

Teversham Parish Council
Minutes of a Parish Council meeting held on
Monday 11th June 2012 at Teversham Primary School at 7.30pm

Present: **Vice Chair** Ian Oxford
Councillors Denise Kelleway Kevin McIntyre Simon Martin Lup Yau

District Councillor Hunt attended and left after item 52. The Clerk attended and took the minutes. Mr Keith Miles from South Cambridgeshire District Council attended, along with Simon Butler-Finbow and Simon Crow until after the item about Community Provision.

In the absence of the Chairman, Vice Chair Councillor Ian Oxford took the chair.

45. Public Forum

Keith Miles explained to Councillors the options and process available to the Parish Council to take forward their plans to expand sports and community provision in the parish. The District Council are currently updating their Local Plan to 2013 and as part of this process, land owners were invited put forward sites for possible developments. Three sites were put forward in Teversham. These sites have not been recommended for consideration during the consultation period that will run from 13th July – 28th September 2012. However, should the Parish Council decide that working with the District Council's Local Plan is the best way to achieve their objectives, then the Parish Council need to comment during the consultation period to ensure the Teversham sites are included in the second consultation period planned for December 2012/January 2013. Keith explained that the District Council's plan is wide ranging, covers many different aspects and has to work within the constraints of the planning system.

The second option available to the Parish Council is to produce a community led, Neighbourhood Plan.

A short question and answer session followed.

The Chairman thanked Mr Miles for attending and he agreed to stay to answer any further questions.

There were no other items from members of the public present so the meeting proper commenced at 7.50pm.

46. Apologies

Apologies were accepted from Councillors Dave Kelleway, Michael Nicholson, Frances Amrani, Liz Freeman and James Dolan. Councillor Nick Tucker did not attend. County Councillor Nick Clarke and PCSO John Coppard also offered their apologies.

Community Provision

The Chairman then brought Item 77 forward – Community Provision.

Following the presentation from Keith Miles at the beginning of the meeting, Councillors acknowledged that early analysis of the questionnaires confirmed the need for further sports pitches and community facilities. Following a lengthy discussion, during which the meeting was suspended for a short time to allow Keith Miles and Simon Butler-Finbow to join in the discussion, it was **RESOLVED** defer the question as it stands "Do the Parish Council wish for SCDC to include the sites identified in Teversham in the SHLAA (Strategic Land and Housing Availability Assessment) with a view to the being considered by South Cambridgeshire District Council for Community Provision" to the July meeting of the Parish Council on 2nd July 2012.

Councillors thanked Keith and Simon Butler-Finbow for attending the meeting.

Keith Miles, Simon Butler-Finbow and Simon Crow then left the meeting.

47. Minutes

The minutes of the last meeting held on 14th May 2012 and the minutes of the Annual Parish Meeting held on 30th April 2012 were agreed and signed by the Chair.

48. Register of Interests

The Clerk circulated each members current copy of their Register of Interests. Councillors agreed to check and make any necessary amendments and return their copy to the Clerk.

49. Report from PCSO John Coppard

The Chairman read from a report submitted by PCSO Coppard in his absence. There were no questions.

50. Report from County Councillor

County Councillor Clarke did not submit a report in his absence.

51. Report from District Councillor

District Councillor Caroline Hunt explained that her report had focused around the issues covered by Keith Miles at the beginning of the meeting. She also encouraged members to go to the District Councils website and follow the link in support of faster broadband. District Councillor Hunt explained that she will be on holiday when the cabinet discuss the SHLAA on 28th June 2012. Councillors agreed to keep District Councillor Hunt informed of the Parish Council's decisions on the issue. There were no questions.

52. Clerks Report

The Clerk gave a brief verbal report as all current issues and progress have been recorded in minutes of Committee's or on the agenda.

53. Proposed Village Hall/Sports Provision

Councillor Martin circulated draft copies of the analysis of the questionnaires, which has proved to be quite a complex and time consuming task. Initial analysis indicates that the responses are representational and more work is needed before the final report can be circulated. Councillor Dave Kelleway has agreed to go through the written comments. Councillors thanked Councillor Martin and Sue for their hard work.

Action
Working Party
to arrange
meeting/
complete
Questionnaire
Analysis

54. Cuts to Bus Service

The Chair read from an email sent by Councillor Amrani in her absence. It was **RESOLVED** to try and establish the times and days of the revised services and put copies up in the bus shelters as there seems to be lots of confusion at the moment.

Clerk/FA

55. Renewal of Parish Council Insurance

Councillors noted that the policy with AON has been renewed with a saving of £347.24 on the initial price quoted.

