

## Teversham Parish Council

### Minutes of a Parish Council Meeting

Held at Bewick Bridge Community Primary School on Monday 4<sup>th</sup> March 2013 at 7.30pm

<b>Present:</b>	<b>Chairman</b>	Dave Kelleway	<b>Vice Chairman</b>	Ian Oxford
	<b>Councillors</b>	Frances Amrani	Denise Kelleway	Kevin McIntyre
		Simon Martin	Philip Taylor	Lup Yau

District Councillor Hunt attended until after item 339. Mr Moss remained for the duration of the meeting. The Clerk attended and took the minutes.

Prior to commencement of the Parish Council Meeting at 7.30pm, Mr Campbell, Managing Director of Stagecoach and his colleague Mr Philip Norwell attended to discuss the bus service in Teversham with the Councillors at 7pm. Councillors were able to ask questions and Mr Campbell and Mr Norwell gave a detailed explanation of how Stagecoach currently run the No 17 Service. The Parish Council's predominant concern is that residents have no access to the hub at Fulbourn Tesco's. It was agreed that Stagecoach will look at the implications of changing the No 17 from a 2 hourly service to a 2 ½ hourly service to enable the bus to extend the service to Fulbourn Tesco's. Once the implications are known, the Parish Council will speak with the other parishes involved. The Chairman thanked Mr Campbell and Mr Norwell for attending. The meeting proper commenced at 7.50pm

#### **331. Public Forum**

There were no questions.

#### **332. Apologies**

Apologies were accepted from Councillors Freeman and Nicholson. Apologies were also received from County Councillor Nick Clarke and PCSO John Coppard.

#### **333. Minutes**

The minutes of the last meeting held on 4<sup>th</sup> February 2013 were agreed and signed by the Chairman, subject to the addition of 'been' page 1817, item 302.

#### **334. Vacancy – Co-option of New Member**

The Clerk confirmed that Mr Alistair MacInnes has registered an interest in becoming a Parish Councillor and he will attend the next meeting on 25<sup>th</sup> March 2013.

#### **335. Elect Members to Committees**

No nominations were received.

#### **336. Report from PCSO John Coppard**

The Clerk read from a report from PCSO John Coppard in his absence. It was agreed that Councillor Taylor will write an article for the Teversham News, giving details of crime statistics in the Parish and encouraging residents to join the Neighbourhood Watch scheme.

#### **337. Report from County Councillor**

There was no report.

#### **338. Report from District Councillor**

District Councillor Caroline Hunt gave a report giving information about Council Tax, Members Allowances, the success of the textile collection trial, additional services offered by the lifeline service and how assistance is available to organise a litter picking event. There were no questions and the Chairman thanked District Councillor Hunt for attending the meeting.

- 339. Clerks Report**  
The Clerk gave a verbal report (copy in file).
- 340. Proposed Village Hall/Sports Provision**  
Unfortunately none of the land owners have been in touch, so no progress has been made with this project.
- 341. Bus Service/Fulbourn Forum**  
Councillor Amrani gave a verbal report about the meeting following the meeting held on Wednesday 20<sup>th</sup> February 2013. Councillors also noted receipt of a letter from Mr Symonds about the No 17 service.
- 342. Village Arts Project**  
Councillor Amrani explained that the Indemnity form has been signed and she has hastened Lesley Morgan to sign off the proposal document to enable SCDC to release the monies.
- 343. South Cambridgeshire District Council, Local Plan Issues and Options 2 Consultation – for information only**  
Councillors noted that the comments agreed at the last meeting have been submitted and confirmation of submission has been received.
- 344. South Cambridgeshire Local Plan – Local Green Spaces**  
Councillors noted that an additional opportunity for parishes to suggest areas that should be designated as Local Green Spaces in the new Local Plan has been received. Councillors could not think of any areas to suggest that meet the criteria.
- 345. Land at Pembroke Way, Teversham, Cambridge**  
Councillors discussed the letter received from Cook & Talbot Solicitors, on behalf of the residents of No 7 Pembroke Way. It was **RESOLVED** that the Parish Council would not consider transferring ownership of the land to enable an additional entrance to be made onto Borley Way. Councillors also asked the Clerk to write to the residents to confirm that a regular maintenance contract has been agreed to ensure the shrub bed is kept under control. It was also **RESOLVED** that the Council would be willing to consider a proposal to widen the access road at their cost, with no change of ownership.
- 346. South Cambridgeshire District Council, Sustainable Parish Energy Partnership**  
Councillors Martin and Amrani gave a brief report about their experience of using the thermal imaging camera. It was agreed that it is a worthwhile exercise and the Parish Council may be able to use the camera again in the autumn.
- 347. Licence for land at Foxgloves, Teversham**  
It was **RESOLVED** to sign the agreement to enable us to install the outdoor exercise equipment at Teversham Foxgloves.
- 348. Speeding in the High Street**  
Councillor Dave Kelleway confirmed that he recently met with Mrs Norton following her complaint about speeding in the High Street. Councillors noted that a further complaint has been received regarding parking in the High Street and it was **RESOLVED** to include an article in the next edition of the Teversham News.

