

Teversham Parish Council
Minutes of a meeting held on Monday 30th March 2009
Teversham Primary School

Present:	Chairman	Simon Martin	Vice Chair	Ian Oxford
	Councillors	Liz Freeman	Dave Kelleway	Denise Kelleway
		Ros Thulborn	Nick Tucker	Lup Yau

District Councillor Frances Amrani attended along with one Parishioner.

Members Declarations of Interest for Items on the Agenda

Councillor Thulborn declared a Prejudicial Interest Item 482. i. Payments - Teversham Conservative Club.

Prior to commencement of the meeting proper, Stephen Hills and Anita Goddard from South Cambridgeshire District Council gave Councillors an update about landscape maintenance in the parish. It was agreed that plants had recovered well following the works carried out last spring. Mr Hills confirmed that the legal ownership had now been transferred from the developer to South Cambridgeshire District Council. Mr Hills left a copy of maps showing the grass/shrub areas covered by their maintenance contract for the whole village. Mr Hills then gave a detailed breakdown of the costs of the current contract and it was agreed that a copy would be sent to the Clerk for information. Councillors thanked both Mr Hills and Ms Goddard for attending the meeting.

463. Open Forum

There were no questions

464. Apologies

Apologies were accepted from Councillor Michael Nicholson and County Councillor Robert Turner.

465. Minutes

The Minutes of the last meeting held on 2nd March 2009 were agreed and signed by the Chairman.

466. Co-option

No applications had been received. It was agreed to re-advertise the two vacancies on the noticeboards and in the next edition of the Teversham News.

467. Phone Box

Councillors thanked Councillor Freeman for her work on this project and noted the email from British Telecom advising that the Phone Box would not be removed at this time.

468. Lifeline

Councillor Martin gave the meeting a verbal report, updating them on correspondence received from Cambridge City Council. After discussion, it was unanimously agreed that the Parish Council would pay the final bill for this lifeline for £135.30 + VAT and would give notice to terminate all of the remaining lifelines held with the City Council. In the meantime, the Clerk should investigate if the providers of lifelines would issue contracts to the individual user and bill the Parish Council. A report would be issued to the Community Care Committee to consider at their next meeting in June 2009.

469. Cambridge City Council

Consultation on the draft Old Press/Mill Lane Supplementary Planning Document

Councillors considered the documentation and agreed not to comment.

**470. Cambridge City Council/South Cambridgeshire District Council
North West Cambridge Area Action Plan**

Councillors considered the documentation and agreed not to comment.

471. South Cambridgeshire District Council

Supplementary Planning Documents Public Participation.

Councillors considered the documentation and agreed not to comment.

472. Extension to Churchyard

Councillor Freeman reported that 'Friends of the Church' had been established in order to put together a revised 'business plan' to the Diocese to allow the churchyard to be increased to meet expected population levels for the next 60 years or so. Councillors unanimously agreed to write a letter of support for the the whole of the glebe land behind the church to be used as a graveyard and memorial garden.

473. Cleaning of the War Memorial

Councillors considered the quotations received from Ivett & Reed for £872.00 and Mr Hibble for £800.00 (both excluding VAT). It was agreed that the War Memorial should be professionally cleaned and the Parish Council would apply for grants from South Cambridgeshire District Council and The War Memorials Trust to help meet the costs. This would be considered at the next Parish Council Meeting.

474. Parking Issues Sheppard Way/High Street

The Clerk confirmed that the issue had been reported to the Police. Councillors discussed other options and agreed a request should be made to Highways Safety Department for a survey of the junction to be carried out to establish any possible solutions.

475. Electricity Supply to the Pavilion

The Clerk reported that a request for a survey had been made.

476. Swings at Lady Jermy Way

Councillors noted that the junior and infant swings had been swapped around following requests from two Parishioners. Councillors also noted receipt of the quotation for £519.55 from Cambridgeshire County Council to install a double headed lamp at the park. It was agreed to proceed with this work, out of 2009/2010 budget for Lady Jermy Way.

477. New Lamp at Marshall's Close

The Clerk reported that permission had been gained from the relevant residents for edf to gain access to their property to connect the lamp to the electricity supply. However, having placed the order, Cambridgeshire County Council had now advised of a change of policy in pricing and suggested that a local contractor may be able to complete the work for a lower charge. Councillors agreed this option should be explored.

478. Land Maintenance Costs for 2009/2010

Councillors noted receipt of the quotation received from City Services for the coming year's grass cutting contract totalling £5,327.49. The Clerk explained this equated to a 3% increase. Councillors agreed to accept the contract and to put the contract out to tender in the autumn.

479. Recommendations following the Recreation and Environment Committee Meeting

Copies of the unconfirmed minutes of the meeting held on 9th March 2009 were circulated. Councillors unanimously agreed to endorse the Committee's recommendation to reduce the hire charge to Beechwood School from £20.00 to £15.00 per session.

480. Report from South Cambridgeshire District Councillor Amrani

District Councillor Amrani gave the Parish Council a detailed report on the Council's decision to approve the preferred sites, including the Ida Darwin site to meeting housing shortfalls. The Environmental Health team had agreed to meet with anyone suffering with vermin problems and she also confirmed that Under 16's and Over 60's would be able to swim free at several local pools from the beginning of April. District Councillor Amrani also reported that speed restrictions on rural roads would be reviewed in the coming year and asked if the Parish Council would write to ask for the speed limit on Airport Way to be reduced. Councillors agreed that a letter should be sent requesting the limit be reduced from 60mph to 50mph.

