had carried out an inspection and had recommended approval. SCDC had also approved the plans, subject to conditions.

**171. Correspondence**

Councillors noted receipt of the following correspondence.

**i. Flight Path Association**

Notification that the AGM is to be held on 8<sup>th</sup> April 2008 at 8pm at the Chairman's house in Trumpington.

**ii. Cambridgeshire County Council – Kids aloud**

Early notification of a drama production planned, written and performed by children 5-11 from across the County at The Maltings, Ely on 7<sup>th</sup> April from 1pm – 3pm.

**iii. CALC/NCALC**

Copy of the new Parish Partnership document from NALC and ACRE.

**iv. South Cambridgeshire District Council**

a. **Getting Involved.** For all tenants and leaseholders of SCDC.

b. **Housing Futures** – Newsletter giving up to date information on progress on the possible transfer of Council homes to a new landlord.

**v. Newmarket Ramblers**

Mr Peachey has written to inform the Parish Council that the ramblers are planning to lead a walk in the Teversham area on 30<sup>th</sup> July and intend to use the recreation ground car park.

**vi. Enjoy England – Celebrate St George's Day**

Booklet giving ideas of how you might become involved in celebrating St George's Day.

**vii. Cambridgeshire County Council**

Passenger Transport in Cambridgeshire

Newsletter giving update about a review of transport services in the county, being carried out by CCC to find better ways of meeting passengers' needs.

- viii. **Cambridgeshire County Council**  
**Countryside Access Issues**  
Letter asking for posters to be displayed for Local Access Forum Annual Recruitment and information about Waymarking and Grass Cutting.
- ix. **War Memorials Trust**  
Winter 2008 Bulletin
- x. **Cope**  
March 2008 edition. Issues covered COPEing with Housing in and around Cambridge.
- xii. **South Cambridgeshire District Council**  
**Parish Tree Warden Scheme**  
Letter from Robbie Barnes, Trees and Landscape Assistant on behalf of Roz Richardson, Trees and Landscape Officer concerning possibility of re-launching the Parish Tree Warden Scheme and offer of informal training.
- xiii. **Cambridgeshire County Council**  
**Speed Limit Policy and Reviews**  
Information leaflet that gives details of the council's new speed limit policy and how they will manage requests for new speed limits or any speed limit reviews. Copy of email forwarded to those with email.
- xiv. **Ecops – Update**  
Crimes in Teversham include Stolen Motor vehicle from Lapwings Close, Burglary at Borley Brothers and Garages broken into on Whitgift Road.
- xv. **Cambridgeshire ACRE**  
Play Space – Make it fun, make it safe – Free conference to be held on 26<sup>th</sup> March 2008 at Sutton, Ely.
- xvi. **Village Hall**  
Letter received from Mr A White, concerning the use of the access road 'Clay Pit Road' running along side the site for the proposed Village Hall. This was addressed under item 155.
- xvii. **Village Hall**  
Clerk has also received a verbal complaint from a resident, who lives on the High Street, adjacent to the site concerning the increased footprint and height of the revised plans. Letter to follow. This item was also addressed under item 155.
- 172. Reports from Council Committees**
- i. **Recreation and Environment Committee** – Date of next meeting Monday 21<sup>st</sup> April 2008 at 7pm at Baptist Chapel.
- ii. **Community Care/Lifelines** – Date of next meeting Monday 21<sup>st</sup> April 2008 at 6pm at Baptist Chapel.

- iii. **Bowls and Luncheon Club** – The club are currently using the Conservative Club for weekly meetings, alternating between lunch and bowls. All going very well with continued high attendance.
- iv. **Newsletter** – the next edition is planned for April 2008. Cut off for articles 11<sup>th</sup> April 2008.
- v. **Youth Group** – No report.
- vi. **Finance Committee** – copy of the unconfirmed minutes of the meeting held on 25<sup>th</sup> February 2008 were circulated.

**173. Reports from Council Elected Representatives**

There were no reports from **Teversham School, Lady Joan Jermy Eleemosynary Charity, Airport Consultative Committee, RAVE or Cherry Hinton Community Junior School.**

**174. Other Issues**

Cllr Dave Kelleway reported as elected representative of the Standards Committee, SCDC had tried to go back to the old way of appointing representatives, rather than proper elections. After a meeting of the Standards Committee, Cllr Dave Kelleway explained that this decision had been overturned and proper elections would be held, allowing every parish to vote.

Cllr Dave Kelleway also advised the Parish Council that a group of volunteers had formed SCAT (South Cambs Against Transfer) involving Councillors, Tenants and other supporters against the District Councils proposal to possibly transfer of Council homes to a new landlord.

The meeting closed at 10pm