

Minutes of a Meeting of Teversham Parish Council  
on Monday 8th July 2013 at 7.30pm at Teversham Primary School

<b>Present: Chairman</b>	Dave Kelleway	<b>Vice Chairman</b>	Ian Oxford
<b>Councillors</b>	Denise Kelleway	Al MacInnes	Simon Martin
	Kevin McIntyre	Michael Nicholson	Lup Yau

District Councillor Hunt and County Councillor Williams attended (until item 486). PCSO Coppard and PCSO Hajredini attended (until item 477). The Clerk attended and took the minutes, along with one member of the public. Alison Turnbull attended (until item 480.)

**472. Apologies**

Apologies were accepted from Councillors Amrani and Freeman.

**473. Minutes**

The minutes of the Parish Council meeting held on 3<sup>rd</sup> June 2013 were agreed, subject to the following addition 'It was agreed to write to Mr Philip Taylor to thank him for his work'.

**474. Public Forum**

There were no questions.

**475. Co-option of New Councillor**

No applications were received. It was **RESOLVED** to advertise the vacancy on all noticeboards and include an article in the Summer 2013 of the Teversham News.

**476. Report from PCSO John Coppard**

PCSO John Coppard gave an overview of incidents in the village since our last meeting. An article will be submitted for inclusion in the Summer 2013 edition of the Teversham News.

**477. Report from County Councillor**

Councillors noted receipt of County Councillor Williams report, which had been circulated prior to the meeting. A discussion took place regarding the upgrade to the A14 and its impact on our village. The Chairman thanked County Councillor Williams for his work.

**478. Report from District Councillor**

District Councillor Hunt gave a verbal report about the Local Plan, Community Chest grant and open days at Amy Cespa and Milton County Park. It was agreed that information will be included in the Summer 2013 edition of the Teversham News about the open days being held in the District during the Local Plan consultation period.

**479. Milestone Public Art Project – for information**

Councillors welcomed Alison Turnbull, who was appointed by the Finance Committee to manage the project to the meeting. Alison gave a brief overview of progress made. Councillors noted that a meeting has been arranged on Tuesday 16<sup>th</sup> with Councillors Amrani, Martin and the Clerk. The Parish Council have received a good response from potential artists asking for a copy of the brief. The closing date for applications is 15<sup>th</sup> July 2013. Councillors also noted that SCDC have transferred the total of £13,289.63 to the Parish Council. The Chairman thanked Councillor Amrani in her absence.

**480. Clerks Report**

The Clerk gave a verbal report giving Councillors an update on the phone box project, Councillor training and receipt of posters from SCDC giving details about the consultation period for the new Local Plan. The Chairman suggested that the Parish Council apply for help towards the cost of painting the kiosk from the Community Chest scheme.

**481. Proposed Village Hall/Sports Provision**

Councillors noted that a meeting has been arranged for 12<sup>th</sup> July with the land owners representative.

**482. WING Project**

Councillor Martin gave a verbal report about the meetings he attended at the Guildhall and Marshalls on behalf of the Parish Council. A lengthy discussion took place, raising all sorts of questions and issues that may affect the parish. It was **RESOLVED** to delegate responsibility to the Consultation Committee to look at the proposals in detail and form opinions/questions/wish list to be presented to the Parish Council at their September meeting. This meeting has been set for 22<sup>nd</sup> July 2013. It was also **RESOLVED** to include an article in the Summer 2013 edition of the Teversham News. Councillor Martin kindly agreed to write this.

**483. Land Maintenance at Teversham Foxgloves**

Councillor Martin and the Clerk gave a verbal report following their recent meeting with Geoff Clark at South Cambridgeshire District Council. The Chairman thanked them both for their work.

**484. Proposed Skate Park – for information**

Councillors noted that Councillors Martin and Denise Kelleway met at Borley Way and discussed the options, concluding that a scheme similar to Fulbourn would be desirable. Further information will hopefully be available to present at the Recreation Committee meeting 15<sup>th</sup> July 2013. County Councillor Williams kindly agreed to pass on information about the Fulbourn scheme.

