

Minutes of a Meeting of Teversham Parish Council
on Monday 3rd February 2014 at 7.30pm at Hope Community Church, High Street, Teversham

Present: **Chairman** Dave Kelleway **Councillors** Frances Amrani Liz Freeman
 Oliver Fisher Al MacInnes Simon Martin Michael Nicholson
 Lup Yau

District Councillor Hunt attended until item 699. County Councillor Williams attended and the Clerk attended and took the minutes.

The meeting commenced at 7pm to allow Mr E Durrant and Mr S Reed from SCDC to give members an overview of s106 agreements and the general process of negotiation when dealing with a development the size of WING. A full and interesting discussion took place. Members were encouraged to attend the future meetings of the Cambridge East Community Forum. The Chairman thanked Mr Durrant and Mr Reed for attending and they left the meeting.

The meeting proper commenced at 8.07pm.

723. Apologies

Apologies were accepted from Councillors Denise Kelleway and Oxford. Councillor McIntyre did not attend the meeting. PCSO John Coppard also sent his apologies.

724. Minutes

The minutes of the last meeting held on 6th January 2014 were agreed and signed by the Chairman.

725. Public Forum

There were no members of the public present at the meeting.

726. Elect Members to Committees

There are currently no vacancies.

727. Report from PCSO John Coppard

There was no report from PCSO Coppard in his absence. However, members wished to pass on a comment following Operation Oakland. Residents were distressed to hear that the operation had found 18 homes unlocked, reported on a local radio station. It was agreed to write a letter of concern.

728. Report from County Councillor

County Councillor Williams gave a verbal report regarding the inconclusive results of the A14 consultation. A short discussion took place.

729. Report from District Councillor

District Councillor Hunt circulated a report prior to the meeting detailing the new e-newsletter, and the Cambridge East Community Forum (no residents from Teversham attended). District Councillor Hunt also explained that the District Council continues to increase the number of social homes available and is currently in the process of purchasing an additional property in Teversham. There were no questions.

730. Clerks Report

The Clerk gave a verbal report outlining emails received from Mr Wilkie, asking for information regarding the budget, details regarding the decision to place goal posts on the open space at Gazelle Way and bus shelter refurbishment. The Clerk will respond to these queries by 21st February 2014.

The Clerk also outlined the disappointing outcome of a meeting with officers from Cambridgeshire County Council about land that is not registered and responsibility/enforcement of fences on Teversham Foxgloves.

731. Milestone Public Art Project

Councillor Amrani gave a verbal report. This confirmed that the sites for the Milestones will be:

Lady Jermy Way

Borley Way

Village Green

Eland Way

Gazelle Way (open space)

Alison Turnbull is working with the planning department at SCDC to establish if the milestones can be placed under permitted development, or if a planning application needs to be submitted for each one. The stone has been ordered and is due in March.

732. WING Project

S/2628/13/OL Up to 1,300 homes, primary school, food store, community facilities, open spaces, landscaping and associated infrastructure and other development, Land north of NEWMARKET ROAD, Cambridge for Marshall of Cambridge (Airport, Properties) Limited dated 2nd January 2014.

Members discussed the application and it was agreed that Teversham Parish Council will base their response on the letter sent to Marshalls in November 2013. It was also agreed to include comments on the proposed primary school, transport issues along with an offer to host any sports facilities (flood lit all weather pitches). Clerk to circulate final response to all Councillors prior to submission. Response deadline is 21st February 2014.

733. Recreation Committee

Members noted receipt of the draft minutes of the meeting held on 13th January 2014.

Members noted that Coulsons have been awarded the contract to resurface the pathway at Borley Way and lay a concrete apron and path at the Recreation Ground. It was also noted that the Clerk has met with a representative from Queensbury to discuss replacing the polycarbonate in the bus shelters along Gazelle Way (x3) and Airport Way.

734. Proposed Skate Park

Members noted that two sessions have been advertised in the Teversham News and letters sent to residents of Borley Way, Sheppard Way, Glenville Close, Pembroke Way and Spurgeon's Close. Working party to meet to discuss presentation ideas and gather information ready for the open sessions.

