

The minutes of the meeting held on 5th March 2012 were agreed and signed by the Chairman.

370. Report from PCSO John Coppard

The Clerk gave a brief verbal report received from PCSO Coppard in his absence.

371. Report from County Councillor

County Councillor Clarke gave his report at the beginning of the meeting.

372. Report from District Councillor

District Councillor Caroline Hunt expressed her thanks to Brigid Malone and all of the other members of the Teversham Youth Group. She also asked if the group could use the recreation ground for their Jubilee Tea Party and if the Parish Council Insurance would cover the event. The Clerk will contact the Parish Councils Insurers to find out if this is possible.

District Councillor Hunt also confirmed that money is still available in the SCDC Community Chest for small grants and it may well be worth applying for help towards the cost of producing the Parish Questionnaire. District Councillor Hunt also gave a brief overview of the Best Kept Garden competition and the high standard of security achieved by the District Council with their online payment system. The Chairman thanked District Councillor Hunt for her report and there were no questions.

District Councillor Hunt and Mrs Hinch then left the meeting.

373. Clerks Report

The Clerk circulated a written report. There were no questions. However, it was agreed to move the next Recreation Committee meeting from 16th April 2012 to 21st May 2012 due to the Clerks workload to complete the accounts in preparation to complete the Annual Return.

374. Proposed Village Hall/Sports Provision

It was **RESOLVED** to authorise expenditure to print the Parish Questionnaire and purchase plastic bags based on costs as follows:

Printing the Questionnaire (1500 copies)	£585.00
1500 plastic bags	£ 56.85

The questionnaires will be delivered on 13th April 2012. Councillor Martin agreed to find out how much it would cost for a professional company to deliver the questionnaires.

Action

Clerk/SM

375. Cuts to Bus Service

No further discussion necessary at this stage following meeting with County Councillor Clarke.

376. Phone Box Project

Councillors noted that the Clerk has been in touch with Borley Brothers to confirm the go ahead for the box to be moved and that Mr Willis of Teversham Engineering has been in touch with some very good ideas and generous offers of help.

377. Village Arts Project

The Clerk read from a report submitted by Councillor Amrani in her absence. Councillors acknowledged the work put in by Councillor Amrani and agreed that it would be helpful if Andy O'Hanlon's opinion on a trim trail could be sought prior to coming back to the Parish Council at their next meeting in May.

FA

378. Cambridgeshire County Council – Minor Highways Improvement Scheme Applications

Councillors noted that the Clerk has prepared and sent off further information and photographs to support the applications. The Chairman thanked her for doing this.

379. Recommendations from the Finance Committee

Councillors noted receipt of draft minutes of the Finance Committee meeting held on Monday 12th March 2012. It was **RESOLVED** to authorise the following miscellaneous donations:

Clerk

Recipient	Amount of Donation 2011/2012
Royal British Legion (payment already made)	£ 50.00
Baptist Chapel	£145.00
Riding for the Disabled (Broadway Farm)	£125.00
Little Hoppers Toddler Group	£ 60.00
Teversham Colts	£ 60.00
Victim Support	£ 60.00
TOTAL	£500.00
Cambridgeshire Police ‘Bobby Scheme’	£100.00 (not from miscellaneous donations)

380. Proposed Parking Restrictions Church Road, Teversham

It was noted that the proposed restrictions are going to cabinet on 17th April 2012 for consideration.

381. HM Queen’s Diamond Jubilee Picnic at Burghley House, Wednesday 13th June 2012

Councillors discussed the opportunity to nominate 2 people (each of whom will be able to bring a guest) from our Parish to attend the picnic. Following a vote it was **RESOLVED** to nominate Mrs B Malone and Mrs C Hinch, two people who have made a significant difference to our community. Councillors also agreed that the Parish Council will cover the cost of parking of £20 per vehicle for parking.

Clerk

382. Parking Issues High Street, Teversham

Following Mr Wakeling’s request for double yellow lines made April 2011, it was **RESOLVED** to endorse this project and for the Parish Council to make the application to see if progress can be made.

Clerk

383. Playground Equipment Refurbishment

Councillors noted that Craig Farrer has provided a comprehensive list of costs in respect of the works required at various play areas around the village. An updated copy of the Plan of Action was circulated and the Clerk confirmed she will be giving this project priority once the end of the year procedures have been completed.

Clerk

384. Foxgloves Land Maintenance (SCDC) 2012/2013

Councillors noted that South Cambridgeshire District Council have emailed detailing cuts for the coming season at Teversham Foxgloves. These are: Cut 1 – w/c 16/04, Cut 2 w/c 28/05, Cut 3 w/c09/07, Cut 4 w/c 20/08 and cut 5 01/10. The Clerk will hasten Mr Clark for the signed agreement to allow the Parish Council to carryout interim cuts if needed.

