

Minutes of a Meeting of Teversham Parish Council  
on Monday 2<sup>nd</sup> February 2015 at 7.30pm at Hope Community Church

Present:       **Chair**               Dave Kelleway               **Vice Chair**       Frances Amrani  
                  **Councillors**     Liz Freeman               Oliver Fisher     Kevin McIntyre       Al MacInnes

County Councillor John Williams attended until after item 64. The Clerk attended and took the minutes.

**46. Apologies**

Apologies were accepted from Councillors Ian Oxford, Simon Martin, Michael Nicholson, Denise Kelleway and District Councillor Caroline Hunt.

**47. Minutes**

The minutes of the last meeting held on 5<sup>th</sup> January 2015 were agreed and signed by the Chair.

**48. Public Forum**

There were no members of the public present. Councillor MacInnes informed members that he attended the burial of Mr J Moss, a regular attendee of our meetings in the recent past.

**49. To Fill Vacancy – Co-option of New Councillor**

There were no applications. It was **RESOLVED** to advertise the vacancy, with the intention to co-opt a new Councillor at the next meeting on 2<sup>nd</sup> March 2015.

**50. Elect Members to Committees**

No members came forward to join the Recreation Committee.

**51. Report from PCSO Julie Hajredini**

There was no report from PCSO Julie Hajredini.

**52. Report from County Councillor**

County Councillor Williams circulated his report prior to the meeting (copy in minute file). Members discussed the City Deal and the disappointment that the County Council did not follow their own Transport Plan. Members also discussed the future possibility of the relocation of the Newmarket Road Park and Ride site.

Councillor Amrani and County Councillor John Williams then reported on the recent Bus meeting. They confirmed that funding for the No 18 to Newmarket has been secured for the coming financial year, but the service is under threat of cuts (possibly the Saturday service) in 2016/2017 if numbers of passengers using the service do not increase. Members agreed to include an article in the Spring edition of the Teversham News.

Members were very disappointed to hear that the new route encouraged by Marshalls from the Newmarket Road Park and Ride site to Addenbrooke's will not come along Airport Way. However, this service is still in the discussion stage as there is no funding.

There were no further questions. The Chair thanked both County Councillor Williams and Councillor Amrani for their work.

**53. Report from District Councillor**

The Chair read from a report submitted by District Councillor Hunt in her absence (copy in minute file). There were no questions.

**54. Clerks Report**

There were no additional items to report from the Clerk.

**55. Teversham Local Highways Improvement**

Councillor Kelleway confirmed that following a lengthy process, he has managed to agree new signage and lines at the junction of Airport Way and Church Road. This has been a difficult process as many of the suggestions made by the parish council and Councillor Kelleway have been rejected by the Highways team. However, the agreed improvements should help motorists negotiate the junction safely, especially at night. Members thanked Councillor Kelleway for his work on this project.

**56. Proposed Village Hall/Sports Provision**

The Chair confirmed that the Clerk is in the process of arranging a meeting with Simon Butler-Finbow to take place before the end of the current Financial Year.

**57. Future Land Maintenance at Teversham Foxgloves**

Members agreed that the agreement due to be submitted by South Cambridgeshire District Council should be signed and returned by the Clerk.

**58. Borley Way Skate Park – WREN Funding**

It was **RESOLVED** that the Chair, Councillor Dave Kelleway should sign the formal contracts received from WREN on behalf of Teversham Parish Council in respect of the grant of £32,421.00. He did so at the meeting and the Clerk was asked to post one copy of the signed contract back to WREN.

**59. Cambridge City Council – Cambridge City 20mph Project – for information**

Members noted that a letter outlining the objections to the proposal to reduce the limit to 20mph has been sent to and acknowledged by Mr Richards at the City Council. Members also noted that an article has been included in the Winter 2015 Teversham News, encouraging residents to forward their comments.

**60. South Cambridgeshire District Council – Parish Planning**

Councillor MacInnes and Freeman reported on the meeting they attended on behalf of Teversham Parish Council, hosted by the Planning Team from South Cambridgeshire District Council at Impington Village College. The Planning Team explained that members should concentrate of 'material considerations' and encouraged parish councils to speak to the case officer for guidance, before submitting a response.

The Chair thanked both members for attending the meeting.

**61. Balfour Beatty PFI Street Lighting**

Members noted that two sessions have been arranged back to back to discuss the lamps which are being removed on Monday 9<sup>th</sup> February 2015. The first will be from 5.00pm – 6.30pm at Bewick Bridge and from 7.00pm – 8.00pm at Hope Community Church. Keeley Russell, Head of Client Liaison from Balfour Beatty will be coming along to discuss the proposals. Councillors MacInnes and Freeman offered to attend the first session at Bewick Bridge and Councillor Fisher agreed to attend the second session at Teversham. The Chair welcomed their assistance and asked the Clerk to prepare comment sheets to enable attendees to record their comments and feedback. Members agreed that this feedback will then give members the opportunity to make an informed decision of which lamp(s) the parish council should consider adopting at their next meeting on 2<sup>nd</sup> March 2015.

The Clerk was asked to hasten Keeley for the information she promised to forward following the presentation she gave at the January meeting and Councillor Kelleway confirmed he is still waiting for answers to questions he submitted on 23<sup>rd</sup> January 2015.