735. Proposed Village Hall/Sports Provision

The Chairman gave a brief verbal report following the meeting held on 27th January 2014. No significant progress has been made.

736. Storage Container at Recreation Ground

It was **RESOLVED** that the Parish Council will add the new storage container to their insurance once it is in place and the Parish Council assume ownership of the container, based on a value of £1,500 and contents of £5,000.

737. Football Parking Issues at Recreation Ground

Members noted that a meeting has been arranged for 10th February 2014 with representatives of the Colts Committee. It was also noted that a strong letter has been sent to all parents, outlining the importance of not using the concrete road and parking legally. The Colts Committee have also contact the FA to request that no more than two matches are run at the same time and will ensure that training sessions do not clash with matches.

738. Phone Box

Members noted that a 'Grand Opening' of the Kiosk Library will take place at 12 noon on Saturday 29th March 2014 and flyers will be sent out to the local schools and groups nearer the time. Councillor Freeman has had a good response to the appeal for books.

739. Cambridgeshire County Council – Local Highways Improvement Initiative

Members received a verbal report from the Chairman following the panel meeting on 20th January 2014.

740. Land Maintenance Issues

a. Broken Fences

Members noted that the broken fence in Mandrill Close has been removed and replaced with orange netting. Another fence in Caribou Way has blown down. The Clerk is working with County Councillor Williams to find a way to report and action repairs as individual homeowners are usually responsible for removal/repair.

b. Ferndale Trees

Members noted that we are still waiting for CGM to confirm when the works will be carried out.

c. Teversham Foxgloves

Members noted that the Clerk is meeting Rachel Winman from SCDC, along with a representative from SP Landscapes to discuss the one off cut to take place mid-February on Tuesday 4th Feb at noon.

The query regarding responsibility/ownership of a tree outside 59 Eland Way has drawn a blank. The land does not appear on the home owner's deeds, the Council's map, County Council's map or South Cambridgeshire District Council's maps. It was agreed that all of the above authorities have no objections to the homeowners arranging for the tree to be 'lopped'.

741. Playground Equipment and Street Furniture

a. Annual Inspection

Members noted that a copy of the inspection reports has been passed to a contractor to gain a quotation for the necessary maintenance.

742. Highways

Members noted that there has been no feedback from Nicola Burdon, Highways Supervisor regarding the outstanding issues reported at the December meeting. Clerk has hastened.

The pot hole reported in Fulbourn Road by the Chairman has been repaired, along with one in Sheppard Way. Works are being carried out along Cherry Hinton Road (from Gazelle Way roundabout towards Nisa store).

Finance

743. Receipts

Members noted receipt of the annual statement from Cambridge Building Society. £699.42 interest was received to 31st December 2013, taking the balance to £69,657.02.

744. Payments

It was **RESOLVED** to authorise the following payments:

Description	Cheque No	Amount
M Pittas – January Salary to be paid 3/2/14	BACS	193.73
J Cowie – January Salary – to be paid 3/2/14	BACS	91.53
K Quiggin – January salary - to be paid 3/2/14	BACS	1048.39
M Parcell – January salary – to be paid 3/2/14	BACS	178.70
CGM – Contract	AL302005	542.20
Victoire Press – Invoice 110017	AL302006	108.00
The Safebox Partnership LLP	AL302007	176.40
M Pittas – February Salary to be paid 28/02/14	BACS	To be calculated
J Cowie – January Salary – to be paid 28/02/14	BACS	To be calculated
K Quiggin – January salary - to be paid 28/02/14	BACS	To be calculated
M Parcell – January salary – to be paid 28/02/14	BACS	To be calculated
TOTAL		£2338.95

Members also noted that despite a letter being sent on 3rd December to Mr Butress, requesting a breakdown of the £578.58, no response has been received. Therefore the payment has not been made yet (as at 30th December 2013). A second letter has been sent 27th January 2014.

745. Lady Joan Jermy Eleemosynary Charity

In Councillor McIntyre's absence, Councillor Martin confirmed receipt of the annual statement from Cambridge Building Society, confirming the balance held as at 31st December 2013 £1,120.49.