481. Report from County Councillor Robert Turner

There was no report from County Councillor Robert Turner in his absence.

482. Highways

Councillors noted the list of outstanding jobs and an update received from Highways. Parts of Sheppard Way had been filled and District Councillor Amrani confirmed she had been verbally advised that the bollards at Airport Way/Church Road would no longer be powered by electricity but by solar power. The Parish Council had not been advised of this development and the Clerk would investigate.

483. Accounts

i. Receipts

Councillors noted receipt of the £200.00 donation from the Save Honey Hill Committee and agreed it should be earmarked to go towards the costs associated with cleaning the War Memorial should the Parish Council decide to proceed.

ii. Payments

Councillors authorised the following payments:

Payee	Amount	Description
E-on	£252.20	Electricity supply at Pavilion
CCC - Lifeline	£153.30	Final bill for cancelled lifeline
Coulson	£155.54	Repairs to burst pipe at Pavilion
Teversham Conservative Club	*£384.00	Hire Charge for Lunch and Bowls Club
PAYE Months 10,11 & 12		
Mr N Duff		
Mr M Pittas		
Mr M Parcell		
Mrs K Quiggin		
All Saints Church		
TOTAL	£	

*Councillors noted receipt of the invoice from the Conservative Club. Previously the Lunch and Bowls Club had only used the Conservative Club fortnightly at a charge of £8.00 per month. Since the Rose and Crown closed, usage had increased to weekly, thus resulting in a charge of £16.00 per month. Councillors agreed to meet the increased charges from the budget allocated to the Lunch and Bowls club (£200.00) and the remainder from the Miscellaneous Budget.

Councillors also agreed that the cheques for the April 2009 payroll should be signed by authorised signatories on 1st May 2009 prior to the Parish Council meeting on 11th May 2009.

iii. Appointment of Internal Auditor

Councillors noted the cost of the internal audit from LGS Services would be £75.00 and that the Clerk had made arrangements to meet with Mr Williamson to assist with simplifying the end of year reporting to receipts and payments.

iv. External Audit

Councillors noted documentation received from Moore Stephens confirming Teversham Parish Council had been called for Audit 1st June 2009. The Clerk gave Councillors a timeline for preparation of the accounts in order to meet all of the legal requirements.

v. Donations

Councillors acknowledged receipt of letters thanking the Parish Council for their donation from War Memorials Trust, Teversham Playgroup, Teversham Baptist Church, Cambridge Citizens Advice Bureau and Cambridge athletic Football Club.

484. Planning

**i. S/0098/09/F Mrs Mciver 57 Caribou Way, Teversham
Two Storey Front Extension**

Application had been amended to remove the Rear Extension. Councillors noted that SCDC had granted permission for the Front Extension.

**ii. S/0265/09/F Silk 3 Limited 1 High Street, Teversham
Flue (Retrospective Application)**

Councillors agreed to recommend approval.

**iii. S/0344/09/PNT Vodafone UK Limited
Installation of 3 (12 meter high) Pole Mounted Antennas, 2 Equipment Cabinets,
Relocation of 0.3m Satellite Dish and Associated Development at Canteen
Building Cambridge Airport.**

Councillors agreed to recommend approval.

485. Correspondence

Councillors noted receipt of the following correspondence

- i. **South Cambridgeshire District Council** - Housing futures. Various copies of DVD's, Newsletters and Formal Consultation Document. Councillors commented on the huge costs that must have been associated with the issue of such high quality marketing material.
- ii. **Fieldwork** - March edition of the magazine from Campaign to Protect Rural England (CPRE)
- iii. **Dogs Trust** - Posters to display.
- iv. **Froglife** - Information on how to build a pond.
- v. **Standards Board** - Issue 4
- vi. **COPE** - March 2009 edition
- vii. **Countryside Voice** - Spring 2009 edition of the magazine from CPRE
- viii. **Community Action** - Magazine from Cambridgeshire ACRE.
- ix. **Sustainable Communities Act** - Reminder about the public meeting 2nd April 2009.
- x. **CPALC** - details of the re-scheduled Assembly meeting to be held on 16th May 2009.

486. Reports from Council Committees

i. Recreation and Environment Committee

Councillors noted receipt of the unconfirmed minutes for the meeting held on 9th March 2009. The next meeting is scheduled for 7pm on 15th June 2009.

ii. Community Care Committee

Councillors noted that the next meeting is 15th June 2009 at 6pm.

iii. Bowls and Luncheon Club

Councillor Thulborn reported that the club continues to grow and plans are being made for another sale and an outing.

iv. Newsletter

Councillors noted that the next edition of the Newsletter will be going to press on 20th April 2009 and were encouraged to submit any articles prior to this date.

v. Youth Group

There was no report.

vi. Finance Committee

Councillors noted that the next meeting is scheduled for 5pm on 20th April 2009.

487. Reports from Council Elected Representatives

There were no reports from Teversham School, Lady Joan Jermy Eleemosynary Charity, Airport Consultative Committee, RAVE or Cherry Hinton Community Junior School.

488. Other Issues

There were no other issues.

The meeting closed at 9.20pm