

Minutes of a Meeting of Teversham Parish Council
on Monday 7th October 2013 at 7.30pm at Teversham Primary School

Present: **Chairman** Dave Kelleway **Councillors** Frances Amrani Oliver Fisher
Denise Kelleway Al MacInnes Simon Martin
Michael Nicholson Ian Oxford Lup Yau

County Councillor Williams attended and left the meeting at 9pm. The Clerk attended and took the minutes. Alison Turnbull attended and left after the item about the Milestones project.

557. Apologies

Apologies were accepted from Councillors Amrani, McIntyre, District Councillor Caroline Hunt and PCSO John Coppard.

558. Minutes

The minutes of the last Parish Council meeting held on 2nd September 2013 were agreed and signed by the Chairman.

559. Public Forum

There were no members of the public present.

560. Elect Members to Committees

Councillor Fisher was unanimously elected to join the Finance Committee.

561. Report from PCSO John Coppard

There was no report from PCSO John Coppard.

562. Report from County Councillor

County Councillor Williams gave a detailed report about the increase to park and ride charges, street lighting and bus services. A lengthy discussion took place.

563. Report from District Councillor

In her absence, the Chairman read from a short report from District Councillor Hunt. District Councillor Hunt reported that Teversham Colts have been awarded £1,000 towards the storage container at the recreation ground and outlined her objections to the sale of No 1 Pembroke Way on the open market. District Councillor Hunt also thanked everyone who helped organise and attended the recent MacMillan Coffee morning.

573. SCDC – Proposed Sale of 1 Pembroke Way, Teversham

Members considered the information provided by the District Council, proposing to sell the property on the open market as the District Council feel it is not viable to renovate the property. Members discussed the options, and it was **RESOLVED** to comment as follows:

Teversham Parish Council very strongly opposes the sale of 1 Pembroke Way. The property should be renovated and be used to meet the greatest demand. Councillors agreed that 3 or 4 bedroomed family properties are very rare and there are a significant number of families on the waiting list waiting for a larger property.

Members also noted the recent proposal by the District Council not to consult Parish Councils on future sales. It was **RESOLVED** to write to the Chief Executive to express the Parish Councils disapproval and objection to this proposal.

565. Milestone Public Art Project

Alison Turnbull kindly attended to give Councillors an update. Charlotte Howarth was appointed and has held two workshops, one at Teversham Primary School and the other at Bewick Bridge. Results of the workshops have been excellent. The next stage will be for the working party to meet again to discuss the proposed ideas and then a public exhibition will be arranged to choose the final designs. The positioning of the milestones is key and Councillors will be sent a list of the sites being considered. It was **RESOLVED** to sign the contract for Charlotte, and release the first payment of £2,000 (authorised at the September meeting). It was **RESOLVED** to authorise the second payment of £7,000 to be released when the design has been signed off following the public exhibition.

564. Clerks Report

The Clerk circulated a report. There were no questions.

566. WING Project

A lengthy discussion took place. It was agreed that it is not ideal being asked to comment on an unstable plan. It was agreed that the Consultation Committee will draft an interim letter outlining the parish council's concerns. Formal representation will be made once Marshall's have submitted a formal planning application.

567. South Cambridgeshire District Council – Local Plan

Members discussed the type of comments that can be made at this stage of the consultation process. It was agreed that Teversham's concerns revolve around the status of the Airport and the erosion of green belt around the parish. Members feel it is imperative that the Airport should be returned to green belt have oppose the overdevelopment of the site opposite Gazelle Way. Members also raised issues with increased traffic. It was **RESOLVED** that the Chairman and Clerk will work on a response on behalf of the Parish Council.

568. Cambridgeshire County Council – Transport Strategy for Cambridge and South Cambridgeshire

Members noted that a response has been sent on behalf of Teversham Parish Council.

569. Cambridge City Local Plan

Members noted that a response has been sent on behalf of Teversham Parish Council.

County Councillor Williams left the meeting.