Planning

746. Planning Comments/Parish Council Participation

Members discussed the issues with arranging planning inspections and it was agreed to consider making every member of the Parish Council a member of the Planning Committee. This way all applications received can be discussed at the full Parish Council meeting. County Councillor Williams confirmed this is how Fulbourn Parish Council deals with their planning applications. This will be added to the next agenda for consideration for adoption from May 2014.

- 747. S/2418/13/F Two storey side extension at 2 Buffalo Way, for Dr P Smielewski**
Members noted that as only two members of the Planning Committee attended the site visit, no comment was made as we were not quorate.
Decision dated 8th January 2014. SCDC have refused permission.
- 748. S/2660/13/F Alterations to convert existing conservatory to brick and slate roofed extension at 41 High Street, Teversham for Mr Bertelsen dated 24th December 2013**
Members noted that the planning committee met 10th January 2014 and agreed to recommend approval.
- 749. S/2534/13/FL Erection of two storey rear extension and single storey side extension at 38 Sheppard Way, Teversham for Ms K Evans dated 16th December 2013**
Members noted that the Planning Committee met and recommended refusal due to the extension being too large for the plot and its overbearing impact on the neighbouring property. SCDC Granted permission, dated 21st January 2014.
- 750. S/2686/13/FL Extensions 81, Fulbourn Road, Teversham for Mr & Miss J & H Cade & Jones dated 8th January 2014**
Members noted that Planning Committee met 23rd January 2014, and agreed to make no recommendation.
- 751. S/1978/13/FL First Floor Rear Extension 11 Fennec Close, Teversham for Mah-e-Laqa Abbas dated 8th January 2014**
Members noted that the Planning Committee met 23rd January 2014 and agreed to make no recommendation.
- 752. S/2603/13/FL Single storey extension 2, Buffalo Way, Teversham for Dr P Smielewski dated 7th January 2014**
Members noted that the Planning Committee met 23rd January 2014 and agreed to make no recommendation.
- 753. Correspondence**
Members noted receipt of the following correspondence:
- a. Letter from Miss Fitzgerald**
A letter of complaint has been received following the council's decision not to proceed with the new street lamp in Spurgeon's Close following objections from residents. It was agreed to reaffirm the decision not to provide the light, as this was the only response received to the letter sent by the Parish Council.
 - b. Magpas**
Letter requesting a donation – this will be included on the agenda when the Finance Committee next meet.

Reports from Parish Council Committees

- 754. Community Care/Lifeline Committee**
Members noted receipt of a draft of the minutes of the meeting held on 13th January 2014. The next meeting has been scheduled for 6.30pm 9th June 2014.
- 755. Recreation and Environment Committee**
Members noted receipt of a draft of the minutes of the meeting held on 13th January 2014. The next meeting has been scheduled for 7pm 24th February 2014.

756. Policy Review Committee

Members noted that the date of the next meeting has been set for 10th February 2014 at 6.30pm. Members are: Councillors Oxford, McIntyre, Kelleway, Martin and Amrani. Councillor Martin passed on his apologies.

757. Consultation Committee

The date of the next meeting has been set for to be agreed.

758. Finance Committee

Members noted that the date of the next meeting has been scheduled for 24th February 2014 at 6pm.

759. Newsletter

Members noted that the cut off for articles for the spring edition will be 6th April 2014 it is planned that this edition will focus on the work of the Parish Council.

Reports from Other Groups

760. Teversham C of E Primary School Governors

Members noted that Weekly newsletters have been received from the school and have been circulated to the Chairman and Councillor Martin.

761. Bewick Bridge Community Primary School Governors

There was no report.

762. Airport Consultative Committee

There has been no meeting.

763. Neighbourhood Police Panel

Members noted that an email has been received, explaining that PS 7 Sandra Davidson is our local geographical sergeant, based at Sawston police station. The panel meetings for the area will now be combined and the next one is on 13th February 2014. Members were asked to submit any issues to be raised at the meeting by 6th February 2014.

764. Items to Report

Councillor Fisher reported that the Governing Body of Teversham Primary School will be commenting on the WING planning application.

The meeting closed at 9.50pm