**349. Land Maintenance Contract for 2013/2014**

It was **RESOLVED** to accept the quotation from CGM for the grass cutting/parish hedge trimming for 2013/2014 for £4,766.04 + VAT or £397.17 + VAT per month. Councillors also asked if the Clerk could ask CGM if they would hold the price quoted for a 3 year contract.

**350. Safety Surfacing at Play Areas**

The Clerk confirmed that she has met with alternative suppliers to quote for replacement surfacing at Borley Way, Lady Jermy Way and Teversham Foxgloves. Unfortunately, the quotations were not received in time to consider at the meeting.

**351. Responsibility of Land Maintenance**

Councillors discussed the notes from the meeting. It was **RESOLVED** to ask CGM to quote for the whole of the maintenance of Teversham Foxglove (including shrubs and trees) on a regular contract. It was also agreed to ask for a quote to do a one-off cut to the worst areas identified on the walkabout in October.

**352. Work at Pavilion**

It was **RESOLVED** to accept the quotation received via Simon Crowe for the supply and installation of new ceilings and soffits at the Pavilion once the asbestos has been removed. The quote received was £1,070 + VAT.

**353. Recommendations from Finance and Audit Committee**

Councillors noted receipt of the draft copy of the minutes following the meeting of the Finance and Audit Committee on 18<sup>th</sup> February 2013. It was **RESOLVED** to endorse the recommendation to award the following donations:

Applicant	Amount recommended to be Paid 2012/2013
Baptist Chapel	£175.00 from Administration
Riding for the Disabled	£150.00
Little Hoppers	£100.00
Victim Support	£ 50.00
27 <sup>th</sup> Scout Group (Cherry Hinton)	£100.00
Magpas	£ 50.00
<b>TOTAL</b>	<b>£450.00</b>

**354. South Cambridgeshire District Council - Parish Council Liaison Meeting**

Councillors noted that the Clerk has confirmed she will attend the meeting at Cambourne on Thursday 7<sup>th</sup> March 2013 between 6.30pm – 8pm.

**355. Highway**

Councillors noted progress made with the street lighting projects.

Councillor Martin reported that a bollard has been broken outside the garage and Councillor Taylor raised an issue with the bin lorries mounting the kerb at the Mandrill Close/Antelope Way junction. The Clerk will report these issues to the relevant authorities.

## Finance

### 356. HMRC – Real time PAYE

Councillors noted that the Clerk is aware of the changes to the way HMRC require PAYE details to be reported from April 2013.

### 357. Cambridge Building Society

Councillors noted that the Annual Statement has been received. The current investment in the account is 68,746.50. Interest earned to 31<sup>st</sup> December 2012 was £910.52.

### 358. Receipts

Councillors noted that there were no receipts.