**62. Resurfacing Recreation Ground Car Park**

It was **RESOLVED** to endorse the Recreation Committee's decision to accept the quotation from Mead Construction for £2,950 + VAT to resurface the car park.

**63. SCDC Public Consultation: Should South Cambridgeshire District Council use article 4 direction to help retain village pubs?**

Members noted the District Councils consultation and members agreed to respond on an individual basis. Paper copies of the response form were circulated.

**64. Highways/Street Lighting**

Members were encouraged to receive feedback from County Councillor John Williams about changes to the way the parish council should report issues. The Clerk will prepare a list of outstanding issues and submit them to Nicola Burden, her superior Gavin Wiseman and cc County Councillor Williams, one week before the monthly parish council meetings.

Councillor Amrani reported that several lamps on Cherry Hinton Road are currently not working. The Clerk will report these once the numbers of the lamps have been confirmed.

**65. Invoices**

Members noted that no invoices have been issued during January 2015.

**66. Receipts**

Members noted that there have been no receipts during January 2015.

**67. Unity Trust**

Members noted that confirmation has been received to confirm that the signatories on the accounts are Councillors Dave Kelleway, Ian Oxford, Frances Amrani and Simon Martin.

**68. Payments**

It was **RESOLVED** to authorise the following payments:

Description	Cheque No	Amount
M Pittas – January Salary – paid 30.01.15	<b>BACS</b>	204.03
K Quiggin — January Salary – paid 30.01.15	<b>BACS</b>	1028.98
M Parcell – January Salary – paid 30.01.15	<b>BACS</b>	183.70
Cambridge Past Present & Future	AM302082	40.00
Office Depot inv 963753397 & inv 963730286	AM302083	84.03
Glasdon UK Limited Inv 677618 x2 litter pickers	AM302084	63.79
Victoire – Winter Newsletter	AM302085	118.00
CGM – Contract Grass Cutting	AM302086	542.20
February salaries to be Paid 27.02.15 for K Quiggin, M Parcell, M Pittas and Joshua Cowie via BACS. Payroll will be run on Monday 23 <sup>rd</sup> February 2015		To be calculated Not included in total
<b>TOTAL</b>		<b>2264.73</b>

- 69. Clerk's Appraisal**  
Councillor McIntyre gave a verbal report. There were no issues. Members thanked the Clerk for her work.
- 70. Appointment of Litter Picker**  
Members noted that Mr Joshua Cowie accepted the offer of employment as a Litter Picker for the parish council.
- 71. Lady Joan Jermy Eleemosynary Charity**  
Members noted that Councillor Martin circulated a copy of the annual return submitted to the Charities Commission by Mr Taylor and he is in the process of arranging a meeting of the Trustees. It was agreed to add the option of appointing a new trustee to the charity at the Annual Parish Meeting.
- 72. S/2564/14/FL Erection of two Storey Extension to Front of Dwelling at 42, Sheppard Way, Teversham for Mr M Critoph**  
Members noted that SCDC have granted permission dated 9<sup>th</sup> January 2015. No information/communication was received following the parish councils recommendation to refuse the application.
- 73. Correspondence**  
Members noted receipt of the following correspondence:
- a) Department for Communities and Local Government – New year 2016 – Honours nominations. There were no nominations.
  - b) Cambridge Past Present and Future – letter outlining a recent review and a change to the structure of the organisation.
  - c) Unity Trust – changes to way they process their payments.
- 74. Community Care/Lifeline Committee**  
Members noted receipt of a copy of the draft minutes of the meeting held on 12<sup>th</sup> January 2015. There were no questions.
- 75. Recreation and Environment Committee**  
Members noted receipt of a copy of the draft minutes of the meeting held on 12<sup>th</sup> January 2015. There were no questions.
- 76. Finance Committee**  
Members noted that the date of the next meeting has been set for 16th February 2015 at 6.30pm. Councillor Fisher offered his apologies due to work commitments.
- 77. Policy Review and Staffing Committee**  
Members noted that the next meeting will be on 16<sup>th</sup> February 2015 at 7.30pm.
- 78. Consultation Committee**  
Members noted that there are currently no meetings scheduled for this committee.
- 79. Newsletter**  
Members noted that the winter 2015 edition of the Teversham News has been distributed for delivery and is available on our website [www.teversham.info](http://www.teversham.info)

## **Reports from Other Groups**

### **80. Teversham C of E Primary School Governors**

Councillor MacInnes attended the meeting of the Governing Body for Teversham Primary School on 26<sup>th</sup> January 2015, and gave a verbal report. A short discussion took place regarding the school house and members embraced the idea that members of the parish council would be invited into school to speak to the older children about local democracy. Members also agreed that they would welcome the school's input/comment about issues such as the poor state of the footpath along Church Road.

### **81. Bewick Bridge Community Primary School Governors**

There was no report.

### **82. Airport Consultative Committee**

There was no report as the committee have not met.

### **83. Neighbourhood Police Panel**

Members noted that the next meeting is scheduled for Thursday 26<sup>th</sup> February 2015 at 7.30pm at Sawston Village College.

### **84. Items to Report**

There were no issues.

The meeting closed at 9.15pm

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