

Teversham Parish Council  
Minutes of a meeting held on Monday 6<sup>th</sup> October 2008  
Teversham Primary School

Present:	<b>Chairman</b>	Simon Martin	<b>Vice Chair</b>	Ian Oxford
	<b>Councillors</b>	Liz Freeman	Dave Kelleway	Denise Kelleway
		Ros Thulborn	Lup Yau	

County Councillor Robert Turner attended, along with nine members of the public until 315.

**Members Declarations of Interest for Items on the Agenda**

None declared.

**311.Open Forum**

Liz Jenkin, Headteacher, Teversham Primary School, introduced herself to the meeting. She explained that she would like to see the school at the heart of the community and it was agreed that the Parish Council would arrange a meeting with her in the near future.

Mr Arnold asked the Parish Council when the footpaths were to be re-surfaced. It was explained that a walkabout had taken place with Highways during September and several areas had been identified for urgent repair.

**312.Apologies**

Apologies were accepted from Councillors Hunt, Nicholson and Tucker.

**313.Minutes**

The Minutes of the last Parish Council meeting held on 1<sup>st</sup> September 2008 were agreed.

**314.Co-option**

No applications had been received to fill the remaining vacancy. This would be advertised in the next edition of the Teversham News and on the noticeboards.

**315.Village Hall**

The Chairman reported, outlining the events of the community meeting held on 29<sup>th</sup> September 2008. Councillors noted receipt of correspondence associated with the proposed build.

The Chairman then closed the meeting at 7.37pm to allow the public to speak.

Several parishioners spoke against the build, raising issues that had been stated at the community meeting.

The meeting re-opened at 7.55pm

Councillor Dave Kelleway proposed that the project be put on hold until after the Annual Parish Meeting. The Parish Council could then explore the possibility of using the school for community use. The vote was carried 6 for with 1 abstention.

Councillors agreed to publish this decision in the next edition of the Teversham News, and put the project back on the Parish Council agenda in June 2009. If the project did not proceed, Councillors agreed they would address how to spend the capital in the latter part of 2009.

### **316. Teversham Foxgloves – Maps**

Councillors agreed the Clerk should proceed to purchase a set of maps from the Land Registry Office.

### **317. Grass and Land Maintenance**

The Clerk reported that all issues with grass cutting at the recreation ground had been resolved.

### **318. Highways**

Councillors discussed the issue of installing additional posts on Church Road. It was agreed to pursue the costs of buying the posts independently, rather than through the County Council. It was also agreed that the Parish Council would ask if the school would be willing to make a contribution.

### **319. Installation of New Swings and Fencing at Lady Jermy Way**

Councillors acknowledged the costs presented and asked the Clerk to obtain a revised quotation to include replacing the entire fence at the play area. A request would then be submitted to Cambridge Housing Association to see if they would make a contribution.

### **320. Airey Homes Refurbishment**

Councillors noted the decision made by the District Council. No response had been received to the letter of objection sent by the Parish Council. County Councillor Robert Turner agreed he would verify the current situation with this issue as there were some contradictions in the decisions published.

### **321. South Cambridgeshire District Council/Cambridge City Council**

#### **North West Cambridge Area Action Plan – Objection Sites Consultation**

Councillors agreed to make no comment.

### **322. BT – Adoption of Telephone Kiosk**

Councillors asked the Clerk to establish how frequently the kiosk at Ferndale is used before a decision can be made.

### **323. Cambridge County Council**

#### **Mobile Library Stop**

Councillors agreed this issue should be publicised in the next edition of the Teversham News. Teversham school should also be advised of the new stop. Notices would also be placed on the noticeboards.

### **324. Cambridge County Council**

#### **Minor Highways Improvement Schemes – 2009/2010 Bids**

It was unanimously agreed to submit a bid for improvements to the roundabout at Gazelle Way/ Eland Way.

### **325.Department for Communities and Local Government**

#### **The making and enforcement of byelaws – a consultation**

Councillors agreed to write in support of the proposed new procedures.

### **326.South Cambs Crime & Disorder Reduction Partnership**

#### **Cutting Crime in your Company**

Councillors Martin and Freeman reported on the event and the workshops they had attended.

### **327.Goals and Objectives for 2009/2010**

Councillor Oxford suggested that tidying verges and additional planting might be considered. Councillor Martin suggested that several Councillors should carry out a walkabout to establish areas that would benefit from some attention – date to be agreed. **Decision required.**

### **328.Poppy Wreath**

Councillor Freeman agreed to lay the wreath on behalf of the Parish Council.

### **329.Report from South Cambridgeshire District Council**

The Clerk read from a report sent by District Councillor Hunt in her absence. Issues covered included the revised decision on the Airey Homes, confirmation about the availability of the Foxgloves maps and progression of works at Ferndale. District Councillor Hunt also thanked Councillor Dave Kelleway for suggesting digging out of new flower beds and for supplying and planting them up.

### **330.Report from County Councillor Robert Turner**

County Councillor Turner gave a report on the progress of the guided busway and Cambridgeshire Together.

### **331.Highways**

Councillors noted issues that had been identified on the walkabout with Highways. County Councillor Turner reported that he had also reported the collapsed drain at Fennec Close. Councillor Denise Kelleway reported that the works carried out on behalf of Cambridge Housing were unsatisfactory. The Clerk confirmed a letter would be sent to establish if the works were temporary as flooding had been identified in two of the underground meter boxes. She also reported that the lamp outside 14/15 Lapwings Close was still defective.

