

Minutes of a Meeting of Teversham Parish Council
on Monday 2nd December 2013 at 7.30pm at Teversham Primary School

Present: Chairman	Dave Kelleway	Vice Chairman	Ian Oxford
Councillors	Frances Amrani	Oliver Fisher	Liz Freeman
	Al MacInnes	Simon Martin	Kevin McIntyre
	Michael Nicholson	Lup Yau	

County Councillor Williams attended until item 622. The Clerk attended and took the minutes.

The meeting commenced at 7pm to allow Mr J Barker and Mrs E Fletcher to give members and update on the WING project. Mr Barker circulated copies of a working document called 'The Marshall Vision for Wing'. Mr Barker addressed each of the points raised by Teversham Parish Council in their letter sent at the end of November. Notes of this discussion are attached in Minute file (appendix 1). Following a question and answer session, the Chairman thanked Mr Barker and Mrs Fletcher for their time and they left the meeting.

The meeting proper commenced at 8pm.

644. Apologies

Apologies were accepted from Councillor Denise Kelleway and District Councillor Hunt.

653. Wing

Members discussed the points raised by Mr Barker and Mrs Fletcher. It was agreed to invite an officer from SCDC to the January meeting to clarify some questions raised by Councillors.

645. Minutes

The minutes of the last Parish Council meeting held on 4th November 2013 were agreed and signed by the Chairman.

646. Public Forum

There were no members of the public present.

647. Elect Members to Committees

There are currently no vacancies.

648. Report from PCSO John Coppard

PCSO John Coppard did not attend the meeting and there was no report in his absence.

649. Report from County Councillor

County Councillor Williams gave a verbal report covering Stagecoach's intention to withdraw non-peak services for the No 17 (from Stetchworth/Wilbrahams). There is a meeting on 12th December 2013 to discuss the options. He also explained that the County Council are planning to reduce the Children's Centres from 40 to 12. It is hoped that the one at Bewick Bridge is safe. He outlined issues with the budget and explained changes to the County Council's constitution to revert back to a Committee system. Councillor Amrani raised an issue regarding changes to CRB checks and County Councillor Williams agreed to find out more information.

650. Report from District Councillor

District Councillor Hunt's report did not arrive in time to be read out at the meeting. However, the Chairman reported receipt of a response to the Parish Councils letter about the District Council's policy to no longer consult on the disposal of council housing stock. Members agreed the Chairman should respond to the letter, which states the local member will be consulted, so why not the parish council?

651. Clerks Report

The Clerk gave a verbal report. There were no questions.

652. Milestone Public Art Project

Councillor Amrani gave a verbal update following the recent exhibition. Members applauded the work of the artist, Charlotte and everyone involved. The next step will be to vote on the final designs and locations. This will be done at the January meeting.

654. Proposed Skate Park

Members noted that three companies have been asked to submit quotations and it is expected to begin work on the public consultation in the New Year.

655. Proposed Village Hall/Sports Provision

Members noted that following the last meeting, the Clerk contacted Mr Butler-Finbow as requested and we are awaiting a response.

656. Spurgeon's Close Street Lamp

Members noted the letter of objection to the proposed site for the new lamp. Balfour Beatty suggested an alternative location between No's 17 & 19 Spurgeon's Close. It was **RESOLVED** to proceed with the installation, subject to final consultation with the occupiers of No's 17 & 19 Spurgeon's Close at a cost of £1,393.33 + VAT.

657. Teversham Parish Council Precept 2014/2015

Members noted receipt of the draft minutes of the meeting held on Wednesday 20th November 2014. It was **RESOLVED** to endorse the following recommendations and proceed with the following projects in the current financial year:

- | | |
|---|--------|
| a) Ferndale Trees | £ 800 |
| b) New Street Lamp at Spurgeon's Close | £1,394 |
| c) Apron around pavilion | £4,500 |
| d) Resurface Borley Way path | £9,500 |
| e) Allocate a further £4,434 to the proposed skate park/outdoor equipment scheme. | |

Budget for 2014/2015 (next financial year)

It was **RESOLVED** to adopt the proposed budget for the year end 31.03.15.

Precept for 2014/2015

It was **RESOLVED** to set the precept for Teversham for year 31.03.2015 at £69,000.

658. Football Parking Issues at Recreation Ground

Members were disappointed to receive a letter of complaint from David White about football parking at the Recreation Ground. Members thanked Councillor Freeman who attended to help sort out the chaos. It was **RESOLVED** to write to the new Secretary of Teversham Colts and once again outline the importance of staggering kick off times to alleviate parking issues. PCSO John Coppard will also be asked to include the High Street area on his patrols at the weekend to ensure people do not park illegally. Teversham Colts must take responsibility. A letter will also be sent to Mr White.

659. Fulbourn Health Centre – Patients Participation Group (PPG)

Members noted that Councillors Dave Kelleway and MacInnes discussed the possibility of Fulbourn Health Centre holding a surgery at the Chapel. Unfortunately, members of the Patients Participation Group reported that the practise felt that this is not feasible at the present time.

660. Cambridge City Council – Receipt of Nomination for Listing

Members noted receipt of a letter explaining that Cherry Hinton Residents Association have nominated the Royal British Legion Hall, Fishers Lane, Cambridge to be listed as an ‘asset of community value’ under the Community Right to bid provisions of the Localism Act 2011 and The Assets of Community Value (England) Regulations 2012.

