

Teversham Parish Council  
Minutes of a Parish Council Meeting  
Held at Teversham Primary School on Monday 3<sup>rd</sup> December 2012 at 7.30pm

<b>Present:</b>	<b>Chairman</b>	Dave Kelleway	<b>Vice Chairman</b>	Ian Oxford
	<b>Councillors</b>	Frances Amrani	Denise Kelleway*	Kevin McIntyre*
		Michael Nicholson	Philip Taylor	Lup Yau

\*from 7.35pm

Mr Jonathan Barker and Mrs Emma Fletcher from Marshall of Cambridge also attended until 8.30pm. District Councillor Hunt attended until after item 230.

**222. Public Forum**

Mr Jonathan Barker, Managing Director, Marshall of Cambridge, along with his colleague Mrs Emma Fletcher gave Councillors and full briefing about the planned development north of Newmarket Road. A lengthy discussion took place, with many questions being answered by Mr Barker and Mrs Fletcher. It was noted that the site is smaller than that indicated in the report in the local paper, and that it is all in Fen Ditton Parish. Councillors thanked Mr Barker and Mrs Fletcher for attending the meeting and agreed that representatives from the Parish Council will endeavour to attend the workshops planned for 14<sup>th</sup>, 15<sup>th</sup> and 16<sup>th</sup> January 2013.

**223. Apologies**

Apologies were accepted from Councillors Freeman and Martin. Apologies were also received from County Councillor Clarke and PCSO John Coppard.

**224. Minutes**

The minutes of the last meeting held on 5<sup>th</sup> November 2012 were agreed and signed by the Chairman.

**225. Vacancy**

Councillors noted that Mr Dolan resigned from the Parish Council on 5<sup>th</sup> November 2012. The Clerk has advised the Monitoring Officer and notices will be posted on all of the parish noticeboards advising that a by election will be held if at least 10 parishioners write to the Monitoring Officer within 14 days. If a bye election is not called, the Council will be able to co-opt a new member at their meeting on 7<sup>th</sup> January 2013.

**226. Elect Members to Committees**

Councillor Taylor was unanimously elected to the Finance Committee and Councillor Oxford to the Consultation Committee. Vacancies remain on the Community Care Committee.

**227. Report from PCSO John Coppard**

The Clerk read from a report submitted by PCSO Coppard in his absence. There were no questions.

**228. Report from County Councillor**

There was no report.

**229. Report from District Councillor**

District Councillor Caroline Hunt gave an interesting report about the new Youth Council and their plans, along with information about recycling and the opening of the new MBT (mechanical biological treatment) plant. District Councillor Hunt also confirmed that the contact centre has moved back to Cambourne and is now open Monday to Friday, and it has also been agreed to renovate the Council Chamber with a view to hiring it out for corporate use.

There were no questions. The Chairman thanked District Councillor Hunt for her work.

**230. Clerks Report**

The Clerk gave a verbal report covering several issues not on the agenda. There were no questions.

**231. Proposed Village Hall/Sports Provision**

Councillor Dave Kelleway gave a verbal update. Simon Butler-Finbow has carried out some rough costings and it would seem that the preferred site would not release enough money or land to achieve the ultimate goals. Meetings with the land owners are on-going and timescales to get any plans worked into the South Cambridgeshire District Councils long-term plan are tight. A further update will be given at the next Parish Council meeting to enable a public exhibition to be staged early 2013.

**232. Bus Service/Fulbourn Forum**

There was no further information to report.

**233. Village Arts Project**

Councillor Amrani confirmed that a meeting has been scheduled for 18<sup>th</sup> December 2012 at 10am at Sawston Village College.

**234. Recommendations from the Finance Committee**

Councillors noted receipt of the draft minutes of the meeting of the Finance Committee on Monday 19<sup>th</sup> November 2012. Councillors also noted that the Finance Committee endorse the Recreation Committee's recommendations to proceed with the replacement of safety surfacing and a motion to adopt the proposed budget and precept will be put to the council formally at the January 2013 meeting.

**235. Recommendations from the Recreation and Environment Committee**

Councillors noted receipt of the draft minutes of the meeting held on Monday 12<sup>th</sup> November 2012. It was **RESOLVED** to proceed with the quotation from Fresh Air Fitness for £7,170. This is to install six pieces of equipment, adjacent to the existing play area, subject to permission from South Cambridgeshire District Council.

It was also **RESOLVED** to endorse the recommendation to proceed with the replacement of the safety surfacing at Borley Way, Lady Jermy Way and Teversham Foxgloves.

**236. Asbestos Removal/Refurbishment of Pavilion – for information**

Councillors noted that the work to remove the asbestos has been put back until March 2013 to allow for a change in the weather. It was noted that volunteers have come forward to re-fit the pavilion once the asbestos has been removed and have given us a materials list totalling £1,400 + VAT with labour being offered free of charge.

**237. Marshalls Press Release – Development Land North of Newmarket Road**

Councillors acknowledged receipt of a copy of a press release issued by Marshalls. Councillors are keen to attend the design workshops planned 14<sup>th</sup>, 15<sup>th</sup> and 16<sup>th</sup> January 2013. The Clerk will circulate the timetable as soon as it is available to enable Councillors to establish if they are able to attend.

