

Teversham Parish Council

Minutes of a meeting held Monday 5th November 2012 held at
Bewick Bridge Community Primary School at 7.30pm

Present:

Chairman	Dave Kelleway		
Councillors	Frances Amrani (until item 202)	Denise Kelleway	Simon Martin
	Kevin McIntyre	Michael Nicholson	Philip Taylor

PCSO John Coppard also attended and left after item 188.

184. Public Forum

There were no questions as there were no members of the public present at the meeting.

185. Apologies

Apologies were accepted from Councillors Freeman, Oxford and Yau. James Dolan tendered his resignation by letter to the Clerk just prior to the meeting. County Councillor Nick Clarke and District Councillor Hunt also sent their apologies.

186. Minutes

The minutes of the last meeting held on 1st October 2012 were agreed and signed by the Chairman.

187. Elect Members to Committees

Councillors noted this new standing item to enable the Council to elect new members to committees as necessary. Councillor Taylor was unanimously elected to the Policy Review Committee and Recreation Committee. Vacancies remain on the Community Care Committee and Finance Committee.

188. Report from PCSO John Coppard

PCSO John Coppard attended and gave a report about crime statistics in the Parish (now including Teversham Foxgloves for the period 1st September 2012 – present. There were no questions and the Chairman thanked PCSO Coppard for attending the meeting.

189. Report from County Councillor

County Councillor Clarke sent his apologies and there was no report in his absence.

190. Report from District Councillor

District Councillor Caroline Hunt sent her apologies and there was no report in her absence.

191. Clerks Report

The Clerk gave a brief verbal report.

192. Proposed Village Hall/Sports Provision

Councillor Dave Kelleway gave a brief overview of the last meeting of the working party on Monday 29th October 2012. Councillors were asked to endorse the following process:

- 1) To authorise the working group to discuss and develop with Landowners/agents and SCDC an outline potential development plan which would deliver significant community benefits (next working group meeting 21st November 6pm.)
- 2) If the working group believe the plan may be acceptable, to bring the potential plan to the P.C. (Dec/January) for possible approval to move to a consultation stage

- 3) Hold consultations, including advertising in our newsletter, exhibition and public meeting in Teversham School (End Jan/Feb)
- 4) Consider responses to consultation and determine whether to progress plan or not.
- 5) If decide to progress, to feed decision into SCDC's local plan review (deadline mid March)
- 6) If we miss the SCDC deadline, to decide the best way to progress.

Following a discussion it was **RESOLVED** to endorse the above process.

193. Bus Service/Fulbourn Forum

Councillor Amrani gave a verbal report following the last meeting of the Fulbourn Forum, including the proposal that Fulbourn, Teversham, Great Wilbraham, Little Wilbraham and Six Mile Bottom make a joint funding application to the wind farm fund. This would be used to subsidise the service to Newmarket. Councillor Amrani also explained that the Parish Councils may be asked to consider making a financial contribution to enable the service to continue. A lengthy discussion took place and it was **RESOLVED** to agree to endorse the decision to write to the wind farm fund, and consider the request for funding from the Parish in future.

194. Village Arts Project

Councillors noted that following last month's meeting the Clerk informed Richard Hales and Lesley Morgan of the Parish Councils decision to set aside funds to engage the services of a project manager to take the project forward. Lesley Morgan has responded and is in the process of arranging a meeting.

195. Recommendations from the Recreation and Environment Committee

Councillors noted receipt of the draft minutes of the meeting of the Recreation and Environment Committee held on 8th October 2012. Councillors also noted that the play equipment inspections have been booked and the goal post at Teversham Foxgloves has been repaired.

196. Recommendations from the Policy Review Committee

Councillors noted receipt of the draft minutes of the meeting of the Policy Review Committee held on 22nd October 2012 for your information. It was **RESOLVED** to adopt the revisions to the Terms of Reference. Councillor Dave Kelleway also gave a verbal report about the work that has been done to create a new Complaints Procedure following the adoption of the new Code of Conduct. He explained that research into the matter has raised more questions than answers and he has been liaising with the legal team at South Cambridgeshire District Council for guidance.

197. Consultation Committee – Nominations Required

Councillors Dave Kelleway, Martin, McIntyre and Taylor were unanimously elected to the Consultation Committee.

198. Cambridgeshire County Council – Consultation on the Local Enforcement Plan for Minerals and Waste Development in Cambridgeshire

Councillors noted receipt of the Consultation. It was agreed to make no comment.

199. Playgroup Grant 2012/2013

Councillors Dave Kelleway and Denise Kelleway declared an interest and left the table during this item. It was **RESOLVED** to award Teversham Playgroup a grant of £2,000.

200. Poppy Wreath

Unfortunately, no Councillors at the meeting are able to lay the wreath on 11th November on behalf of the Parish Council. The Clerk will ask absent Councillors if they are able to. If not, then the Clerk will find another appropriate representative.

201. Teversham Foxgloves – Walkabout

The Clerk gave a verbal report following the recent walkabout with PCSO John Coppard to identify and photograph some of the worst areas of overgrown shrubs and trees. It was **RESOLVED** to arrange a meeting with representatives from South Cambridgeshire District Council, County Council and Highways. Councillors Amrani, Dave Kelleway, McIntyre and Taylor expressed an interest in attending if they are available.

