

Teversham Parish Council  
Minutes of a Parish Council Meeting held on Monday 2<sup>nd</sup> June 2008 at Cherry Hinton Community  
Junior School

|                |                 |                 |                   |
|----------------|-----------------|-----------------|-------------------|
| <b>Present</b> | <b>Chairman</b> | Simon Martin    | Caroline Hunt     |
|                |                 | Denise Kelleway | Michael Nicholson |
|                |                 | Nick Tucker     | Lup Yau           |

County Councillor Robert Turner and 2 parishioners attended the meeting.

**Members Declarations of Interest for Items on the agenda**

Cllr Denise Kelleway and Cllr Yau declared a Personal interest item: 243 x. Teversham School

**221. Open Forum**

There were no questions.

**222. Apologies**

Apologies were accepted from Cllrs Dave Kelleway, Oxford and Thulborn.

**223. Minutes**

The minutes of the last meeting held on 12<sup>th</sup> May 2008 were agreed, subject to the following amendments: page 1425 203. Replace 'applied' with 'agreed'. Page 1426 214. Remove 'District' Page 1430 218. vii. b. remove 'Caroline' and replace with 'no report'.

The minutes of the Annual Parish Meeting held on 19<sup>th</sup> May 2008 were agreed, subject to the following amendments: Page 1 3. i. insert 'some' Page 2 3. ii. Remove 'These' and insert 'the leaflets being drawn up at this time'.  
Page 2 4. Insert 'via WREN'.

**224. Co-option**

Mrs E Freeman attended the meeting as a member of the public and confirmed that she would like to be co-opted at the next meeting of the Parish Council in July.

**225. Village Hall**

Cllr Martin explained that there had been little progress since the last meeting. We had received confirmation that the Planning Committee at South Cambridgeshire District Council would be considering the application on 4<sup>th</sup> June 2008 and Cllr Martin confirmed that he would speak at the meeting in favour of the application.

**226. Outstanding Maintenance Issues**

The Clerk confirmed that work was progressing to obtain quotations for the works and costs would be presented at the July meeting.

**227. Youth Group Noticeboard**

Mrs Malone had confirmed that the Youth Group were happy with the proposal to allow them to install their new noticeboard behind the one at Spurgeons Close.

**228. New Street Lighting at Marshall's Close**

Cllrs noted receipt of a letter from Tony Hull at Cambridgeshire County Council. The letter outlined where the engineers felt a new lamp would be most effective. Councillors agreed that the Clerk should write to the residents of 12-18 who are in close proximity to the suggested site to ensure there were no objections to a new lamp being installed. Costs would also need to be obtained and the local Neighbourhood Watch kept informed of progress.

**229. Annual Parish Meeting**

Councillors agreed that the presentation given by the Youth Group had been excellent and well received by all who attended the meeting. It was also agreed that the Clerk should write to the Police to express the Parish Councils disappointment that no representative had been available to speak at the meeting.

**230. Boundary Review**

The questionnaires were ready for distribution. Cllr Hunt expressed her disappointment with the Chairman's email that had been circulated to members of the Parish Council and several members at SCDC. Councillors agreed that the SCDC had failed to keep everyone informed. Teversham would confirm that they would like Foxgloves to remain as part of Teversham and strongly oppose to the proposal to move it into the City.

**231. Phone Box Closures**

Councillors agreed that the Parish Council would write to oppose the closure of the phone box at Ferndale, as residents had no alternative public telephones in close proximity. However, it was agreed not to oppose the closure of the one at Fulbourn Old Drift as residents were close to a large supermarket, open 24 hours per day.

**232. South Cambridgeshire District Council/Cambridge City Council  
Consultation on the North West Cambridge Submission Draft Area Action Plan**

Councillors agreed to make no comment.

**233. South Cambridgeshire District Council  
Potential Post Office Closures**

Councillors unanimously agreed to support Fulbourn Parish Council in their bid to retain the essential and very efficient services provided by Fulbourn Post Office. It was agreed the Clerk would write to Fulbourn Parish Council.

**234. Youth Group/Website**

Cllr Martin explained that if the Youth Group could create their own website using one of the social sites such as Facebook or Myspace, a link could be established on the Teversham site. The Clerk would liaise with the Youth Group.