**238. Christmas Cards**

It was **RESOLVED** to send Christmas cards to those that assist the Parish Council, to be signed by the Chairman and Clerk.

**239. Cambridgeshire Fire and Rescue Service Consultation**

Councillors noted receipt of the consultation on further collaboration, up to a full merger, between Cambridgeshire and Suffolk fire and rescue services is currently taking place. It was **RESOLVED** not to formally comment, but to publish details of the consultation in the next edition of the Teversham News. Councillors also asked for the link to be published in the Minutes - <http://www.cambsfire.gov.uk/6667.php> to enable parishioners to comment.

**240. Highways**

Councillors noted that street lighting issues were reported to the County Council following the last meeting. To date, no response has been received. Clerk has hastened a response and also sent details to South Cambridgeshire District Council. This has been chased again (27.11.12).

Councillors discussed the two suggestions for additional lamps. One at the bus stop outside the Nisa Store on Airport Way and one at the bottom end of Spurgeons Close near the alley that leads to Borley Way. It was **RESOLVED** to ask the Clerk to investigate solutions/costs.

It was noted that the two bollards along Church Road have been replaced by Highways.

**Finance**

**241. VAT**

Councillors noted receipt of VAT refund of £1,954.59 for the period 01.04.12 – 30.09.12 received via BACS 19<sup>th</sup> November 2012.

**242. Receipts**

Teversham Colts have not yet paid invoice 12-002. This has been hastened.

**243. Payments**

It was **RESOLVED** to authorise the following payments:

Description	Cheque No	Amount
M Pittas – November Salary	<b>BACS</b>	153.22
J Cowie – November Salary	<b>BACS</b>	70.70
K Quiggin – November Salary	<b>BACS</b>	999.42
M Parcell – November Salary	AI301871	137.68
CGM – monthly bill for grass cutting	AI301872	423.43
Clerks and Council Direct – 11 subscribers at £12 each	AI301873	£132.00

Description	Cheque No	Amount
E-on – electricity at the Pavilion	AI301874	£22.86
Craig Farrer – erection of new noticeboard	AI301875	125.00
TOTAL		<b>2064.31</b>

## Planning

### 244. **S/1802/12/FL Single Storey side and rear extension to dwelling. Replacement of septic tank for Mrs Janet Willis, 27 High Street, Teversham**

Councillors noted that the Planning Committee met on 3<sup>rd</sup> October 2012 and agreed to make no recommendation. 20<sup>th</sup> November 2012 – Discharge of Conditions.

### 245. **S/1999/12/FL Single Storey rear extension, 1 Caribou Way, Cambridge Mr & Mrs Quilente**

Noted receipt of corrected drawings.

### 246. **S/2209/12/FL Building to house a swimming pool, 23 Lady Jermy Way for Mr & Mrs Gower**

The Planning Committee met 13<sup>th</sup> November 2012 and agreed to make no recommendation.

### 247. **S/2030/12/LD Single Storey rear extension 65 Tamarin Gardens, Mr A Galaczi**

The Planning Committee met 13<sup>th</sup> November 2012 and agreed to make no recommendation, but noted the poor quality of the application (no clear drawings).

### 248. **Correspondence**

Please note receipt of the following correspondence and remember you are welcome to see anything that is of interest to you.

- a. **Wilbraham River Protection Society** – notification of AGM 29<sup>th</sup> November 2012.
- b. **War Memorials Trust** – November 2012 edition.
- c. **Each** – fundraising pack.
- d. **Michael Williamson** – letter of appointment. As agreed at the Parish Councils AGM May 2012, the Clerk has signed and returned the letter of appointment, engaging Mr Williamsons services to carry out the Internal Audit for Teversham Parish Council for the year 2012/2013 (financial year end 31.03.13).
- e. **Cambridgeshire County Council** – notification of energy charges for street lighting for 01.04.11 – 31.03.12 £195.57. We have also been advised that it is anticipated that there will be a 12% increase for 2012/2013 (£220).

## Reports from Parish Council Committees

### 249. **Community Care/Lifeline Committee**

The date of the next meeting has been schedule for 28<sup>th</sup> January 2013 at 6pm.

### 250. **Recreation and Environment Committee**

The date of the next meeting has been scheduled for 6.45pm Monday 28<sup>th</sup> January 2012.

### 251. **Policy Review Committee**

The date of the next meeting has been set for to be agreed.

**252. Finance Committee**

The date of the next meeting has been set for Monday 18<sup>th</sup> February 2013 at 6pm.

**253. Newsletter**

The cut off date for articles for the next edition of the Teversham News will be early January 2012.

**Reports from Other Groups**

**254. Teversham C of E Primary School Governors**

No report.

**255. Airport Consultative Committee**

Councillor Amrani gave a verbal report.

**256. Neighbourhood Police Panel**

Posters have been received advertising the next Panel meeting to be held on 11<sup>th</sup> December 2012 at 7.45pm at The Fulbourn Centre, Home End, Fulbourn.

**257. Items to Report**

Members congratulated Councillor McIntyre and his wife on the arrival of their daughter.

The meeting closed at 9.30pm

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