661. Cambridgeshire County Council – Cambridgeshire Statement of Community Involvement (SCI)

Members noted receipt of the draft Statement of Community Involvement. It was **RESOLVED** to make no comment.

662. Cambridgeshire County Council – Draft New Constitution for Cambridgeshire County Council

Members discussed the draft new Constitution for Cambridgeshire County Council and it was **RESOLVED** to write in support the proposal to revert to a Committee System.

663. Phone Box

Members thanked Alan Willis and Councillor Freeman for their work to prepare the Phone Box library. Books can be taken to Reception at Teversham Engineering or Councillor Freeman.

664. Christmas Cards

It was **RESOLVED** to send Christmas cards as list circulated.

665. Cambridgeshire County Council – Local Highways Improvement Initiative

Members noted that the Clerk is currently working on completing the application.

666. Land Maintenance Issues

a. Ferndale Trees

Members noted that the Chairman is meeting with CGM regarding type of tree to replace the sycamore with later this week.

667. Highways

Members noted circulation of a summary of the meeting the Clerk had with Nicola Burdon, the new Highways Supervisor. There were no new issues.

Finance

668. Receipts

Members noted receipt of the following income:

Inv 13-004	£120.00	(Focus School for broken alarm cover)
Inv 13-003	£150.00	(Focus School, hire of recreation ground)

669. Payments

It was **RESOLVED** to authorise the following payments:

Description	Cheque No	Amount
Mike Pittas – November Salary (paid 02/12/13)	BACS	159.10
Kim Quiggin – October Salary (paid 02/12/13)	BACS	1071.64
Jake Cowie – October Salary (paid 02/12/13)	BACS	71.90
Martin Parcell – October Salary (paid 02/12/13)	AK301982	143.00
Camguard - replacement keypad	AK301983	180.00
CPALC – Local Councils Explained	AK301984	49.99
Wicksteed – replacement swing seats at Recreation Grnd	AK301985	388.00
Trevor Iles – new bin for foxgloves	AK301986	406.80
Clerks & Councils Direct x12 copies annual subscription	AK301988	144.00
Fenland Leisure Products – climbing net	AK301989	810.00
CGM – Monthly grass cutting contract	AK301990	542.20
Eon	AK301991	42.14
Bobby Scheme	AK301992	100.00
All Saints Church (subject to agreement)	AK301993	578.58
Craig Farrer – Invoice 354	AK301994	361.00
TOTAL		£5048.35
M Pittas – December Salary – to be paid 30/12/13	BACS	To be calculated
J Cowie – December Salary – to be paid 30/12/13	BACS	To be calculated
K Quiggin – December salary and six month office allowance to be paid 30/12/13	BACS	To be calculated
M Parcell – December salary – to be paid 30/12/13	AK301995	To be calculated

670. Lady Joan Jermy Eleemosynary Charity

Councillor McIntrye confirmed he is working on scanning in historic information and will soon be in a position to clarify the current balances held by the charity.

Planning

- 671. S/2418/13/FL** - Members noted receipt of an application for a two storey side extension, 2 Buffalo Way, Teversham for Dr Smielewski. Application S/2418/13/FL. The Planning Committee agreed to meet at 9.30am Friday 6th December 2013.

672. Correspondence

Members noted receipt of the following correspondence:

a. South Cambridgeshire District Council

Christmas Waste and Recycling Collections. Posters will be displayed in the noticeboards.

b. War Memorials Trust – Bulletin No 59

c. Countryside Voice – Winter 2013

Reports from Parish Council Committees

673. Community Care/Lifeline Committee

Members noted that the next meeting has been scheduled for 6pm 13th January 2014.

674. Recreation and Environment Committee

Members noted that the next meeting has been scheduled for 7pm 13th January 2014.

675. Policy Review Committee

It was **RESOLVED** that the Clerk will review the Terms of Reference, Standing Orders and Risk Management document, to ensure there has been no change in legislation. A meeting of the Committee will then be arranged for final comment.

676. Consultation Committee

Meeting to be arranged when necessary.

677. Finance Committee

The date for the next meeting has been scheduled for Monday 24th February 2014 at 6pm.

678. Newsletter

Members noted that the cut off for the next edition will be 17th January 2014.

Reports from Other Groups

679. Teversham C of E Primary School Governors

During the meeting a response was received from Mrs Kenzie, Head teacher to the letter sent by the Parish Council trying to re-establish links with the school. It was agreed that the Clerk and Chairman should accept the invitation from Mrs Kenzie to meet.

680. Bewick Bridge Community Primary School Governors

There was no report. It was **RESOLVED** to send a similar letter to that sent to Teversham Primary School.

681. Airport Consultative Committee

Councillor Freeman gave a verbal report.

682. Neighbourhood Police Panel

There was no report. The next meeting is 10th December 2013 at The Swifts, Haggis Gap, Fulbourn.

683. Items to Report

Councillor Martin reported that the wire on the barrier at the Recreation Ground has snapped. The Chairman asked if the Parish Council would consider supplying up-to-date software for his computer so he can access documents submitted by the Clerk. It was agreed in principal and will be added to the January agenda.

The meeting closed at 9.12pm

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