**485. Parish Council Code of Conduct**

It was **RESOLVED** to adopt the changes (revised wording to the Nolan Principles).

**486. Airport Way – Traffic Management/Request for Safer Crossing**

Councillors discussed the response received from the County Council detailing why it is not viable to install traffic lights on Airport Way. It was **RESOLVED** that the desire for a safe crossing to be installed somewhere along Airport Way should be worked into the wish list to dovetail with the WING project. This will be delegated to the Consultation Committee.

**487. Teversham Colts – Placement/Contribution towards cost of Shipping Container at Recreation Ground**

Councillors Dave Kelleway, Denise Kelleway and Yau declared a non-pecuniary interest. Confirmation has been received that a shipping container (subject to size) can be placed on the recreation ground, without planning permission. It was **RESOLVED** that the Parish Council will contribute 50% towards the cost of a container (based on estimated total cost of approx. £1,536.00). Detail of the project, such as colour, position etc was delegated to the Recreation Committee to consider at their next meeting. It was also agreed to submit an application for funding from the Community Chest scheme.

**488. South Cambridgeshire District Council  
Parish Planning Forum 17<sup>th</sup> July 6.30pm to 8pm**

Councillor Martin kindly agreed to attend the meeting on behalf of Teversham.

**489. Affinity Water Planning for the Future – Draft Water Resources Management Plan Consultation**

Councillors noted receipt of a draft Water Resources Management Plan (WRMP) for the period 2015 – 2040. There was no comment.

**490. Highways**

Councillors noted that the new contact we were allocated at Highways is leaving post. County Councillor Williams gave details of the new contact in his report and the Clerk will work on

- Footpath/cycleway outside Teversham Primary School
- New streetlighting at bus stop at Nisa Store and bottom of Spurgeon's Close

**Finance****491. Staff Appraisals**

Councillors Martin and McIntyre agreed to carry out the Clerk's appraisal on 12<sup>th</sup> August 2013.

**492. Receipts**

Councillors noted receipt of the following:

Borley Brothers – Inv 13-001	£	1.00
Cambridgeshire County Council – Inv 13-002	£	625.29
SCDC – S106 Money Newmarket Road		
Allocated to Public Art Project		£13,289.63

**493. Payments**

It was **RESOLVED** to authorise the following payments:

Description	Cheque No	Amount
M Pittas – June 2013 Salary	<b>BACS</b>	£153.22
J Cowie – June 2013 salary (paid 02/7/13)	<b>BACS</b>	£69.70
K Quiggin – June 2013 salary (paid 02/7/13)	<b>BACS</b>	£1144.66
M Parcell – June 2013 salary (paid 02/7/13)	AJ301930	£137.68
Cottenham Skips (KQ Paid, re-imburement)	AJ301929	£118.00
C Farrer – installing table at Recreation Ground	AJ301931	£170.00
No Butts Bin Co – Bench for Recreation Ground	AJ301932	£477.60
Cambridge City Council – Lifeline for 1 Qtr	AJ301933	£97.8
CGM – Contact Cut for May and June	AJ301934	£1084.40
SCDC – Lifeline for 1 Qtr	AJ301935	£55.38
CGM – Extra cut at Teversham Foxgloves 10 <sup>th</sup> May	AJ301934	£133.69
Fenland Leisure Products – Safety Surfacing	AJ301937	£17124.97
New Carpentry Limited – Work at Pavilion	AJ301938	£1284.00
Alliance Asbestos Services	AJ301939	£5367.60
PAYE Months 1,2 & 3	AJ301940	£881.35

Description	Cheque No	Amount
TOTAL		£28,300.14

## Planning

### 494. S/0810/13/FL Single Storey Side and Front Extension

#### 38 High Street, Teversham, Cambridge for Mr & Mrs Vos

Councillors noted that the Planning Committee met 9<sup>th</sup> May 2013 and agreed to make no recommendation. SCDC have granted permission, dated 6<sup>th</sup> June 2013.