574. Proposed Skate Park

Members noted that Councillors Martin and Denise Kelleway, along with the Clerk met with a representative from Batramps. To date, no information has been received. The Clerk will hasten.

575. South Cambridgeshire District Council - Parish Council Liaison Meeting

Members noted that due to other commitments, Councillor Martin was unable to attend the meeting.

576. Proposed Village Hall/Sports Provision

There was no report.

577. Recommendations from Finance Committee

Members noted receipt of a copy of the draft minutes of the meeting held on 30th September 2013. It was **RESOLVED** to award the following grants:

Teversham Play group	£2,000
Fulbourn Day Centre	£1,885

578. Donation to Royal British Legion for Poppy Wreath

It was **RESOLVED** to make a donation of £50 to the Fulbourn and Teversham Branch of the Royal British Legion and Councillor MacInnes kindly agreed to lay the wreath on behalf of the Parish Council.

576. Land Maintenance

a. Ferndale

Members discussed the suggestion to fell both of the trees in Ferndale. It was agreed that CGM should be asked if they can save the beech tree. The Clerk will discuss the options with CGM, along with costs for replacing the trees with something more suitable and report back to the Recreation Committee as they are meeting on 14th October 2013.

b. Members noted that Cambridgeshire County Council have arranged for F4 (path along Fulbourn Old Drift) to be cut, at no cost to the PC.

c. Mandrill Close

Members noted that following the complaint received last month, we have established that the piece of grass that has not been cut for a while is the responsibility of Highways so needs to be added to our contract with CGM as we cut the grass on their behalf.

577. Highways

Members noted that:

- a. There has been no news from Nicola Burdon, regarding the following issues: Cycleway outside school in Church Road, re-lining of lines in Church Road, footpath and road surface deterioration in Church Road, and with the junction with Thulborn Close.
- b. Work is progressing on the project to improve lighting in Surgeon's Close and the bus stop outside the Nisa Store.

The following new issues were reported:

Councillor Dave Kelleway will inform the Clerk of the number of the bollard that has been left in the verge on the pinch point on Fulbourn Road.

Councillor MacInnes raised an issue with trade vehicles parking on the pavement/verges along the High Street. He agreed to speak with the owners and ask them to park on the road. If the problem persists, he will discuss the issue with PCSO John Coppard.

Finance

578. Staff Appraisals

As Councillor McIntyre was not at the meeting, the staff appraisals still need to be arranged for the Clerk and the other three members of staff.

579. External Audit

Members noted that LLP Littlejohn have completed the Annual Return for 2012/2013. Copies have been displayed in the noticeboards and residents given the opportunity to inspect the final return.

580. VAT Claim – 01.04.13 – 30.09.13

Members noted that a VAT claim has been submitted, reclaiming a total of £5,128.24 for the six months from 1st April 2013 – 30th September 2013.

581. Receipts

Members noted that the following payments have been received:

15.09.13 SCDC – 2nd half of Precept £34,500.00

582. Payments

It was **RESOLVED** to authorise the following payments:

Description	Cheque No	Amount
Mike Pittas – September Salary (paid 01/10/13)	BACS	198.72
Kim Quiggin – September Salary (paid 01/10/13)	BACS	1052.19
Jake Cowie – September Salary (paid 01/10/13)	BACS	86.92
Martin Parcell – September Salary (paid 01/10/13)	AK301961	178.90
PAYE Months 4, 5 & 6	AK301962	865.45
CGM Invoice 4619 – September Grass cutting	AK301963	542.20
CGM Invoice 4586 – Cutting back tree at Recreation Grnd	AK301963	144.00
CGM Invoice 4498 – August Grass cutting	AK301963	542.20
SLCC – CAB 9 th edition	AK301964	63.00
PKF Littlejohn – external audit ye 31.03.2013	AK301965	360.00
SCDC – Lifeline	AK301966	55.38
Cambridge City Council	AK301967	97.89
Making Marks (Charlotte for stone for milestones project)	AK301968	7,000.00
Craig Farrer	AK301969	553.60
Royal British Legion – Donation (subject to approval)	AK301970	50.00
<i>Mike Pittas – October Salary – to be paid 04/11/13</i>	<i>BACS</i>	<i>To be calculated</i>
<i>Jake Cowie – October Salary – to be paid 04/11/13</i>	<i>BACS</i>	<i>To be calculated</i>
<i>Kim Quiggin – October Salary – to be paid 04/11/13</i>	<i>BACS</i>	<i>To be calculated</i>
<i>Martin Parcell – October Salary – to be paid 04/11/13</i>	<i>AK301971</i>	<i>To be calculated</i>
Fulbourn Day Centre	AK301972	1885.00
Teversham Playgroup – grant to be agreed	AK301973	2000.00
Information Commissioner – annual renewal	AK301974	35.00
Alison Turnbull – public art project	AK301975	400.00
TOTAL (not including October salaries to be paid 04/11/13)		16,110.45