202. Cambridgeshire County Council - Local Highway Improvements

Councillors noted that the County Council are once again asking for bids for minor improvements from communities. It was **RESOLVED** to re-apply for the pathway from Gazelle Way – Cherry Hinton to be resurfaced. It was also agreed to try and establish what the costs of this project are and if there are any other budgets/grants available to ensure the work is carried out. Councillors also felt it would be worthwhile trying to establish why the project was rejected last time.

203. Pavilion

Councillors discussed the quotations received from two companies to remove the asbestos at the pavilion. It was agreed to proceed with the quotation from Alliance Asbestos Services for £4,177.

204. Double Yellow Lines Church Road/Parking Issues in the High Street

Councillors noted that the Clerk has hastened David Lines as we have not heard when the works will be carried out.

205. Highways

Councillors noted that Street lighting issues were reported to the County Council following the last meeting. To date, no response has been received. Clerk has hastened a response and also sent details to South Cambridgeshire District Council.

Two bollards have now been knocked down along Church Road – these have been reported to Highways and Keith Fauch has ordered replacements.

Finance

206. VAT

Councillors noted that the Claim for Refund by Local Authorities has been submitted for the period 1st April 2012 – 30th September 2012 totalling £1,954.59.

207. Receipts

Councillors noted receipt of payments from

Cambridgeshire County Council 12-003	£595.51
Cambridgeshire County Council 12-005	£595.51
Beechwood School 12-004	£210.00

A refund of £100.32 (Banked 06.11.12) has been received from South Cambridgeshire District Council in respect of a returned lifeline.

208. Payments

It was RESOLVED to authorise the following payments:

Description	Cheque No	Amount
M Pittas – October Salary	BACS	153.02
J Cowie – October Salary	BACS	70.90
K Quiggin – October Salary	BACS	1099.65
M Parcell – October Salary	AI301861	137.68
Madingley Mulch (chased for copy of invoice)	AI301862	53.50
Victoire Press – Autumn Newsletter	AI301863	100.00
On-line Playground – for Lady Jermy Way/Goal Post	AI301864	530.40
Office Depot – paper and cartridges	AI301865	183.70
Craig Farrer – Maintenance work to recreation equipment	AI301866	1218.80
CGM – monthly bill and extra cut at recreation ground	AI301867	573.43
Teversham Playgroup – Grant 2012/2013	AI301868	2000.00
Greenbarnes Limited – new noticeboard	AI301869	1467.33
TOTAL		7588.41

Planning

209. S/1875/12/FL Extension 1 Spurgeons Close, Teversham for Mr David Masters

The Planning Committee agreed to make no recommendation. South Cambridgeshire District Council have granted permission.

210. S/1802/12/FL Single Storey side and rear extension to dwelling. Replacement of septic tank for Mrs Janet Willis, 27 High Street, Teversham

The Planning Committee met on 3rd October 2012 and agreed to make no recommendation.

Councillors noted that two applications have been received and a Planning Committee meeting has been scheduled for Tuesday 13th November 2012 at 9.30am.

211. Correspondence

Councillors noted receipt of the following correspondence

- a. Community Action

Reports from Parish Council Committees

212. Community Care/Lifeline Committee

Councillors noted receipt of the draft minutes of the meeting held Monday 24th September 2012 and receipt of a cheque from Marshalls for the scheme. A letter of thanks will be sent, and an article included in the next edition of the Teversham News. The date of the next meeting has been schedule for 28th January 2013 at 6pm.

213. Recreation and Environment Committee

Councillors noted that the date of the next meeting has been scheduled for 12th November 2012 at 6.30pm

214. Policy Review Committee

Councillors noted receipt of the draft minutes of the meeting circulated and discuss under item 89. The date of the next meeting will be arranged following receipt of guidance from South Cambridgeshire District Council.

215. Finance Committee

Councillors noted receipt of the minutes of the meeting circulated and discussed under item 90. The date of the next meeting has been set for 19th November 2012 at 6.00pm.

216. Newsletter

Councillors noted that the cut-off date for articles for the next edition of the Teversham News will be early January 2013.

Reports from Other Groups

217. Teversham C of E Primary School Governors

There was no report.

218. Airport Consultative Committee

There was no report.

219. Neighbourhood Police Panel

Councillors noted that posters have been received advertising the next Panel meeting to be held on 11th December 2012 at 7.45pm at The Fulbourn Centre, Home End, Fulbourn.

220. Meeting Dates for 2013

It was **RESOLVED** to set the dates for 2013 as follows:

Meeting	Date	Venue
January 2013	7th January 2013	Cherry Hinton
February 2013	4th February 2013	Teversham
March 2013	4th March 2013	Cherry Hinton
April 2013	25th March 2013	Teversham
May 2013 – Inc AGM	6th May 2013	Cherry Hinton
Annual Parish Meeting	13th May 2013	Teversham
June 2013	3rd June 2013	Cherry Hinton
July 2013	1st July 2013	Teversham
August 2013		No meeting
September 2013	2nd September 2013	Cherry Hinton
October 2013	7th October 2013	Teversham
November 2013	4th November 2013	Cherry Hinton
December 2013	2nd December 2013	Teversham

221. Items to Report

There were no other items.

The meeting closed at 9.47pm