

**Minutes of a meeting of
Teversham Parish Council on Monday 5th October 2009
at Teversham Primary School**

Present **Vice Chair** Ian Oxford
 Councillors James Dolan Liz Freeman Dave Kelleway
 Michael Nicholson Ros Thulbourn Nick Tucker

District Councillor Amrani attended along with two members of the public.

Members Declarations of Interest for Items on the Agenda

Councillor Oxford declared a personal interest item 664.

Councillor Ian Oxford took the Chair.

649. Open Forum

Trevor Ball was invited to the meeting and gave the Parish Council an update on how the new parking arrangements were working at the Recreation Ground Car park at the weekends. Trevor confirmed that the local parents had been encouraged to park as efficiently as possible and cones had helped keep cars in order. Kick-off times would be synchronized to encourage people to arrive whilst parents waiting for the matches to commence could assist with parking. Following the complaint 27th September 2009, additional cones will be put down and it was agreed that the Parish Council would contact Mr White about adding an additional sign.

Mr Pettit complained about flooding on the footpath between Borley Way and Spurgeons Close. The Clerk confirmed that she had been advised that Borley Way has not yet been adopted by the County Council and would try to establish who is responsible.

Mr Pettit also complained that the Stagecoach bus that stops in Cherry Hinton Road has been running 5 minutes early. He has complained direct to Stagecoach and is awaiting a response. Councillor Dave Kelleway suggested that Mr Pettit keep a list of dates and times that the bus is early and the Parish Council can then send a letter of complaint.

650. Apologies

Apologies were accepted from Councillors Denise Kelleway, Martin, Yau and County Councillor Nick Clarke.

651. Minutes

The minutes of the Parish Council meeting held on 7th September 2009 were agreed and signed by the Chairman.

652. Co-option

No applications had been received to fill the vacancy.

653. Report from County Councillor Nick Clarke

In County Councillor Clarke's absence, a report was circulated.

654. Extension to Car Park and Recreation Ground

Councillors acknowledged the meeting with Mr Gilbey and Councillor Dolan confirmed that Mr Gilbey would present some proposals to the Parish Council at the November/December meeting.

655. Grass Cutting

Councillors acknowledged the meeting arranged on 14th October at 5pm with Anita Goddard and Stephen Hills at Teversham School. District Councillor Amrani confirmed that she is planning to attend.

656. SCDC - Gypsy and Traveller Development Plan Document

Issues and Option 2 - Site Options and Policies Public Participation

Councillors discussed the proposals, and agreed to respond, raising concerns about the lack of provision for additional places at local schools.

657. Glenville Close/Borley Way

Councillors acknowledged that the Clerk had established that both Glenville Close and Borley Way are still to be adopted. A survey is due to take place prior to transfer. Further enquiries will be made and the issue with the drain on the footpath between Borley Way and Glenville Close will be included.

658. Complaint

Councillors acknowledged receipt of a complaint from Mr & Mrs Willis about parking on 27th September 2009. Councillors agreed that this issue had been dealt with during the open forum. Councillor Freeman suggested that Mr & Mrs Willis be provided with a list of Councillors to call if there is a problem, rather than the Clerk. Councillors Freeman, Nicholson and Dave Kelleway put their names forward.

659. Bus Shelter Cleaning

Councillors noted receipt of a letter from Mr Symonds retiring from cleaning the Parish bus shelters. The Clerk had sent a letter thanking Mr Symonds for his services. Councillors agreed that the task of bus shelter cleaning should be offered to the litter pickers in the first instance.

660. New Bench and Double Headed Lamp at Lady Jermy Way

The new bench installation is now complete and the Clerk thanked Councillor Kelleway and his Son-in-laws for their assistance and Nigel Duff for installing the bench. It was noted that Cambridgeshire County Council have not installed the double headed lamp.

661. Supervision of Signs at Play Areas

Councillors agreed that new signs should be installed where appropriate. The Clerk would present costs and options at the next Parish Council meeting.

662. South Cambridgeshire Liaison Meeting

The meeting on 28th September 2009 was cancelled due to low attendance.

663. Cambridgeshire County Council

Community Engagement Strategy - Consultation

Councillor Oxford encouraged Councillors to visit the website and the Parish Council would consider a response at the November meeting.

664. Yellow Lines

After a lengthy discussion, it was agreed to invite Steve Thulborn to carry out a survey of Sheppard Way. Councillor Thulborn confirmed that the actions of the Police had been successful and the problems in Spurgeons Close had been eradicated. It was agreed to write to James Lynch PCSO 7350 and thank him for his assistance. Councillor Freeman expressed ongoing concerns with parking on the corner at Thulborn Close.

665. Report from South Cambridgeshire District Councillor Amrani

District Councillor Amrani reported on several issues, including a meeting she attended about sheltered housing cuts. At this meeting the Teversham Warden Scheme was used as a beacon of good practice. Other issues covered the grass maintenance issues and continued problems with the re-cycling centre at Cherry Hinton Road. District Councillor Amrani also informed Councillors that she is now on the board for Citizens Advice and plans to open a local satellite advice hub. She has also received requests to install lighting along the Airport Way cycle way and confirmed that she had been informed that the Junction at Airport Way/Church Road is under review. There was no progress on when the tree works at Sheppard Way would commence and due to cut backs, no repairs would be made to street signs in the current financial year. At the last full council meeting District Councillor Amrani had asked the District Council to consider other ways to raise revenue. It had been agreed to set up a working party to address this.