Clerk

385. Highways

The Clerk confirmed that there was no new information to report on outstanding issues. Councillor Denise Kelleway reported that contractors had been working at Lady Jermy Way during unsociable hours, causing a large amount of disruption and parking vehicles, blocking pavements. She also reported that residents were not warned in advance of the works. It was agreed to write a letter raising these issues to Cambridge Housing Society.

Councillor McIntyre reported that the dual use pathway running along Gazelle Way from Airport Way is becoming very uneven due to damage from tree roots. The Clerk will report these issues.

Clerk

Finance

386. Receipts

Councillors noted that the Parish Council have received a cheque from National Savings and Investments for £68,746.50 (banked 20th March 2012) – this means that this account is now closed. This cheque has been paid into the Unity Trust current account. It was **RESOLVED** to issue a cheque for £68,746.50 to enable a new savings account with Cambridge Building Society.

387. Payments

It was **RESOLVED** to authorise the following payments:

Description	Cheque No	Amount *Estimated
M Pittas –March 2012 salary	BACS	170.76
J Cowie –March 2012 salary	BACS	71.70
K Quiggin –March 2012 salary and expenses	BACS	880.70
M Parcell –March 2012 salary	AG301794	137.48
Bewick Bridge – room hire	AG301795	62.40
CGM – February Grass Cutting	AG301796	423.43
Borley Brothers – fencing at Ferndale	AG301797	2220.00
Craig Farrer – installing fence at Ferndale	AG301798	210.00
Conservative Club – Room Hire	AG301799	576.00
Bench for Ferndale TDP Limited	AG301800	324.98
PAYE months 10, 11 and 12	AH301801	506.04
Hope Community Church Donation	AH301802	145.00
Broadway Farm Donation	AH301803	125.00
Little Hoppers Donation	AH301804	60.00
Teversham Colts Donation	AH301805	60.00

Description	Cheque No	Amount *Estimated
Victim Support Donation	AH301806	60.00
Cambridgeshire Police - Donation	AH301807	100.00
Teversham Parish Council – Transfer to new Cambridge Building Society Account	AH301808	68746.50
CGM Invoice 2687 (Feb 2012)	AH301809	423.43

Planning

388. S/2516/11 and S/2517/11 – Two Storey side extension and alterations to single range of linked outbuildings, The Rectory, 30 Church Road, Teversham for Mr J Biggs

Councillors noted confirmation has been received that this application has been approved.

389. S/0162/12AD – Tesco Store, Yarrow Road – Erection of dry cleaning pod to the front of an existing Tesco Store and S/0356/12/FL – Erection of dry cleaning pod to the front of an existing Tesco store.

Councillors noted that the Planning Committee agreed to make no recommendation.

390. S/2336/11 – Conservatory replacing existing rear extension at 83 Fulbourn Road for Mr and Mrs Bramley.

Councillors noted that SCDC have granted permission for the above application. The Parish Council previously made no recommendation.

391. S/0266/12/FL – Material alterations and repairs Porch, Fenestration, Chimney and External Finishes 24 High Street, Teversham for Mr Long

The Planning Committee agreed to meet on site at 9.30am Friday 30th April 2012. Councillor Oxford took the paperwork.

392. Correspondence

Councillors noted receipt of the following correspondence:

- a. Cambridgeshire Local Access forum – information about meetings and litter picking along rights of way in South Cambridgeshire.
- b. Cambridgeshire ACRE – Community Action – Spring 2012 edition
- c. Anglian Water – information about drought and imminent hosepipe ban.

Reports from Parish Council Committees

393. Community Care/Lifeline Committee

Councillors noted that the date of the next meeting has been scheduled for 28th May 2012. South Cambridgeshire District Council that the weekly hire cost of a lifeline will increase to £4.18 per week

394. Recreation and Environment Committee

Councillors noted that the date of the next meeting has been scheduled for 21st May 2012 at 6.00pm.

395. Policy Review Committee

No date has been set.

396. Finance Committee

Councillor noted that the date of the next meeting has been scheduled for 23rd April 2012 at 6.00pm.

397. Newsletter

The date of the next edition to be agreed to coincide with the distribution of the Village Plan Questionnaire and advertising the Annual Parish Meeting.

Reports from Other Groups

398. Teversham C of E Primary School Governors

To receive verbal report from Councillor Martin.

399. Airport Consultative Committee

The next meeting is scheduled for May 2012.

400. Neighbourhood Police Panel

Councillor Oxford gave a verbal report following the neighbourhood police panel meeting.

401. Items to Report

Councillor Martin asked Councillor McIntyre if he would consider taking over the responsibility of the Lady Joan Jermy Charity. Councillor McIntyre agreed to look at the file. The change over of representation can be formally changed at the Annual General Meeting of the Parish Council on 14th May 2012.

The meeting closed at 9.23pm