### **332.Accounts**

#### **i.Receipts**

Councillors acknowledged receipt of the following income:

<b>Payment received from</b>	<b>Amount</b>	<b>Date Banked</b>
Precept – 2 <sup>nd</sup> half	22046.50	20/09/08
<b>TOTAL INCOME</b>	<b>22046.50</b>	

#### **ii.Payments**

<b>Payee</b>	<b>Amount</b>	<b>Description</b>
Royal British Legion	100.00	Poppy Wreath
Teversham School	25.00	Mr Read's retirement
Cambridge City Council	**649.74	Lifelines
SCDC	**98.54	Lifelines
E-on	23.65	Electricity at Pavilion
N Duff – September salary	101.76	
Martin Parcell – Sept salary	127.36	Called to thank PC for pay increase

Councillors authorised the following payments:

<b>Payee</b>	<b>Amount</b>	<b>Description</b>
Mike Pittas – September salary	88.84	
Kim Quiggin – inc expenses	775.56	
N Symonds	40.00	Bus shelter cleaning
Information Commissioners Office	35.00	renewal
PAYE months 4,5 & 6		Amount to be calculated
Age Concern	3500.00	Annual contribution
Moore Stephens	470.00	
<b>TOTAL</b>	<b>6035.45</b>	<b>ex PAYE</b>
** Section 137		

### **iii.External Audit**

Councillors acknowledged that the External Audit had been completed by Moore Stephens and noted the recommendations made.

### **iv.Budget Control**

Councillors noted receipt of the budget to 30<sup>th</sup> September 2008.

### **v.Audit/Account**

Councillors noted that Mr Williamson had confirmed the current system used by the Clerk was satisfactory and he would assist the Clerk at the end of the Financial Year.

#### **vi. Advice for Life**

Councillors agreed not to renew their membership.

#### **333.Planning**

##### **i. S/1451/087/LDC Mr J Barker**

###### **Alwyns Barn, 10 Church Street, Teversham**

Certificate of lawfulness for the Proposed Erection of an Extension.

Planning committee carried out an inspection. Agreed to recommend approval.

##### **ii. S/1474/08/F Mr Rahman**

###### **Rose & Crown Pub, High Street, Teversham**

Conversion of Pub to Restaurant (Permitted Development) and Extension

Planning committee carried out an inspection. Agreed to recommend approval, but noted concern about the noise of the extraction unit.

Following this, an amendment has been added to read ‘ Conversion of Pub to Restaurant (Permitted Development) and Extension and Flue at Rear’ No additional drawings have been submitted.

##### **iii. S/1438/08/F Mrs T Lee**

###### **2 Spurgeons Close, Teversham**

Demolition of existing outbuildings & construction of new extension

Planning committee carried out an inspection. Recommended refusal as the proposed extension is overbearing and outside of the building line. Access to the rear garden is blocked and it would also set a precedent.

##### **iv. S/1501/08/F T Wakeling and L Wakeling**

###### **63 High Street, Teversham**

Shed

Planning inspection carried out 1<sup>st</sup> October. Cllr Nicholson declared a personal interest. Planning committee agreed to recommend approval.

#### **334.Correspondence**

Councillors noted receipt of the following correspondence:

##### **a. Cambridgeshire County Council**

County Councillors have started work on setting their spending priorities and budget for next year.

##### **b. South Cambridgeshire District Council - Housing Futures newsletter and DVD.**

##### **c. The Standards Board for England - Town and Parish Standard – newsletter September 2008**

##### **d. CALC – Training Courses for 2008/2009**

Paper copy of list of many interesting courses available for Clerk, Chairman and Councillors.

**e. Teversham Parent and Child Group**

Letter of thanks for the donation from the Parish Council. They have managed to buy a set of puppets and soft toys which are used as inspiration for their song time.

**f. COPE – September 2008 edition.**

**g. The Rural Housing Trust**

Letter offering to come and give Teversham PC a short presentation to hear about the work of the trust and how in partnership with Parish Councils, they help research and develop schemes of affordable local housing needs.

**h. Community Action – Autumn 2008 edition of the magazine from Cambridgeshire ACRE.**

**335. Reports from Council Committees**

Committee meeting dates were amended – please note changes below.

**i. Recreation and Environment 7pm 15<sup>th</sup> October 2008**

**ii. Community Care/Lifeline 6pm 27<sup>th</sup> October 2008**

**iii. Bowls and Luncheon Club**

Councillor Thulborn reported that the club is well attended and a Christmas meal has been booked.

**iv. Newsletter**

Councillors noted that the cut off for articles is 31<sup>st</sup> October 2008.

**v. Youth Group**

Councillor Denise Kelleway reported that the group were no longer meeting until spring. Committee members had arranged a meeting with the new Head at the school. The trip to Legoland had been a great success.

**vi. Finance Committee 7pm 27<sup>th</sup> October 2008**

**336. Reports from Council Elected Representatives**

**a.** There were no reports from Teversham School, Lady Joan Jermy Eleemosynary Charity, Airport Consultative Committee or Cherry Hinton Community Junior School.

**b. RAVE**

Councillor Dave Kelleway reported on the current position. A letter should be received, including the minutes of the last meeting. These would be reported at the next Parish Council meeting.

**337. Other Issues**

Councillor Denise Kelleway passed on minutes of the last two meetings held by Sure Start Children's Centre. She also reported that she had been informed by Cambridge Housing

Association that the land running down the side of her home was owned by SCDC. Councillor Oxford confirmed he had attended a recent meeting about the Fulbourn Community Project. The recent issues with the emptying of the dog bin on the corner of Sheppard Way was also discussed. It was agreed that the Clerk would continue to report any issues to the District Council.

The meeting closed at 9.45pm