

Minutes of a Meeting of Teversham Parish Council
on Monday 3rd June 2013 at 7.30pm at Bewick Bridge Community Junior School

Present: **Vice Chairman** Ian Oxford
 Councillors Frances Amrani Denise Kelleway
 Al MacInnes Simon Martin Kevin McIntyre
 Michael Nicholson Lup Yau (after item 445.)

In Councillor Dave Kelleway's absence, Councillor Oxford chaired the meeting. District Councillor Hunt attended (until item 445). PCSO Coppard and PCSO Hajredini attended (after item 442 until item 444). County Councillor John Williams also attended. The Clerk attended and took the minutes.

437. Apologies

Apologies were accepted from Dave Kelleway and Liz Freeman.

438. Minutes

The minutes of the Parish Council meeting held on 29th April 2013 were agreed and signed by the Chair, along with the minutes of the Annual meeting of the Parish Council held 8th May 2013. Councillors also noted receipt of a draft copy of the minutes of the Annual Parish Meeting held 13th May 2013.

439. Public Forum

There were no members of the public present.

440. Vacancy

Councillors noted, with regret that Philip Taylor has resigned. The Clerk has informed the Monitoring Officer and notices have been posted on noticeboards giving electors the right to call a by election. As no by election has been called, it was **RESOLVED** to advertise to co-opt one member on the noticeboards and website.

441. Report from County Councillor

Councillors acknowledged receipt of a report from County Councillor Williams prior to the meeting. County Councillor Williams reported on progress about the No 16 bus route. Funding has been secured and a new timetable will run from September. County Councillor Williams also confirmed he will be attending the WING briefing on 10th June 2013 at the Guildhall. There were no questions.

442. Report from District Councillor

District Councillor Hunt gave a verbal report about recycling and Amy Cepsa's open day on 13th July. District Councillor Hunt also confirmed that the Local Development Plans will be made available at various locations to enable residents to comment, and the District Councils plan to make £1m available to bring empty homes back into use for short term accommodation.

District Councillor Hunt explained that she has received a response from Jenny Clark regarding the broken fence at Mandrill Close. It is not the responsibility of the District Council, but could be the original developer, who no longer exists. Clerk to take advice from legal officers at SCDC (copy in John Williams) to establish a procedure for dealing with this type of issue.

District Councillor Hunt thanked Councillor Oxford for reading out her report at the Annual Parish Meeting.

443. Report from PCSO John Coppard

PCSO Coppard gave a verbal report about crime statistics in the parish from 1st April to date. District Councillor Hunt raised a query about cars parking on the bend in the High Street. PCSO Coppard confirmed he will speak with the owner.

444. Clerks Report

The clerk circulated a written report (copy in file). District Councillor Hunt suggested that planning permission may be needed to site a container on the recreation ground. The Clerk confirmed she is already looking into this.

445. Proposed Village Hall/Sports Provision

No progress has been made.

446. WING Project

Councillors noted that following the presentation given at the Annual Parish Meeting by Marshalls, the Recreation Committee discussed the potential plan to re-locate some of the light industrial works from the North Works to the land at the junction Airport Way/Newmarket Road. A lengthy discussion took place and it was agreed that the Parish Council should write to Marshalls, requesting a copy of the presentation given at the annual parish meeting. Councillors also asked for the letter to express the Parish Council's concern at the proposed re-location and seek clarification of the impact of the proposed re-location on Teversham village following the meeting on 10th June 2013. County Councillor Williams suggested that Jo Mills at SCDC should be sent a copy of the letter.

Councillor Martin has kindly agreed to attend a meeting at the Guildhall on 10th June 2013.

447. Annual Return/Internal Audit

Councillors noted that Mr Williamson has submitted his report for the internal audit. There are no issues. The completed Annual Return will be posted 7th June 2013.

448. Points Raised by Mr Wilkie

Councillors noted the points raised by Mr Wilkie at the Annual Parish Meeting and the outcome of the subsequent meeting held 21st June 2013. The issue with the fence at Mandrill Close was discussed under item 442.

449. Land Maintenance at Teversham Foxgloves

Councillors noted that a further meeting has been arranged with Geoff Clark from South Cambridgeshire District Council to identify the areas of concern at Teversham Foxgloves towards the end of June.

450. Village Arts Project

Councillor Amrani explained that she has sent a draft proposal to Paula Bond and the next step is to appoint an artist. It was agreed to delegate this task to Councillors Amrani and Martin.

451. Proposed Skate Park

Councillors noted the outline plan detailed in the agenda notes, to action the first stage of the proposed skate park. To date, £20,000 has been earmarked from 2012/2013 towards a skate park.

452. Cambridgeshire County Council – Introduction of Electronic Consultation – for information

Councillors noted receipt of a letter explaining that from 1st May the County Council intend to send all planning related correspondence by email.

