

Minutes of a meeting of
Teversham Parish Council on Monday 6th July 2009
at Teversham Primary School

Present	Chairman	Simon Martin	Vice Chair	Ian Oxford
	Councillors	Dave Kelleway Nick Tucker	Denise Kelleway Lup Yau	Michael Nicholson

County Councillor Nick Clarke attended and left the meeting at 9pm. District Councillor Amrani joined the meeting during the Open Forum. Two members of the public attended and left following the Open Forum.

Members Declarations of Interest for Items on the Agenda

None

554. Open Forum

Mr & Mrs Willis addressed the meeting. Mr Willis outlined the proposals made by Mr A White in his letters to fund and install a second entrance at the car park on High Street. Mrs Willis explained that the proposed second entrance could be viewed as an experiment to help relieve the traffic issues on the High Street and Clay Pits Road for a period of 12 months. Mr Willis also confirmed the generous offer to supply new signs for the car park.

Councillors joined Councillor Martin in thanking Mr & Mrs Willis along with Mr David White and Mr A White for their assistance with this matter. It was agreed that Councillors would consider the points raised during the Open Forum under agenda item 558. and a meeting would be arranged on-site to discuss the project so that works could be completed as soon as possible.

555. Apologies

Apologies were accepted from Councillors Dolan, Freeman and Thulborn.

556. Minutes

The minutes of the Parish Council meeting held on 1st June 2009 were agreed and signed by the Chairman.

557. Co-option

No applications had been received to fill the vacancy.

558. Car Park/Parking Issues in High Street

Councillors noted the work carried out by Mr D White and that Eastern Tree Surgery had completed the cutting back of the trees. The Clerk confirmed that Highways were on standby to deliver the plainings as soon as the clearance works were completed. Councillors unanimously agreed to accept the generous offer made by Mr White to install a second gate as an experiment for a period of 12 months. It was agreed to arrange a meeting on site with Mr Willis to discuss the wording of the signs and position of the gate.

559. Village Hall/Creation of Independent Committee

Councillor Dave Kelleway reported that he felt it was inappropriate to approach Dr Hunt at this time due to family circumstances. It was agreed to defer this subject until the outcome of enquires for further land had been completed.

560. Extension to Car park and Recreation Ground

Councillors noted that no response had been received in relation to the land behind the houses on the High Street. However the agent for Mr B White had been in touch with the Clerk and it was agreed that a meeting should be set to discuss the land to the left/behind the car park. A report would be given at the September meeting.

561. Highways/Resurfacing of Pavements

County Councillor Clarke confirmed that he would be happy to arrange a walkabout with the Parish Council and Highways in the next few weeks to identify any areas of concern.

562. Cambridge Housing Association

Councillors Dave Kelleway and Denise Kelleway gave a verbal report following the meeting on site. The Clerk would write to confirm the promises made and hasten action.

**563. Cambridgeshire Transport Commission
Public Hearing**

Councillor Martin gave a verbal report.

564. CPALC/South Cambs Parish Forum

Councillors noted that this meeting had been cancelled.

565. Training Workshop - SLCC - The Public Purse

The Clerk confirmed that this had been a worthwhile course and it had helped identify several areas of weakness. Work would commence immediately to rectify this.

566. Trees on Village Green

Councillors noted Eastern Tree Surgery have completed the work required on the trees on the Village Green.

The Chairman brought forward the reports from the County Councillor and District Councillor

583. Report from County Councillor Nick Clarke

County Councillor Clarke introduced himself to the meeting. He gave an outline of his commitments and how he sees his role in representing Teversham Parish at County Council. Councillors thanked him for attending the meeting and welcomed him in his new role.

582. Report from District Councillor Frances Amrani

District Councillor Amrani gave a report covering the recent extraordinary council meeting and the District Councils plans to dispose of car parks. The next council meeting is on 16th July 2009.

Councillors then returned to the agenda in the correct running order.

567. Grass Cutting

Councillor Denise Kelleway and the Clerk reported on the meeting held with Richard Cole. Costs for new planing had been received too late to present to the meeting. It was agreed to continue to monitor the grass cuts and feedback information to Richard Cole.

568. Extension to Churchyard

Councillors noted receipt of a letter from The Venerable John Beer, Archdeacon of Cambridge.

569. Archive and Document Storage

Councillors unanimously agreed to adopt the proposed Retention of Documentation policy and to put 4 off boxes of documentation into safe storage at a cost of £140.00 per annum. Councillor Yau suggested that it may be beneficial to negotiate a 5yr contract with the supplier. The Clerk would make the necessary enquires.

570. War Memorial

Councillor unanimously agreed to submit the application for a grant from War Memorials Trust to clean the village memorial only.

571. Request from Teversham Youth Group

Councillors carefully considered the request made by the Youth Group to site a 'mobile' on the car park as a temporary solution to their issues for a proper covered meeting place. Councillors agreed that whilst it was not practical to offer a site for a mobile, the planned modifications to the entrance barrier at the car park might allow access for the 'connexions' bus.

572. Cambridgeshire County Council

Councillors noted that the County Council currently have a small amount of money available to signpost new pathways which might be made available by land owners.

573. Church Road/Airport Way Junction

Councillor Martin confirmed that he would continue to pursue this issue.

574. Request under Freedom of Information

Councillors noted that Mr R Beech from Bassingbourn, had requested copies of the accounts for the past three years under the Freedom of Information Act.

575. Rural Services Network/Commission for Rural Communities

Councillors agreed to make no comment.