**235. South Cambridgeshire District Council  
CDRP (Crime and Disorder Reduction Partnership)**

Councillors noted that the planned meeting of the CDRP on 22<sup>nd</sup> July had now been changed to a Traffic and Speeding Summit. It was agreed not to reschedule the Parish Councils planned committee meetings on this date. Cllrs Martin and Nicholson expressed an interest in attending the summit.

**236. Weekly Update**

It was agreed that the Clerk would email Councillors on a Monday to keep them updated on current issues. This would be for a month or two as a trail.

**237. Clerk's Annual Appraisal**

Cllr Martin and Cllr Dave Kelleway would carry out the appraisal. Date to be fixed. Councillors unanimously agreed to pay the Clerk the first half of the annual office allowance.

**238. Report from South Cambridgeshire District Councillor Caroline Hunt**

District Councillor Hunt gave the Parish Council an update on works on the flowerbeds at Ferndale. Despite a couple of false starts, contractors had been unable to quote, as there were no maps. District Cllr Hunt had drawn a map and it is hope that costs can now be obtained by the District Council for works to be completed. Cllr Martin thanked District Cllr Hunt for sorting out the maps and progressing this ongoing issue.

**239. Report from County Councillor Robert Turner**

All of the current issues on County Cllr Turner's radar had previously been reported and he had no new issues.

**240. Highways**

Councillors noted the outstanding issues and the Clerk made arrangements to meet with Cllr Denise Kelleway to review the problems in Lady Jermy Way.

**241. Accounts**

**i. Receipts**

Councillors noted receipt of the following income.

| <b>Payment received from</b> | <b>Amount</b> | <b>Date Banked</b> |
|------------------------------|---------------|--------------------|
| Beechwood School             | 140.00        | 20/05/08           |
| EDF energy                   | 11.50         | 20/05/08           |
| Fulbourn Rovers              | 22.00         | 20/05/08           |
| Marshall Football            | 45.00         | 28/05/08           |
| <b>TOTAL INCOME</b>          | <b>218.50</b> |                    |

**ii. Payments**

Councillors authorised the following payments

| <b>Payee</b>             | <b>Amount</b> | <b>Description</b>         |
|--------------------------|---------------|----------------------------|
| Teversham Youth Group    | *1500.00      | Annual Donation            |
| SLCC Annual subscription | 102.00        | Subscription for 12 months |

|                            |                |  |
|----------------------------|----------------|--|
| Kim Quiggin Salary         | 662.36         | Includes 6 monthly Office Allowance        |
| Kim Quiggin Expenses       | 311.27         | Inc trips to auditor and new laser printer |
| Victoire Press             | 98.00          | Newsletter                                 |
| Coulson                    | 168.77         | Emergency repairs - to be claimed back     |
| Allianz – Annual Insurance | 1943.19        | Approved at the last meeting               |
| Mike Pittas                | 106.20         | May Salary                                 |
| Martin Parcell             | 151.60         | May Salary                                 |
| Nigel Duff                 | 75.80          | May Salary                                 |
| LGS Services               | 158.63         | Incs £60 charge for ‘extra’ work           |
| Zurich Insurance           | 1088.88        | Play Equipment Safety Inspections          |
| <b>TOTAL</b>               | <b>6366.70</b> |  |
| *Section 137               |                |  |

### iii. Invoices

Councillors noted that Invoices had been issued for a total of £82.00. The deposit from Fulbourn Rovers had been deducted from their final bill and a cheque issued at the May meeting had been sent to Teversham Football Club. This would be the last income from football clubs as agreements with both Fulbourn Rovers and Teversham Football Club had been terminated.

### iv. Inland Revenue

Councillors noted receipt of notification of an overpayment of £186.60 to be deducted from the next payment to HMRC in July.

### v. Letter from Internal Auditor

The letter received from LGS Services was circulated and Councillors agreed that the Clerk should research alternative arrangements for 2008/2009. The Clerk confirmed that she would embrace any training available and had contacted CALC to alert them of the requirement.

## 242.Planning

### i.S/0478/08/F – Mr & Mrs Rolfe

#### **Bungalow, adjacent to 2 Teversham High Street**

The planning committee agreed to recommend approval, however, SCDC have refused permission.

