

Minutes of a Meeting of Teversham Parish Council
on Monday 2nd June 2014 at 7.30pm at Hope Community Church, Teversham

Present: Chairman Dave Kelleway Vice Chairman Ian Oxford
Councillors Frances Amrani Liz Freeman Oliver Fisher Denise Kelleway
Al MacInnes Lup Yau

County Councillor John Williams attended until item 61. District Councillor Caroline Hunt attended until item 53. The Clerk attended and took the Minutes. Mr & Mrs Wilkie attended until after the Open Forum.

47. Apologies

Apologies were accepted from Councillors Nicholson, Martin and McIntyre.

48. Minutes

The minutes of the last meeting held on 12th May 2014 were approved and signed by the Chairman.

49. Public Forum

Mr & Mrs Wilkie addressed Councillors with their continued concerns about grass cutting at Teversham Foxgloves and the state of the bus shelters along Gazelle Way. Members felt that Mr Wilkie's observations are unfair and misguided as the Parish Council have worked hard to try and improve the state of the grass at Teversham Foxgloves and continue to liaise with South Cambridgeshire District Council. The Chairman confirmed that the Recreation Committee will be discussing the replacement of glazing at their next meeting. Mr Wilkie left the meeting before the Chairman had finished his explanation. Mrs Wilkie left at the end of the Open Forum at 8pm.

50. Elect Members to Committees

Members reviewed the committee memberships and those circulated on the minutes were agreed with no changes.

51. Report from PCSO John Coppard

There was no report.

52. Report from County Councillor

County Councillor Williams circulated a brief report prior to the meeting and expanded on the delay to the new charging system at the park and ride sites and a discussion took place regarding the Boundary Commissions proposed changes. Officers have reviewed the proposals and now recommend that Teversham remains in the same division as Fulbourn. Members agreed this is acceptable and await the public consultation.

53. Report from District Councillor

District Councillor Hunt circulated information about Parklife, an event to be held at Milton County Park on 28th June and confirmed that Marshall's have arranged for traffic management to be in place at their employee's open day on 29th June. District Councillor Hunt also confirmed that leaflets have been distributed to residents affected by the closure of A1301 on 7th July due to the Tour de France.

Councillor Dave Kelleway asked for clarification about the plans for the house refurbishment in Pembroke Way. District Councillor Hunt confirmed it is now planned to turn the property into two dwellings.

54. Clerks Report

The Clerk circulated a written report, detailing correspondence received since the publication of the agenda.

55. Milestone Public Art Project

Members noted that the launch date has been set for Wednesday 18th June 2014. The Clerk has confirmed date with Teversham Primary School and Councillor Amrani is fine tuning the guest list and printing of postcards. It was agreed that the 'Teversham Trundle' will start at the milestone in Fulbourn Old Drift and finish at Borley Way. Councillor Amrani and the Clerk agreed to meet at 10.30am on Thursday 5th June to finalise the arrangements.

56. Proposed Village Hall/Sports Provision

There was no report.

57. 2013/2014 Audit

**To Agree and Sign the Annual Return for Teversham Parish Council
Financial Year Ended 31st March 2014**

Members noted that the Internal Audit has been completed and Mr Williamson has signed Section 4 of the Annual Return and that his report will be circulated on receipt. Members considered and answered the questions asked under section 2 one by one and agreed the figures presented under section 1. Sections 1 and 2 were then signed and dated by the Chairman and the Clerk (Responsible Financial Officer).

58. Community Navigators

Members noted that Wes Freeman-Smith has now taken over the role of Community Navigator Coordinator for South Cambs and posters have been printed and have been distributed for display in the parish noticeboards. Councillor MacInnes also explained that one of the local representatives has been out to speak at the Classic Café.

59. Land Maintenance and Play Areas/Equipment

a. Fly Tipping of Newspapers – Teversham Foxgloves

Members noted that a complaint has been received about a large quantity of weekly newspapers that have been dumped on the open space, behind The Lynx. These were uncovered following the shrub cuts and the Clerk has reported the issue to South Cambridgeshire District Council.

b. Teversham Foxgloves

Members noted that a complaint has been received from Mr Wilkie of 10 Caribou Way. It was agreed that the issues raised were addressed during the Open Forum.