576. South Cambridgeshire District Council

Gypsy and Traveller DPD - Planning and New Communities Portfolio Holders Meeting 19th June 2009

Councillors noted that the consultation commences on 10th July and will be added to the September agenda. District Councillor Amrani confirmed she would forward information about an exhibition planned locally.

577. Recommendations Recreation and Environment Committee

Copies of the draft minutes of the Recreation and Environment Committee meeting held on 15th June 2009 were circulated. There were no items for discussion.

578. Recommendations Community Care Committee

Copies of the draft minutes of the Community Care Committee meeting held on 15th June 2009 were circulated. There were no items for discussion.

579. Payment of Clerk's Office Allowance

Councillors unanimously agreed to authorise the six monthly office allowance payment to the Clerk of £180.00 to be paid with her June salary.

580. Grass verge in Glenville Close

Councillor Martin and the Clerk would investigate the responsibility of hedgerow maintenance and grass cutting in Glenville Close and Borley Way. They would also establish if the County Council had adopted the roadway/pathways from the developer.

581. Clerks Annual Appraisal

Councillor Martin and Dave Kelleway agreed to carry out the Clerk's appraisal. Date to be agreed.

584. Highways

Councillors noted the following issues

Location	Issue	Responsibility	Reported	Action/Progress
43/47 High Street and 35 High Street	Footpath in very poor repair	Highways	Discussed on walkabout 15/09/08	Agreed works to be carried out. Repairs to be from 2009/2010 budget, but temporary solution has been ordered from the contractor.
Impala Drive	Sunken manhole	Highways.	Discussed on walkabout 15/09/08	South Division have passed this onto Ben Cross who is the supervisor for this area.

Accounts

585. Receipts

Councillors noted that there were no receipts.

586. Invoices Issued

Councillors noted that an invoice for £1.00 has been issued to Borley Brothers for way leave 2009.

587. Payments

Councillors agreed to authorise the following payments

Description	Amount
N Duff - June 2009 salary	63.88
M Pittas - June 2009 salary	99.52
M Parcell - June 2009 salary	127.56
K Quiggin - June 2009 salary and expenses	640.13
K Quiggin - six monthly office allowance (June 2009)	180.00
MBH Services - New Lamp at Marshall' Close	617.21
CCC - Rental of 5 Lifelines - Apr - June	477.75

Description	Amount
SCDC - 2 x Lifelines	99.58
E-ON - Electricity Supply to Pavilion - new bill due	41.38
Team Supplies - toner cartridge for Laser jet	48.13
SLCC - Training Day	109.25
Mr N Symonds - Cleaning Bus Shelters	40.00
SLCC - Charles Arnold Baker	55.60
Eastern Tree Surgery - cutting back trees at Car park & Village Green	379.50
Cherry Hinton Community Junior School - Room Hire	88.00
SCDC - 2 x Lifelines to end of financial year 2010	269.68
TOTAL EXPENDITURE to 31st July 2009	£3,067.49

588. Correspondence

Councillors noted receipt of the following correspondence.

- i. NALC - Development Briefing - Publication of Report - Local Authority Investments
- ii. CPALC - Summary of CPALC Services and Support for Member Councils
- iii. Community Action - Summer 2009 edition of magazine from Cambridgeshire ACRE
- iv. COPE - July 2009 edition
- v. Carillion WSP - A14 Junction 37 Newmarket to Junction 31 - Girton - Westbound Repair Works. Letter outlining overnight repair works between the above junctions overnight from 1st July 2009 to 5th August.
- vi. Green Vision News - Issue Two
- vii. SCDC - South Cambridgeshire District Council Housing Transfer Ballot Results of the Tenants' Ballot - 27.5% Yes, 72.6% No. The result of the ballot means that the ownership and management of our homes will stay with the Council.
- viii. CPRE - AGM will be held at 7.30pm on Thursday 9th July 2009 at Visitor Centre, Milton County Park, Milton.
- ix. NHS Litigation Authority - notification of hearing that was held on 29th June 2009.
- x. Email received from Mr Fletcher about the status of the Village Hall. A response has been sent.

Reports from Parish Council Committees

589. Finance Committee

Date of next meeting - 13th July 2009 at 6.30pm

590. Community Care/Lifeline

Date of next meeting - 6pm on 15th September 2009

591. Recreation and Environment

Date of next meeting - 7pm on 15th September 2009

592. Newsletter

Cut off for articles for the next edition is 17th July 2009.

Reports from Other Groups

593. Teversham C of E Primary School Governors

Receipt of the draft minutes of meeting held 11th May 2009 was noted. Councillor Martin had passed on his apologies for the next meeting on 6th July 2009.

594. Lady Joan Jermy Eleemosynary Charity

There was no report.

595. Airport Consultative Committee

There was no report.

596. Lunch and Bowls Club

There was no report.

597. Youth Group

Councillors acknowledged receipt of a copy of the minutes from their AGM. Brigid Malone had sent a brief report which was read out to Councillors.

598. Neighbourhood Police

Councillor Oxford reported on the last meeting held 23rd June 2009.

599. Any Other Issues

600. Councillor Denise Kelleway reported that the lights on the bollards at the pinch point on Fulbourn Road were not working.

601. Councillor Dave Kelleway explained that the Clerk had omitted to include a point raised on the minutes of the Recreation and Environment Committee minutes. Councillors should have been asked to consider the recommendation to install a second new bench at Lady Jermy Way. Councillors agreed that this should be progressed during the summer, as long as expenditure remained under £400.00. Final expenditure to be ratified at the September meeting.

602. It was agreed to send a card and flowers to Councillor Thulborn who had had a fall. It was also agreed flowers should be sent to Mrs Hunt. Both expenditure amounts would be ratified at the September meeting.

The meeting closed at 9.50pm