### 359. Payments

It was **RESOLVED** to authorise the following payments:

Description	Cheque No	Amount
M Pittas – February Salary	<b>BACS</b>	£162.99
J Cowie – February Salary	<b>BACS</b>	£70.90
K Quiggin – February Salary/Expenses	<b>BACS</b>	£1028.72
M Parcell – February Salary	AI301892	£137.68
Freshair Fitness – deposit for outdoor exercise equipment	AI301893	£2,151.17
Hope Community Church	AI301894	£175.00
Riding for the Disabled	AI301895	£150.00
Little Hoppers	AI301896	£150.00
Victim Support	AI301897	£50.00
27 <sup>th</sup> Scout Group (Cherry Hinton)	AI301898	£100.00
Magpas	AI301899	£50.00
Cambridge Water Co	AI301900	£18.59
CGM – monthly bill for grass cutting (February 2013)	AJ301901	£423.43
Eon – Electricity at the Pavilion (weekly readings will be taken to establish why there is such a significant increase)	AJ301902	£176.72
<b>TOTAL</b>		<b>£4845.20</b>

## Planning

**360. S/0264/13/FL 17 High Street, Teversham for Mr and Mrs Miller. Single Storey side extension & loft conversion, raising ridge height.** Dated 12<sup>th</sup> February 2013. Councillors noted that the Planning Committee meeting has been scheduled for 9.30am 12<sup>th</sup> March 2013.

**361. S/2470/12/FL Proposed dropped kerb 75, Fulbourn Road, Teversham for Mr Footman**  
Councillors noted that planning permission has been granted, dated 21<sup>st</sup> February 2013.

**362. S/2403/12/FL Two storey extension 14 Ferndale, Teversham**  
Councillors noted that the Planning Committee met on 11<sup>th</sup> December 2012 and agreed to make no recommendation. It was also noted that permission has been granted, dated 6<sup>th</sup> February 2013.

**363. S/0159/13/DC Two storey side extension, and alterations to single storey range of linked outbuildings – Discharge of Conditions on Planning Permission S/2517/11, The Rectory, 30 Church Road, Teversham for Mr Biggs.** For information only.

9.35pm

**364. Correspondence**

Councillors noted receipt of the following correspondence:

- I. War Memorials Trust – Newsletter No 56
- II. CPRE – Cambridgeshire Voice – Winter/Spring 2013
- III. South Cambridgeshire District Council – Planning Policy Update (February 2013) (copy circulated to those Councillors with email for information).

**Reports from Parish Council Committees**

**365. Community Care/Lifeline Committee**

Councillors noted that the date of the next meeting has been scheduled for 20<sup>th</sup> May 2013 at 6pm. Councillors also noted that a 20<sup>th</sup> Anniversary party has been arranged for 24<sup>th</sup> April 2013 at the Conservative Club between 2pm – 4pm. Marshalls have very generously agreed to sponsor the event. Members are welcome to attend.

**366. Recreation and Environment Committee**

Councillors noted that the date of the next meeting has been scheduled for 7.30pm 18<sup>th</sup> March 2013. Time changed from 6.30pm to 7.30pm

**367. Policy Review Committee**

The date of the next meeting has been set for to be agreed.

**368. Finance Committee**

Councillors noted receipt of a copy of the draft minutes of the meeting held on 18<sup>th</sup> February and the date of the next meeting has been set for Wednesday 24th April 2013 at 6pm. Date changed from 22<sup>nd</sup> April.

**369. Newsletter**

Councillors noted that the cut-off date for articles for the next edition of the Teversham News will be 14th April 2013.

**Reports from Other Groups**

Councillors noted:

**370. Teversham C of E Primary School Governors**

There was no report.

**371. Airport Consultative Committee**

Next meeting to be held in May 2013.

**372. Neighbourhood Police Panel**

The next meeting is scheduled for Tuesday 19<sup>th</sup> March 2013 at 7.30pm at Linton Heights Junior School.

**373. Items to Report**

Councillor Amrani asked if there has been any recent progress with the Lady Joan Jermy Eleemosynary Charity. Councillor Martin confirmed that there has not, and he will bring the file for Councillor Amrani to look at.

Councillor Denise Kelleway expressed her disappointment that although the lamps at the park in Lady Jermy Way have been fixed, the ones in the street have not. The Clerk will hasten.

Councillor Taylor asked if the Clerk had heard anything back from Bewick Bridge school about the wildlife grant (via South Cambridgeshire District Council). The Clerk confirmed no contact has been received. Councillor Taylor also reported Graffiti on the wall along the footpath from Nisa store to the play area. Councillor Oxford asked Councillor Taylor to pass on full details to himself and PCSO John Coppard, and he will bring the issue up at the next Neighbourhood Panel meeting.

The meeting closed at 9.35pm