583. Lady Joan Jermy Eleemosynary Charity

There was no report.

Planning

Members noted:

**584. S/1803/13/FL Widening existing vehicular access (Gate C), Newmarket Road
Marshall ADG**

The Planning Committee met after the meeting on 2nd September 2013 and agreed to make no recommendation.

585. S/1285/13/FL First Floor Extension, 4 Sable Close for Mr Wood

SCDC granted permission, dated 6th August 2013.

**586. S/1546/13/FL Two storey front and side extension, single storey rear extension, porch, 7
Pembroke Way, Teversham for Mr Khaled Ahmed**

SCDC granted permission on 10th September 2013.

**587. S/1981/13/VC Revised boundary treatment and retention of clear glazing to No 56's existing
dwelling bedroom window (variation of condition numbers 2 and 12 of planning permission
S/1286/12/FL for erection of detached dwelling and vehicular access) 56 High Street, Teversham
for Mr & Mrs Hobbs**

Planning committee (KM,SM,AM & IO) met 27th September 2013, and agreed to recommend refusal due to lack of clarity of plans and concern of over development of the site and visual amenity. Would suggest SCDC Planning Committee visit the site.

588. S/1841/13/FL Erection of detached garage, 56 High Street, Teversham for Mr & Mrs Hobbs

Planning committee (KM,SM,AM & IO) met 27th September 2013, and agreed to recommend refusal due to lack of clarity of plans and concern of over development of the site and visual amenity. Would suggest SCDC Planning Committee visit the site.

589. Correspondence

Members noted receipt of the following correspondence:

a. Cambridgeshire Police & Crime Commissioner

Letter outlining details about the Neighbourhood Alert system.

b. Cambridge Past, Present & Future – The Ring.

c. SLCC – notice of AGM 18th October 2013.

d. SCDC – Planning Policy Monthly update (circulated to Cllrs via email)

e. Connecting Cambridgeshire – newsletter regarding the upgrade to the digital infrastructure.

Reports from Parish Council Committees

590. Community Care/Lifeline Committee

Members noted receipt of the draft minutes of the meeting held on 9th September 2013. The next meeting has been scheduled for 6pm 13th January 2014. Councillors also noted the generosity of DG Marshall of Cambridge Trust for their donation of £1,700 towards the Teversham Scheme.

591. Recreation and Environment Committee

Members noted that the next meeting has been scheduled for 6.30pm 14th October 2013.

592. Policy Review Committee

Members noted that the date of the next meeting has been set for to be agreed.

593. Finance Committee

Members noted receipt of the draft minutes of the meeting held on 30th September 2013 and the date of the next meeting has been set for 6.30pm 18th November 2013.

594. Newsletter

Members noted that the cut-off date for articles for the next edition of the Teversham News will be **14th October 2013**.

Reports from Other Groups

595. Teversham C of E Primary School Governors

Members noted that there was no report.

596. Bewick Bridge Community Primary School Governors

Members noted that there was no report.

597. Airport Consultative Committee

Members noted that there was no report.

598. Neighbourhood Police Panel

Members noted questions asked on behalf of the local police and were encouraged to respond individually.

599. Items to Report

There were no issues.

The meeting closed at 9.33pm