

**Teversham Parish Council**  
Minutes of a Parish Council Meeting held  
Monday 29th March 2010, held at Teversham Primary School

**Present:**     **Vice Chair**   Ian Oxford  
                  **Councillors** Liz Freeman             Dave Kelleway             Denise Kelleway  
                                  Michael Nicholson     Ros Thulborn             Lup Yau

One member of the public attended.

**Declarations of Interest**

Councillor Michael Nicholson declared a Prejudicial interest item 894.

**872. Open Forum**

The Parishioner thanked the Parish Council for planting the various clusters of daffodils around the village. However, in his opinion they should have been planted in a random manner rather than in solid blocks. Councillors explained that they are planted in clusters to assist with ease of planting (keeping the cost down) and grass cutting.

**873. Apologies**

Apologies were accepted from Councillors Martin, Dolan and Tucker. South Cambridgeshire District Councillor Amrani also sent apologies. County Councillor Clarke did not attend.

**874. Minutes**

The minutes of the meeting held 1st March 2010 were agreed and signed by the Vice Chairman.

**875. Co-option**

To date, no applications have been received.

**876. Report from County Councillor Nick Clarke**

The Clerk read from an email sent by Councillor Clarke explaining how the repair of potholes is prioritised within the county.

**877. Report from South Cambridgeshire District Councillor Amrani**

District Councillor Amrani forwarded a report to be read in her absence.

**878. Responsibility of Hedge Maintenance in Pembroke Way**

Councillors noted that the Clerk has spoken with residents and arranged for the hedge to be cut back 'sympathetically'. There will be no additional costs.

**879. Allocation of Miscellaneous Donations Budget ye 31.03.10**

The Clerk explained that a request from Victim Support had been missed when the Council agreed the allocation of donations at the March meeting. Councillors acknowledged that there is £125 remaining under the Miscellaneous Donations Budget heading and in 2008/2009 £50 had been awarded to Victim Support. Councillor Dave Kelleway proposed that £50 should be awarded and Councillors unanimously agreed.

**880. Appointment of Internal Auditor**

Councillors noted the arrangements for both the Internal Audit and External Audits for year end 31st March 2010.

**881. Litter Picker Vacancy**

Councillors noted that Mr Duff ceases his employment at the end of March 2010. Mr Pittas is covering his responsibilities until a replacement has been employed. Councillors unanimously agreed to give Mr Duff a voucher for a meal for two to the value of £50. The Clerk will arrange for this to be executed. Councillors also agreed that Councillors Martin (in his absence) and Oxford would sit on the interview panel for Mr Duff's replacement, along with the Clerk.

**882. Complaint from Resident of Dolphin Close**

Councillors noted the receipt of the complaint (against South Cambridgeshire District Council) and steps taken by Councillor Amrani to resolve the issue.

**883. CPRE - Litter Pick**

Councillors discussed the offer made by Campaign to Protect Rural England and agreed that if a 'village' litter pick were to take place, it would need plenty of volunteers and someone to organise it. It was therefore agreed to include an article in the Spring edition of the Teversham News to ask for volunteers.

**884. Cambridgeshire County Council****Consultation on Cambridgeshire's Third Local Transport Plan**

Councillor Oxford agreed to respond on behalf of the Parish Council.

**885. Clerks Training - Working with Your Council - Be CiCLA ready - 2 day Course**

Councillors unanimously agreed to fund the course at a cost of £160.00. Councillor Dave Kelleway thanked the Clerk for work.

**886. Letter of Complaint - Footpath at Borley Way**

Following receipt of a letter of complaint, signed by 16 parishioners, Councillors discussed the problem at length. Councillor Thulborn explained that the 'field' had always flooded, prior to the installation of the park and it was agreed that simply changing the surface of the pathway would not solve the problem. The Parish Council will try and collect photographic evidence of the problem after heavy rain and enquires will be made to find out what the options are to improve the problem.

**887. Ground Maintenance**

Councillors agreed that it is too late to go out to tender for the coming year (2010/2011) and to accept the quotation from City Services for £5,487.35. The tender process for 2011/2012 will commence in September 2010. Councillor Yau agreed to provide the Clerk with a letter to send to City Services detailing liquidated damage as the Parish Council wish to ensure that the contract runs smoothly and the same problems experienced last year are not repeated.

**888. Standards Committee Questionnaire**

Councillors discussed the questions carefully and agreed that the Clerk will complete the questionnaire on behalf of the Parish Council. It was also agreed to ask if the responses received from other parishes can be shared. Councillors Dave Kelleway and Yau offered the Clerk assistance if needed.

