

Minutes of a Meeting of Teversham Parish Council  
on Monday 29<sup>th</sup> April 2013 at 7.30pm at Bewick Bridge Community Junior School

<b>Present:</b>	<b>Chairman</b>	Dave Kelleway	<b>Vice Chairman</b>	Ian Oxford
	<b>Councillors</b>	Frances Amrani	Liz Freeman	Denise Kelleway
		Al MacInnes	Simon Martin	Kevin McIntyre
		Michael Nicholson	Philip Taylor	

District Councillor Hunt attended (until item 415). The Clerk attended and took the minutes.

**407. Apologies**

Apologies were accepted from Councillor Yau, PCSO John Coppard and County Councillor Clarke.

**408. Minutes**

The minutes of the last meeting held on 25<sup>th</sup> March 2013 were agreed, subject to the following amendments (initialled by the Chairman):

Page 1827, item 380 replace traffic lights with roundabout.

Page 1831, item 404 change 'verbal report following their recent Ofsted Inspection.' To 'verbal report prior to their next Ofsted Inspection'.

**409. Public Forum**

No members of the public were present.

**410. Report from PCSO John Coppard**

There was no report in PCSO Coppard's absence.

**411. Report from County Councillor**

County Councillor Clarke had circulated a report for the APM prior to the meeting.

**412. Report from District Councillor**

District Councillor Caroline Hunt raised concerns about the possibility of the Airport not being returned into the green belt, following Marshall's decision not to re-locate. A short discussion took place. Teversham Parish Council has previously raised this as an issue and strongly agree that the land should be returned to green belt. District Councillor Hunt suggested that RAVE (Residents Against Village Extinction) may need to be resurrected. Councillor Martin commented that RAVE may be able to assist with the WING project.

Councillor Amrani also asked if District Councillor Hunt could give any explanation about the LTCSS Grant received from the District Council for £4,434.00. District Councillor Hunt confirmed she will look into this.

**413. Clerks Report**

The Clerk gave a verbal report covering the re-siting of the telephone kiosk on the village green. This was executed by Borley Brothers and a letter of thanks will be sent. The refurbishment and fitting out of the kiosk will be discussed by the Recreation Committee at their next meeting 20<sup>th</sup> May 2013.

The Clerk also confirmed that the Internal Audit went very well and no points of concern were raised by the Internal Auditor. The Chairman and Councillors thanked the Clerk for her work.

**414. Proposed Village Hall/Sports Provision**

There was no report.

**415. Finance Committee Meeting**

A copy of the minutes of the last meeting of the Finance Committee meeting held 25<sup>th</sup> April 2013 will be circulated.

**416. Annual Return**

It was **RESOLVED** to agree that the Chairman and Clerk sign Section 1. Councillors answered each statement in Section 2 and it was agreed the Chairman and Clerk sign this section.

**417. Renewal of Parish Council Insurance**

Councillors noted that the Insurance renewal is due 1<sup>st</sup> June 2013 and a renewal schedule has been received from AON for £1,248.83. The Clerk asked AON to look at the policy and add new equipment purchased during 2011/2012/2013. It was **RESOLVED** to pay the additional premium of £170.78, taking the premium to £1,419.61.

**418. Policy Review Committee**

It was **RESOLVED** to set a date at the Annual Meeting when new Committee Members are known.

**419. Village Arts Project**

Councillor Amrani explained that there has been no progress.

**420. Wing Project**

Councillor Martin gave an informative report following the meeting about the WING project, explaining its focus on public art strategy. Councillor Martin also explained that there may be some potential issues with the development that will affect Teversham i.e. new supermarket, school and construction traffic movements. Councillor Martin commented that RAVE may also have a part to play in this project, working with the other parishes affected by the development, but on the whole it is encouraging that the meetings are taking place. The Chairman thanked Councillor Martin for attending the meeting.

**421. Highways**

Councillors noted that we have been advised that for future enquiries regarding local Highways matters, our contact is David Gilkes, Local Infrastructure and Streets Officer. Phone 0345 045 5212 or email [david.gilkes@cambridgeshire.gov.uk](mailto:david.gilkes@cambridgeshire.gov.uk).

The Clerk confirmed that no updates have been received concerning outstanding issues or the costs for the new street lamps. Clerk to hasten.

The Clerk also confirmed that she is currently working on the issue with the cycleway reported at the last meeting. Thanks to Councillor Denise Kelleway for sending through photographs.

It was agreed to ask the Clerk to establish when the white lines will be refreshed outside of Teversham Primary School on Church Road. Councillor MacInnes asked if the footpaths along Church Road and Fulbourn Road will be re-surfaced as they are particularly damaged. The Clerk will invite the new Highways contact to visit the village for a walkabout.