666. Highways

Councillors noted the current list.

Councillor Freeman reported that the brambles growing on the corner of Thulborn Close were now encroaching onto the footpath, forcing pedestrians onto the road.

667. Receipts

Councillors noted receipt of the following payments

Description	Amount
Second half of precept from SCDC (banked 26.09.09)	£27,000.00
Donation from Tamarind for Daffodils (banked 08.10.09)	£50.00
TOTAL	£27,050.00

668. VAT

Councillors acknowledged that the half yearly VAT claim has been submitted totalling £502.21.

669. Payments

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Councillors unanimously agreed to authorise the following payments and sign the letter received from South Cambridgeshire District Council to allow them to pay future payments direct into the Unity Current Account.

Description	Amount
N Duff - September 2009 salary	131.48
M Pittas - September 2009 salary	99.52
M Parcell - September 2009 salary	127.56
K Quiggin - September 2009 salary and expenses	708.10
Lifeline - new user - 12 months hire in advance (from July 2009)	181.48
Cambridge Water Co	11.13
e-on - Electricity at Pavilion	45.49
Supplies Team - Toner Cartridge	48.13
SCDC - Lifeline x 2 - quarterly in advance	99.58
Cambridge City Council - 5 x Lifelines quarterly in advance	477.75
Information Commissioner's Office - Annual Charge	35.00
Teversham Primary School - Hire Dec 2008 - July 2009	86.95
Safe Box - Annual Storage Charge to end Aug 2010	161.00
PAYE months 4,5 & 6	503.66
Simon Martin expenses	15.50
Royal British Legion - Poppy Wreath	100.00
TOTAL EXPENDITURE to 31st October 2009	£2,832.33

670. Silk 3 Limited, 1 High Street, Teversham

S/0420/90/F

Part Change of Use of Restaurant to Hot Food Takeaway, Erection of Fencing and Disabled Ramp (Retrospective)

Councillors Oxford, Freeman and Nicholson met on 30th September and agreed to recommend approval.

671. Mr & Mrs Rolfe - Land south of 2 High Street, Teversham

S/1282/09/F Bungalow and Garage

Councillors Oxford, Freeman and Nicholson met on 30th September and agreed to recommend approval.

672. Correspondence

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Councillors acknowledged receipt of the following correspondence.

- i. Cambridgeshire ACRE - Impact Report 2008/2009
Document reporting the activities of Cambridgeshire ACRE over the past 12 months and a copy of Community Action - Autumn 2009 edition.
- ii. SCDC - Tree Warden Scheme - meeting to be held at Cambourne on 8th October. Cllr Dave Kelleway confirmed he plans to attend on behalf of Teversham.
- iii. SCDC - Orchard Workshops - first to be held on 8th November. CPRE - Hedgerows Course - to be held on 7th and 8th November.
- iv. COPE - October 2009 edition.

673. Finance Committee

The Clerk confirmed that due to unforeseen circumstances the meeting planned for 12th October will have to be re-scheduled. The 23rd or 26th October were put forward as alternatives. Date to be agreed when Councillor Martin returns from holiday.

674. Community Care/Lifeline

The unconfirmed minutes of meeting held on 15th September were circulated. It was unanimously agreed to endorse the recommendation that the committee meet 3 times per year.

675. Recreation and Environment

The unconfirmed minutes of the meeting held on 15th September were circulated. Councillors noted that no response had been received from the police about how to tackle graffiti. Clerk to hasten response. Councillor Dave Kelleway explained that he continued to maintain the flower beds planted at the recycling area in Ferndale and asked if the Parish Council would consider funding some trellis to further enhance the area. It was agreed this would be added to the November agenda.

676. Newsletter

Councillors noted that the cut off for articles for the Autumn edition of the Teversham News is 16th October 2009.

677. Teversham C of E Primary School Governors

There was no formal report.

678. Lady Joan Jermy Eleemosynary Charity

No report.

679. Airport Consultative Committee

Although there had been no formal meeting of the Consultative Committee, several parish councillors had attended a meeting of a new pressure group to keep Marshall's in Cambridge. Councillors agreed to help publicise a walk around the perimeter of the airport on 15th November in the Newsletter.

680. Lunch and Bowls Club

Councillor Thulborn gave a brief report.

681. Youth Group

The Clerk reported on behalf of Brigid Malone. Thanks to Marshall's the Youth Group are in the process of having some t-shirts made up with their new logo. Recent activities have been a great success with several members gaining first aid certificates. There is a possibility the connexions bus could visit the village again. More information to follow.

682. Neighbourhood Police

Councillor Dolan gave a verbal report.

683. Items to Report

Councillor Thulborn reported that the wires are hanging out of the give way sign at the pinch point on Cherry Hinton Road

The meeting closed at 9.20pm