<p>56. Village Arts Project In her absence, the Chairman read from a short report from Councillor Amrani confirming that she has put together a proposal and in the process of arranging a meeting with SCDC.</p>	FA
<p>57. Recommendations from the Recreation Committee Councillors noted receipt of the draft minutes of the meeting held on 21st May 2012 and endorsed the recommendations made.</p>	Clerk
<p>58. Audit Commission – Consultation on appointment of external auditor for 2012/13 and future years Councillors noted receipt of a letter from The Audit Commission informing Parish Council of the consultation on the appointment of Littlejohn LLP to audit the annual return of Teversham Parish Council for five years from 2012/2013. It was RESOLVED to make no comment.</p>	
<p>59. Proposed Parking Restrictions High Street, Teversham Following a brief report from the Clerk on the meeting with David Lines from the County Council and Mr Wakeling on 29th May 2012, it was RESOLVED to apply for Access Protection Markings across the driveways of No 63 and 65 High Street at a cost of approximately £103 + VAT for each set.</p>	Clerk
<p>60. Cambridgeshire County Council – Parish Circular – Training Opportunity Councillors Martin and Yau agreed, subject to their availability that they would be interested in attending a training event organised by the County Council on managing unauthorised encampments.</p>	SM/LY
<p>61. Internal Audit Councillors noted receipt of Mr Williamson’s his report following the Internal Audit carried out on 8th May 2012. Councillors thanked the Clerk for her work.</p>	
<p>62. Connecting Cambridgeshire http://www.connectingcambridgeshire.co.uk/ Councillors were encouraged visit this website and register interest for faster broadband speeds in Cambridgeshire. It was agreed to add a link to the Parish Council website and include details in the next edition of the Teversham News.</p>	Newsletter
<p>63. Highways Councillors noted that work has commenced on the re-surfacing of the footpaths on the High Street and confirmation has been received that urgent works will be carried out to repair the footpaths in Spurgeons Close. Councillor Oxford reported that the speed sign on High Street is broken.</p>	
Finance	
<p>64. Receipts Councillors noted receipt of payment on 22nd May 2012 – South Cambridgeshire District Council Community Chest Award £1,000.</p>	

65. Payments

Councillors authorised the following payments:

Description	Cheque No	Amount
M Pittas – May Salary (for information)	BACS	153.22
J Cowie – May Salary (for information)	BACS	70.90
K Quiggin – May Salary (for information)	BACS	755.78
M Parcell – May Salary (for information)	AH301822	137.68
AON – Insurance renewal (agreed at May meeting PAID – for information)	AH301823	1296.35
K Quiggin – Expenses for May 2012 (not paid with BACS salary)	AH301825	129.86
E-ON – Electricity at Pavilion	AH301826	30.17
MiJan – Internal Audit	AH301827	36.00
SLCC – Annual membership	AH301828	140.00
Queensbury – New Bus Shelter on Cherry Hinton Road	AH301829	5761.20
Mrs C Hinch – contribution to car park at Jubilee Picnic	AH301830	20.00
Mrs B Malone – contribution to car park at Jubilee Picnic	AH301831	20.00
CGM – Grass Cutting for May 2012	AH301832	423.43
Office Depot – Paper and printer cartridges	AH301833	132.34
Petra – reimbursement for plants as per Finance Committee	AH301834	44.80
TOTAL		£9151.73

Planning

Councillors noted:

66. S/0628/12/FL – Single Storey Rear Extension 32 Eland Way – for information

SCDC have granted permission, subject to conditions.

67. Correspondence

Councillors noted receipt of the following correspondence and were given the opportunity to look at items of interest:

- a. Each – note of thanks and copy of newsletter
- b. Cambridgeshire Police – letter explaining that restorative justice has been completed following incident at Teversham Foxgloves.
- c. Cambridgeshire ACRE – Oil Buying Scheme – details.
- d. Bewick Bridge – Letter informing the Parish Council of an increase of hire charges to £9.90 per hours from 1st April 2012.

- e. Email from Lodestar Leisure giving information about LodeStar Festival dates for 2012.
- f. Cambridgeshire County Council – Grass Cutting rights of way – asking for feedback/updates about grass cutting (public rights of way) in the village – Clerk to address.
- g. War Memorials Trust – May 2012 edition.

Reports from Parish Council Committees

68. Community Care/Lifeline Committee

Councillors noted receipt of a copy of the draft minutes following the meeting held on 28th May 2012 and the date of the next meeting has been schedule for 17th September 2012 at 6pm

69. Recreation and Environment Committee

Councillors noted receipt of a copy of the draft minutes following the meeting held on 21st May 2012 and the date of the next meeting has been scheduled for 16th July 2012 at 6pm

70. Policy Review Committee

Councillors noted the date of the next meeting has been set for 25th June 2012 at 7.30pm.

71. Finance Committee

Councillors noted the date of the next meeting has been scheduled for 25th June 2012 at 6.30pm.

72. Newsletter

Councillors noted that the cut off date for articles for the next edition of the Teversham News will be 15th July 2012.

Reports from Other Groups

73. Teversham C of E Primary School Governors

There was no report.

74. Airport Consultative Committee

Councillors noted that copies of the minutes of the last meeting are available from the Clerk.

75. Neighbourhood Police Panel

There has been no meeting.

76. Items to Report

Councillor Kelleway explained that she has received a complaint about overgrown hedges near the cycle lane at the top of Gazelle Way. Councillor Kelleway was advised that these trees/shrubs are the responsibility of the District Council and to ask the resident to contact either the District Council or District Councillor Hunt.

The meeting closed at 9.10pm

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