**Finance**

**422. Receipts**

Councillors noted receipt of the following:

12/04/13	SCDC – first half Precept	£34,500.00
12/04/13	SCDC – LCTSS GRANT	4,434.00
25/04/13	Teversham Youth Group	£ <u>1,244.29</u>

**TOTAL £40,178.29**

The Chairman read from a letter received from Teversham Youth Group, along with their cheque for £1,244.29. The Clerk confirmed that a letter has been sent confirming receipt of the payment.

#### 423. Payments

It was **RESOLVED** to authorise the following payments:

Description	Cheque No	Amount
M Pittas – April 2013 salary (paid 01/5/13)	<b>BACS</b>	190.42
J Cowie – April 2013 salary (paid 01/5/13)	<b>BACS</b>	69.70
K Quiggin – April 2013 salary (paid 01/5/13)	<b>BACS</b>	1052.76
M Parcell – April 2013 salary (paid 01/5/13)	AJ301912	137.68
Office Depot (printer cartridges, envelopes and paper)	AJ301913	195.12
Local Council Review – Subscription	AJ301914	16.00
CPALC – Annual Membership	AJ301915	726.41
CCC – Lifeline	AJ301916	23.89
SCDC - Lifeline	AJ301917	55.38
SCDC – Lifelines (Annual Charge)	AJ301918	221.52
Victoire Press – printing newsletter	AJ301919	108.00
AON – Insurance Renewal 2013/2014	AJ301920	1419.61
<b>TOTAL</b>		<b>4216.49</b>

#### Planning

##### 424. S/0810/13/FL Single Storey Side and Front Extension

**38 High Street, Teversham, Cambridge for Mr & Mrs Vos** Planning Inspection has been arranged for 9.30am 9<sup>th</sup> May 2013.

##### 425. Correspondence

Councillors noted receipt of the following correspondence:

- a. CPRE – How to improve travel choices where you live
- b. Scoping Option for Wing, Land North of Newmarket Road – copy of scoping report from South Cambridgeshire District Council – emailed to Councillors.

#### Reports from Parish Council Committees

##### 426. Community Care/Lifeline Committee

Councillors noted that the date of the next meeting has been scheduled for 20<sup>th</sup> May 2013 at 6pm. Councillor MacInnes explained that the Chapel will be undergoing refurbishment, so it was **RESOLVED** to book a room at Teversham Primary School.

##### 427. Recreation and Environment Committee

Councillors noted that the date of the next meeting has been scheduled for 7pm 20<sup>th</sup> May 2013. This meeting will also take place at Teversham Primary School.

**428. Policy Review Committee**

The date of the next meeting will be agreed at the Annual Meeting. The Chairman confirmed receipt of revised text affecting the Code of Conduct. This will be considered by the Policy Review Committee at their next meeting.

**429. Finance Committee**

Councillors noted that the date of the next meeting has been set for 6.30pm Wednesday 26<sup>th</sup> June 2013.

**430. Newsletter**

Councillors noted that the cut-off date for articles for the next edition of the Teversham News will be 14th July 2013.

**Reports from Other Groups**

**431. Teversham C of E Primary School Governors**

Councillor MacInnes explained that work has begun to cut back the hedges at the front of the School so the frontage can be seen, bringing the School into the community.

**432. Bewick Bridge Community Primary School Governors**

Councillor Taylor gave a brief report about preparation for Ofsted and the Schools involvement in the Marble Project. This project works with families experiencing challenges, bringing them together with external agencies within the school environment.

**433. Airport Consultative Committee**

Councillor Amrani confirmed she will be attending the next meeting 8<sup>th</sup> May 2013.

**434. Neighbourhood Police Panel**

There has been no meeting.

**435. To confirm date for Annual Meeting of Teversham Parish Council**

Councillors confirmed that the Annual Meeting will be held on Wednesday 8<sup>th</sup> May 2013 at 7pm at Teversham Primary School.

**436. Items to Report**

Councillor MacInnes asked when the swing at Borley Way will be replaced. The Clerk confirmed work will begin on play equipment repairs shortly.

Councillor McIntyre asked if the issue of buses could be added to the June agenda. The Chairman agreed.

Councillor Martin asked about land maintenance and gave a brief report following the meeting with Geoff Clark from South Cambridgeshire District Council. It was agreed to ask CGM to cut the grass at Teversham Foxgloves as soon as possible now SP Landscapes have completed the first one.

Councillor Oxford commented on the security of the telephone kiosk now it is on the village green. It was agreed to ask PCSO John Coppard for advice about smart water.

Councillor Denise Kelleway had received thanks from a parishioner about the cutting back of the verge along Cherry Hinton Road (opposite Nisa Store, between the shop and the roundabout at Gazelle Way), but there are still some bushes that need cutting back. The Clerk will investigate.

The meeting closed at 8.50pm