### ii.S/0660/08/F – The Firs Mobile Home Park

#### **Change of use of land for siting of mobile home.**

The planning committee agreed to meet at 4.30pm pm on Thursday 5<sup>th</sup> June 2008.

### iii.S/0411/08/F – 4 Fennec Close, Teversham

SCDC have granted permission for an extension. The Parish Council had previously also recommend approval.

**iv.S/0332/08/F – 15 Sable Close, Teversham**

SCDC have granted permission for an extension and conservatory. The Parish Council had previously recommend refusal.

**v.S/0497/08/F – 28 Sunmead Walk, Teversham**

SCDC have endorsed the Parish Councils recommendation to approve the building of a conservatory

**vi.S/0692/08/F Cambridge Toyota**

**96 Fulbourn Old Drift, Teversham**

The Parish Council recommend refusal.

**243.Correspondence**

Councillors noted receipt of the following

**i. ECOPS – Want to help make Cambridgeshire Safer?**

The authority is recruiting for four new independent members. There was no interest from the Parish Council

**ii. NATS – Proposed changes to airspace. The consultation period that was due to end on 22<sup>nd</sup> May has now been extended to 19<sup>th</sup> June 2008.**

**iii. SCDC – Draft Homelessness Strategy 2008-2013**

Cllr Martin expressed an interest in this item and would research further prior to the next meeting.

**iv. Cherry Hinton Children's Centre**

It was agreed to display the leaflets supplied in the notice boards, however there was no interest from Councillors to join the partnership board.

**v. Flight Path Association – minutes of their AGM held on 8<sup>th</sup> April 2008.**

**vi. War Memorials Trust – Spring 2008 edition of Bulletin**

**vii. SCDC – South Cambridgeshire Tenant Open events**

Posters advertising the Open events to e held on 31<sup>st</sup> May and 5<sup>th</sup> June.

**viii. SCDC – Housing Futures – copy of newsletter**

**ix. COPE**

Councillors agreed that the Parish Council should become a member (free of charge) as the publication contains many interesting articles.

**x. Teversham School**

Following receipt of a letter from S Wombwell. Foundation Governor at Teversham Primary School, requesting a donation towards buying commemorative mugs or badge for each child to mark Mr Read's retirement as Head Teacher. Councillors discussed this issue at length and following a vote it was carried 4 to 1, with 1 abstention that the Parish Council would rather

mark the occasion by planting a tree at the school in Mr Read's honour rather than give money towards a mug or badge. It was also agreed to defer the decision of who might speak at the event on 18<sup>th</sup> July until the next meeting, as several Councillors were absent.

#### **245.Reports from Council Committees**

- i. Recreation and Environment Committee** – Date of next meeting confirmed to be 7pm 22<sup>nd</sup> July 2008.
- ii. Community Care/Lifeline** – Date of next meeting confirmed to be 6pm 22<sup>nd</sup> July 2008.
- iii. Bowls and Luncheon Club** – There was no report in Cllr Thulborn's absence.
- iv. Newsletter** – Next edition due sometime towards the end of July 2008. Cut off for articles 25<sup>th</sup> July 2008.
- v. Youth Group** – Cllr Denise Kelleway reported that the group had only met a few times as the weather had been so poor. They had received a grant that they were hoping to use to go towards a trip to Legoland. The Youth Group also passed on their thanks to the Parish Council for agreeing to the installation of the new noticeboard.
- vi. Finance Committee** – next meeting is 6pm 14<sup>th</sup> July 2008

#### **245. Reports from Council Elected Representatives**

- a. Teversham School** – minutes of last meeting are available.
- b. Lady Joan Jermy Eleemosynary Charity** – There was no report.
- c. Airport Consultative Committee** – No report available for this meeting. Cllr Tucker expressed an interest of becoming the representative for Teversham Parish Council. Next meeting 12<sup>th</sup> November 2008.
- d. RAVE** – No report
- e. Cherry Hinton Community Junior School** – No report.

#### **246.Other issues**

- i.** Cllr Tucker asked if anyone had had their milk stolen, as he perceived this to be a problem and had been a victim of it.
- ii.** Cllr Denise Kelleway enquired if the Parish Council had found out who owned the land behind her garden, since the enquiry from a resident to purchase it. The Clerk confirmed that no further information was available and the potential buyer had been directed to Cambridge Housing.

The meeting closed at 9.40pm