### 495. S/0961/13/AD Signage on Click & Collect Pod

#### Tesco Superstore, Yarrow Road

Councillors noted that the Planning Committee agreed to make no recommendation, but raised concern about one of the signs. SCDC have given consent to display the signs for a period of 5 years.

### 496. Consultation on Applications to carry out tree works subject to a tree preservation order or situated within a conservation area C/11/40/090, Mr Biggs, 30 Church Road, Teversham

Councillors noted that the Planning Committee sent back the application as there was not enough information supplied to make a decision and questioned why the tree needs to come down.

### 497. S/1132/13/FL Side and Rear Extension, 17 High Street for Mr & Mrs Miller

Planning Committee met 6<sup>th</sup> June 2013 and agreed to make no recommendation.

### 498. S/1150/13/FL Extensions 81 Fulbourn Road for Mr & Mrs Cade

Planning Committee met 6<sup>th</sup> June 2013 and agreed to make no recommendation, however concern was raised about the impact of the different heights of the roof.

### 499. Consultation on Applications to carry out tree works subject to a tree preservation order or situated within a conservation area C/11/40/090, Teversham Primary School

Sycamore – remove to improve height to new play landscaping. Large crown spread, weak compression forks and excessive canopy overhang to school buildings. It was agreed not to comment.

### 500. S/1285/13/FL First Floor Extension, 4 Sable Close for Mr Wood

The Planning Committee agreed to meet 9.15am 18<sup>th</sup> July 2013 on site.

### 501. Correspondence

Councillors noted receipt of the following correspondence:

- a. Cambridge Past Present and Future – details of events and activities – July – December 2013.
- b. Unity Trust Bank – advice that they will begin to pass on charges for paying in cheques from 1<sup>st</sup> September 2013 – charge will depend on which bank is used.
- c. CPRE – Annual Report
- d. Autela Payroll Services – details about Parish Council Payroll Service and Legislation Charges regarding Pensions – Teversham need to think about this.
- e. Broadway Farm Group – invitation to their open day – already circulated by email
- f. SCDC Planning Policy Update – already circulated by email

## Reports from Parish Council Committees

### 502. Community Care/Lifeline Committee

Councillors noted that the next meeting has been scheduled for 9<sup>th</sup> September 2013 at 6pm and that Age UK are holding their Annual General Meeting on Tuesday 16<sup>th</sup> July at Littleport between 10.30am and 3pm. Councillor Dave Kelleway also reported that he recently met with Melanie Murdoch from AGE UK and Mr Barker from Marshalls to see form a template of our scheme to enable the County and District Councils to work with AGE UK to roll out similar schemes in other parishes.

### 503. Recreation and Environment Committee

Councillors noted that the next meeting has been scheduled for 15<sup>th</sup> July 2013 at 6pm.

### 504. Policy Review Committee

Councillors noted that there is not meeting scheduled.

### 505. Finance Committee

Councillors noted receipt of a copy of the draft minutes of the meeting held on 26<sup>th</sup> June 2013 and the date of the next meeting has been set for 6.00pm 29<sup>th</sup> July 2013.

### 506. Newsletter

Councillors noted that the cut-off date for articles for the next edition of the Teversham News will be 14th July 2013.

## Reports from Other Groups

### 507. Teversham C of E Primary School Governors

There was no report.

### 508. Lady Joan Eleemosynary Charity

A short discussion took place, and Councillors McIntyre and Martin kindly agreed to work through the paperwork held and report back their findings at the September meeting of the Parish Council.

### 509. Bewick Bridge Community Primary School Governors

There was no report.

### 510. Airport Consultative Committee

Councillors noted receipt of information supplied by Terry Holloway, Group Support Executive, The Marshall Group of Companies.

### 511. Neighbourhood Police Panel

Councillors noted that the next meeting will be held at Linton Heights Junior School on Tuesday 17<sup>th</sup> September 2013 at 7.30pm.

### 512. Items to Report

Councillor McIntyre thanked the Parish Council for their support to refurbish the Chapel. Work is now complete.

The meeting closed at 9.40pm

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