453. Cambridgeshire County Council – Village Grass Cutting Grant 2013/2014

It was **RESOLVED** to accept the County Councils grant for 2013/2014 of £625.29.

454. Parish Council Code of Conduct

Councillors discussed the notification from SCDC issued on 29th April, that parish councils by law are obliged to include the Seven Principles of Public Life, known as the 'Nolan Principles' and the code must be interpreted by reference to those principles. It was **RESOLVED** to delegate the Policy Review Committee to look at the revised wording and make recommendations in time for the July meeting.

455. Highways

Councillors noted that the Clerk is working on outstanding issues:

- Footpath/cycleway outside Teversham Primary School
- New streetlighting at bus stop at Nisa Store and bottom of Spurgeon's Close

Cycle Rack – Cherry Hinton Road Councillors noted that an email has been received requesting a cycle rack at the new bus stop Marshall's Close. It was **RESOLVED** to write to the Conservative Club to enquire if their racks can be used during the day by school pupils.

Traffic Improvements – Airport Way Councillors noted that an email has been received regarding the proposed traffic improvements along Airport Way. It was **RESOLVED** to invite a representative from Highways along to the July meeting of the Parish Council so the options/issues can be discussed.

Finance

456. Receipts

Councillors noted receipt of the following payment:

Dated 30/04/13 – banked 14/05/13 Electricity Wayleave 5 yrs **£11.50**

457. Payments

It was **RESOLVED** to authorise the following payments:

Description	Cheque No	Amount *Estimated
M Pittas – May 2013 Salary	BACS	£191.43 Less £37.20 = £154.23
J Cowie – April 2013 salary (paid 01/5/13)	BACS	84.03
K Quiggin – April 2013 salary (paid 01/5/13)	BACS	1059.31
M Parcell – April 2013 salary (paid 01/5/13)	AJ301921	172.10
Mr C Farrer – Invoice 309	AJ301922	145.00
EON – Electricity at Pavilion	AJ301923	39.46
SLCC – Membership	AJ301924	145.00
Mrs P Ben-Harsia	AJ301925	35.00
Age UK	AJ301926	3750.00
Camguard	AJ301927	79.20
CGM – April	AJ301928	542.20
TOTAL		£6205.53

Planning

458. S/0810/13/FL Single Storey Side and Front Extension

38 High Street, Teversham, Cambridge for Mr & Mrs Vos Councillors noted that the Planning committee met 9th May 2013 and agreed to make no recommendation.

459. S/0961/13/AD Signage on Click & Collect Pod

Tesco Superstore, Yarrow Road

It was **RESOLVED** to discuss this application after the meeting.

460. Consultation on Applications to carry out tree works subject to a tree preservation order or situated within a conservation area C/11/40/090, Mr Biggs, 30 Church Road, Teversham

Application to remove Field Maple – fell to ground level. It was **RESOLVED** to discuss this application after the meeting.

461. Correspondence

Councillors noted receipt of the following correspondence:

- a. Cambridgeshire County Council – Rights of Way Grass Cutting 2013 – information confirming that cutting will commence 20th May 2013.

Reports from Parish Council Committees

462. Community Care/Lifeline Committee

Councillors noted receipt of the draft minutes of the meeting held on 20th May 2013. The next meeting has been scheduled for 9th September 2013 at 6pm.

463. Recreation and Environment Committee

Councillors noted receipt of the draft minutes of the meeting held on 20th May 2013. The next meeting has been scheduled for 15th July 2013 at 6pm.

464. Policy Review Committee

The date of the next meeting has been set for 25th June 2013 at 6pm.

465. Finance Committee

Councillors noted that the date of the next meeting has been set for 6.30pm Wednesday 26th June 2013.

466. Newsletter

Councillors noted that the cut-off date for articles for the next edition of the Teversham News will be 14th July 2013.

Reports from Other Groups

467. Teversham C of E Primary School Governors

There was no report.

468. Bewick Bridge Community Primary School Governors

There was no report.

469. Airport Consultative Committee

Councillor Amrani gave a verbal report. Councillor Freeman will now represent the Parish Council and will attend the next meeting in November.

470. Neighbourhood Police Panel

There was no report.

471. Items to Report

Councillor Martin explained that he and Councillor McIntyre have met to discuss the Lady Joan Jermy Eleemosynary Charity and Councillor McIntyre has now taken over as the representative for the Parish Council. Councillor McIntyre asked if the charity could once again be added as a standing item.

The Clerk passed on a message from Councillor Freeman about the telephone kiosk on the village green. Mr Willis has very kindly agreed to shelve the box. Councillor Freeman has carried out some research about signs and how to manage the community sharing library.

The meeting closed at 9.30pm

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