## 889. Highways

Councillors discussed the outstanding issues and the following new ones were reported:

- Fulbourn end of traffic calming, keep left bollard has fallen down. Councillor Dave Kelleway will forward the number to the Clerk.
- New lamp has been erected on Church Road. Clerk to contact County Council to find out why.
- Following the recent incident with the telegraph pole on the village green, Councillors agreed that the Clerk should write to E-on for re-assurance that all other posts in the village are safe and details of their inspection regime.

*Please note that the numbering on the agenda was incorrect. The minutes are correct.*

## 890. Receipts

There were no receipts.

## 891. Payments

Description	Amount
Cambridge City Council - 5 Lifelines. 1 returned 10/03/10	477.75
Eon Electricity supply to pavilion	46.44
Rock Baptist Church.	125.00
Victim Support - should the Council agree to make a donation	50.00
Cambridge City Council - Ground Maintenance	6259.80
M Pittas March 2010 salary	115.00
N Duff March 2010 salary	64.00
M Parcell March 2010 salary	127.00
K Quiggin March 2010 salary and expenses	650.00
Queensbury - Gazelle Way (Impala)	182.48
Queensbury - Gazelle Way nr Airport Way	204.45
Queensbury - Gazelle Way (Fulbourn Old Drift)	364.97
Post Office Counters PAYE Mnths 10,11 & 12	tba
Teversham Conservative Club	tba
All Saints Church	tba
TOTAL Payments *estimated	8666.89

## 892. National Savings Investment Account

Councillor Thulborn and Dave Kelleway signed the letter, asking for the savings book to be 'made up'.

1. **S/0265/09/F Silk 3 Limited 1 High Street, Teversham, Cambridgeshire CB1 9AS Flue (Revised Design) (Retrospective Application)**

Councillors noted that Teversham Parish Council agreed to recommend approval as it is a retrospective application and no complaints have been received.

At 8.50pm the Chair closed the meeting to have an informal discussion about the next item. The meeting re-opened at 8.55pm.

2. **S/0280/10/LDC Certificate of lawfulness of part dwelling & double garage for existing use as a Tree Surgery Business 71b High Street, Teversham for Mr & Mrs Cole**

Planning merits of the use are not considered in such applications, but the parish council can provide any local information that will assist the planners consider the submitted evidence. Councillors agreed that a letter confirming the content of the application is correct.

3. **S/0378/10/F Extension Mr Cooke, 5 Pembroke Way, Teversham**

Application dated 22nd March 2010 (response by 12th April). The Planning Committee agreed to meet on 7th April 2010 at 10am on site.

4. **Correspondence**

Councillors noted receipt of the following correspondence

- i. COPE - March 2010 edition
- ii. Connections Bus Project - information about The Cambridgeshire Condom Card (C-Card) Scheme.
- iii. The Ring - magazine Cambridge Past, Present & Future Winter/Spring 2010
- iv. Community Action - Spring 2010 magazine
- v. South Cambridgeshire Local Strategic Partnership - Community Chest. Application form and guidance notes for the small capital grant scheme for 2010/2011.

**897. Finance Committee**

Next meeting scheduled for 20th April 2010 at 7pm.

**898. Community Care/Lifeline**

Next meeting scheduled for 6pm 24th May 2010.

**899. Recreation and Environment**

Next meeting scheduled for 7pm 24th May 2010.

**900. Newsletter**

Councillors noted that the Spring edition cut off 16th April 2010.

**901. Teversham C of E Primary School Governors**

Next meeting 29th March 2010.

**902. Lady Joan Jermy Eleemosynary Charity**

There was no report.

**903. Airport Consultative Committee**

There was no report.

**904. Lunch and Bowls Club**

Councillor Thulborn confirmed that the AGM had been held recently and all is going very well. PCSO James Lynch has visited the Club, giving out leaflets and advise.

**905. Youth Group**

The Clerk thanked Councillor Oxford for securely erasing the data on the old laptop, which has now been passed onto the Youth Group. They are delighted. The group is due to start their outdoor meetings on a Monday after Easter. The connections bus will now visit the village on a Thursday evening.

**906. Neighbourhood Police**

There was no report.

**907. Items to Report**

Councillor Dave Kelleway gave an interesting report on the recent training for Tree Wardens. He also asked if the Parish Council could pass on keys to the coaches of all Teversham Terriers teams to allow them to open the barrier to allow vans to use the car park. The Clerk confirmed this will be possible, but if keys are issued the Club must take responsibility to ensure the barrier is closed again after use. The Clerk will liaise with Trevor Ball. Finally Councillor Dave Kelleway asked if any progress has been made on the supply of grit bins. The Clerk will hasten.

The meeting closed at 9.20pm

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