

Minutes of a Meeting of Teversham Parish Council  
on Monday 6<sup>th</sup> January 2014 at 7.30pm at Teversham Primary School

Present: <b>Chairman</b>	Dave Kelleway	<b>Vice Chairman</b>	Ian Oxford
<b>Councillors</b>	Frances Amrani Lup Yau	Oliver Fisher	Denise Kelleway

District Councillor Hunt attended until item 699. County Councillor Williams attended and the Clerk attended and took the minutes.

**684. Apologies**

Apologies were accepted from Councillors Freeman, Martin, MacInnes, McIntyre and Nicholson. PCSO John Coppard also sent his apologies.

**685. Minutes**

The minutes of the last Parish Council meeting held on 2<sup>nd</sup> December 2013 were agreed and signed by the Chairman.

**686. Public Forum**

There were no members of the public present.

**687. Elect Members to Committees**

There are currently no vacancies.

**688. Report from PCSO John Coppard**

A written report was circulated to members prior to the meeting. Members discussed Operation Oakland and noted that Teversham will be visited on 17<sup>th</sup> January 2014.

**689. Report from County Councillor**

County Councillor Williams circulated a report prior to the meeting. A short discussion took place regarding Stagecoach and Health and Wellbeing.

**690. Report from District Councillor**

District Councillor Hunt gave a verbal report covering recycling, the progress of the Local Plan and the planning application submitted by Marshall's. District Councillor Hunt also expressed her support to the parish council's disappointment to the changes to the way the District Council plans to consult with parishes. A short discussion took place and the Chairman confirmed that he will write to the District Council in response to their letter received in November 2013.

**691. Clerks Report**

The Clerk gave a short verbal report. There were no questions.

**692. S106 Explained**

Members noted that a meeting with SCDC will be arranged during January as the relevant officer is on leave and unable to attend this meeting.

**693. Milestone Public Art Project**

Members voted on the positioning of the milestones. Councillor Amrani reported that South Cambridgeshire District Council have confirmed that planning permission will be required. Each member present voted on their 5 preferences and the locations will be decided at the Recreation Committee meeting on 13<sup>th</sup> January 2014.

**694. WING Project – for information**

Members noted receipt of the notes made by the Clerk from the December meeting with Marshall's. The Planning application has been processed by SCDC, but hard copies are yet to be received. It was agreed to publicise the application, including the link to the full application in the next edition of Teversham News, and invite parishioners to send their comments through the Parish Council. Parishioners will also be invited to come along to the February meeting. It was also **RESOLVED** to write to the Planning Department at SCDC to complain about the short consultation period for such a large application. Members feel that 6 weeks is too short.

**695. Proposed Skate Park**

Members noted that the Clerk is working on collating quotations and these will be presented to the Recreation Committee at their meeting on 13<sup>th</sup> January 2014. Councillor Fisher kindly agreed to join the working party for the proposed skate park.

**696. Proposed Village Hall/Sports Provision**

Members noted that the working party are in the process of arranging a meeting at the end of January 2014.

**697. Spurgeon's Close Street Lamp**

It was **RESOLVED** not to proceed with the new lamp in Spurgeon's Close as strong objections were received for both of the suggested sites. It was **RESOLVED** to write to residents to inform them of this disappointing outcome.

**698. Teversham Parish Council Precept 2014/2015**

Members noted that confirmation has been posted back to SCDC (30<sup>th</sup> December 2013), confirming that Teversham Parish Council request a precept of £69,000 for the financial year 2014/2015.

**699. Football Parking Issues at Recreation Ground**

Members noted that a letter was sent to the new Secretary and a response has been received. The Colts Committee have accepted an invitation to attend an informal meeting with members of the Recreation Committee in the near future. Councillor Oxford confirmed that he had passed on a summary of the problems at the Neighbourhood Police Panel meeting. It was **RESOLVED** to write to David White to keep him updated.

**700. Phone Box Library**

Following a discussion, it was **RESOLVED** to work on an exciting launch on 29<sup>th</sup> March 2014. Members would like to invite local groups and the school to attend, along with representatives from Borley Brothers and Teversham Engineering. It was also decided to invite the press. Clerk and Councillor Freeman to liaise with Alan Willis.

**701. Cambridgeshire County Council – Local Highways Improvement Initiative**

Members noted that Teversham have made an application and the Chairman will be attending a panel meeting on 20<sup>th</sup> January 2014 to represent our bid.

**702. Land Maintenance Issues**

**a. Ferndale Trees**

Members noted that the go ahead has been given to remove one tree and cut back the other tree in Ferndale. CGM will liaise with Dave so residents can be advised not to use the parking bays. The species of the replacement trees has also been agreed.

**b. Teversham Foxgloves – for information**

Members noted that Geoff Clark at South Cambridgeshire District Council has verbally confirmed that the hedges will be cut on the estate before the growing season commences. He has also confirmed that in future the estate will be removed from the District contract. The District Council will work with the Parish Council to engage a new contractor to be paid for by the District Council, but managed on a day to day basis by the Parish Council.

**c. Hedges along Gazelle Way**

Members noted that an email has been received supporting the regular cutting of the hedges along Gazelle Way and passing on thanks for the daffodils.