60. Highways/Street Lighting

a. Members noted that Balfour Beatty have recently carried out an inventory of lamps in the village and have informed us that we will be billed £184.25 + VAT. This inventory includes the lamps at Borley Way and Lady Jermy Way play areas.

b. The following new issues were reported for action by the Clerk:

i. Verge by the black railings in the High Street is excessively overgrown.

ii. The hedge along Fulbourn Road/High Street and from Teversham Road (Fulbourn)/Fulbourn Road (Teversham) is also encroaching on the footpath. It was **RESOLVED** to ask our contractor (CGM) to carry out a one-off cut to get the verges back under control.

- iii. It was also **RESOLVED** to find out if Mr Parcell, the employee who litter picks the area, would be willing to spend some extra time clearing the rubbish at the bus shelter outside the Nisa Store.
- iv. The Clerk asked County Councillor Williams to chase the Highways department for a response to issues raised in September 2013.

61. Invoices

Members noted that the following invoices have been issued:

14-001	Borley Brothers	£ 1.00
14-002	CCC – Grass cutting	£625.29

62. Receipts

Members noted receipt of the following payment:

Borley Brothers have paid 14-001 £1.

63. Payments

It was **RESOLVED** to authorise the following payments:

Description	Cheque No	Amount
M Pittas – May Salary – paid 02.06.14	BACS	198.73
J Cowie – May Salary – paid 02.06.14	BACS	91.73
K Quiggin – May Salary and expenses – paid 02.06.14	BACS	1027.78
M Parcell – May Salary – paid 31.05.14	BACS	178.70
Lifeline – Annual charge for Mr Studley	AL302035	225.68
SLCC – Membership Renewal 2014/2015	AL302036	147.00
Cambridgeshire County Council – street lighting	AL306037	221.10
CGM – Invoice 5247 – May Grounds Maintenance	AL306038	542.20
June Salaries to be Paid 30 th June 2014 for K Quiggin, M Parcell, M Pittas and J Cowie via BACS		To be calculated Not included in total
TOTAL		2632.92

64. Bank Balances/Reconciliation as at 30.04.14

These will be presented at the Finance Committee meeting on 9th June 2014.

65. Lady Joan Jermy Eleemosynary Charity

There was no report in Councillor McIntyre's absence.

66. S/1033/14/PT Replacement of Existing 15m Hutchinson Streetpole – Adopted Grass Verge, Newmarket Road, Teversham for CTIL & Telefonica UK Ltd – dated 21st May 2014.

It was **RESOLVED** to make no recommendation.

67. Correspondence

Members noted receipt of the following correspondence:

- a. Sustainable Parish Energy Partnership – update from Siobhan Mellon
- b. Cambridgeshire Fire and Rescue Service – June Bulletin
- c. Wilbraham River protection society – Guided river Walk, Sunday 6th July 2014 – details of the annual walk.
- d. War Memorials Trust – May 2014 Bulletin

Reports from Parish Council Committees

68. Community Care/Lifeline Committee

Members noted that the next meeting has been scheduled for 6.30pm 9th June 2014.

69. Recreation and Environment Committee

It was agreed to hold the next meeting on 16th June 2014 at 6pm.

70. Policy Review Committee

No meeting is scheduled.

71. Consultation Committee

No meeting is scheduled.

72. Finance Committee

Members noted that the date of the next meeting has been scheduled for 7.15pm 9th June 2014.

73. Newsletter

Members noted that the cut off for articles for the summer edition will be 11th July 2014.

74. Teversham C of E Primary School Governors

There was no report.

75. Bewick Bridge Community Primary School Governors

There was no report.

76. Airport Consultative Committee

There was no report.

77. Neighbourhood Police Panel

There was no report.

78. Items to Report

Councillor MacInnes reported that the telephone kiosk on the High Street has not been repaired and he will forward before and after pictures of the clean up day to the Clerk to be included in the next edition of the Teversham News.

The meeting closed at 9.01pm