A letter has also been received in support of regular cutting of the hedge along Gazelle Way.

**703. Playground Equipment and Street Furniture**

**a. Annual Inspection**

Members noted that the annual inspections have been carried out at all six play areas and the reports have been received. A summary of the reports will be presented at the Recreation Committee meeting.

b. Members noted that an email has been received regarding the siting of the new bin at Teversham Foxgloves. The Chairman responded.

**704. Highways**

Members noted that there has been no feedback from Nicola Burdon, Highways Supervisor regarding the outstanding issues reported at the December meeting. Clerk to hasten.

**Finance**

**705. Receipts**

Members noted that there were no receipts.

**706. Payments**

It was **RESOLVED** to authorise the following payments:

Description	Cheque No	Amount
M Pittas – December Salary – paid 31/12/13	<b>BACS</b>	159.10
J Cowie – December Salary – paid 31/12/13	<b>BACS</b>	74.50
K Quiggin – December salary and six month office allowance to be paid 31/12/13	<b>BACS</b>	1302.52
M Parcell – December salary – paid 31/12/13	<b>AK301995</b>	143.20
PAYE Months 7,8 & 9	<b>AK301996</b>	905.53
Cambridgeshire ACRE – Membership renewal	<b>AK301997</b>	48.00
The Play Inspection Co – Inv 11766	<b>AK301998</b>	486.00
CGM – Invoice 3997	<b>AK301999</b>	542.20

Description	Cheque No	Amount
SCDC - Lifeline	<b>AK302000</b>	55.38
CPRE – Membership renewal	<b>AK302001</b>	29.00
Cambridge City Council - Lifeline	<b>AK302002</b>	97.89
TOTAL		3843.32
M Pittas – January Salary to be paid 31/01/14	<b>BACS</b>	To be calculated
J Cowie – January Salary – to be paid 31/01/14	<b>BACS</b>	To be calculated
K Quiggin – January salary - to be paid 31/01/14	<b>BACS</b>	To be calculated
M Parcell – January salary – to be paid 31/01/14	<b>AK301993</b>	To be calculated

**707. Lady Joan Jermy Eleemosynary Charity**

There was no report in Councillor McIntyre's absence.

**Planning**

**708. S/2418/13/F Two storey side extension at 2 Buffalo Way, for Dr P Smielewski**

Members noted that as only two members of the Planning Committee attended the site visit, no comment was made as we were not quorate.

**709. S/2660/13/F Alterations to convert existing conservatory to brick and slate roofed extension at 41 High Street, Teversham for Mr Bertelsen dated 24<sup>th</sup> December 2013**

Due to most of the Planning Committee being absent from the meeting, a date for a Planning Committee meeting will be set outside of this meeting.

**710. S/2534/13/FL Erection of two storey rear extension and single storey side extension at 38 Sheppard Way, Teversham for Ms K Evans dated 16<sup>th</sup> December 2013**

Due to most of the Planning Committee being absent from the meeting, a date for a Planning Committee meeting will be set outside of this meeting.

**711. Correspondence**

Members noted receipt of the following correspondence:

**a. Broadway Farm – Riding for the Disabled – Newsletter 2013**

An update on events past and an invitation to go along on a Tuesday morning from 10am – 11am during term time..

**b. Cambridgeshire Bobby Scheme**

A letter of thanks for the donation of £100.

**c. Cambridgeshire County Council – notification of changes to billing for street lighting.**

**d. Cambridge City Council – Successful Nomination for Listing: Royal British Legion Hall, Cambridge CB1 9HR – follow up to letter presented at the December meeting.**

**Reports from Parish Council Committees**

**712. Community Care/Lifeline Committee**

Members noted that the next meeting has been scheduled for 6pm 13<sup>th</sup> January 2014.

**713. Recreation and Environment Committee**

Members noted that the next meeting has been scheduled for 6.45pm 13<sup>th</sup> January 2014. The start of this meeting has been bought forward from 7pm.

**714. Policy Review Committee**

Members noted that the date of the next meeting has been scheduled for 10<sup>th</sup> February 2014 at 6.30pm

**715. Consultation Committee**

No meeting required.

**716. Finance Committee**

Members noted that the date of the next meeting has been scheduled for 24<sup>th</sup> February 2014 at 6pm.

**717. Newsletter**

Members noted that the cut off for the next edition will be 17<sup>th</sup> January 2014.

**Reports from Other Groups**

**718. Teversham C of E Primary School Governors**

The Chairman gave a verbal report following his recent meeting with the Head Teacher of Teversham Primary School. Councillor Martin also attended the meeting, which was very positive.

**719. Bewick Bridge Community Primary School Governors**

There was no report.

**720. Airport Consultative Committee**

Members noted that copies of minutes of the Airport Consultative Committee have been received.

**721. Neighbourhood Police Panel**

Councillor Oxford gave a verbal report following the recent Neighbourhood Panel meeting. There is a new Beat Inspector, who is in the process of making changes to way priorities are set. The Chairman thanked Councillor Oxford for attending on behalf of Teversham.

**722. Items to Report**

Councillor Fisher kindly agreed to join the skate park working party and Councillor Oxford raised a question about carrying out proper Risk Assessment. The Clerk explained that advice would be sought from the supplier.

The meeting closed at 9.15pm

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