

Minutes of a Meeting of Teversham Parish Council
on Monday 8th June 2015 at 7.30pm at Hope Community Church

Present: **Chair** Dave Kelleway **Councillors** Oliver Fisher Al MacInnes
 Jay Mackay Michael Nicholson Simon Martin

5 members of the public attended until after the open forum, which concluded at 8.11pm. The Clerk attended and took the minutes.

208. Apologies, Welcome and Introductions

Apologies were accepted from Councillors Amrani, Freeman and Oxford. County Councillor Williams and District Councillor Hunt also sent their apologies.

209. Minutes

The minutes of the last meeting held on 18th May 2015 were agreed and signed by the Chair.

210. Public Forum

Residents came to express their anger and dissatisfaction with the new skate park. They were given copies of the report prepared by the Clerk, which outlined most of their concerns and detailed how the council are trying to deal with litter, anti-social behaviour and noise from the ramps. Complaints were also raised about cars parking in the resident's car park in Sheppard Way and the Clerk was asked to find out if South Cambridgeshire District Council would allow the parish council to put up some signs. The Chairman expressed members disappointment with the noise levels created by the ramps and confirmed that several different options to help reduce the noise are being explored. Residents were encouraged to call the Police to report anti-social behaviour as it is not acceptable and should not be tolerated. Members made it clear that all of the complaints and issues are being taken very seriously and solutions are being discussed and researched.

The discussion also took in that many families have used the park and lots of positive feedback has also been received.

The residents also raised concerns about the grass cutting, the re-seeded grass areas, rubbish in the ditch and the fact that the goal posts are now unusable. Members confirmed that the Clerk is meeting with the land maintenance contractor to discuss the missed grass cut and the quality of the most recent cut and arrangements have been made to re-site the goal posts. The rubbish in the ditch will be reported to South Cambridgeshire District Council.

Members asked the Clerk to ensure that residents are kept informed of progress. The residents then left the meeting.

The Chairman then moved onto item 219 as it concerned the skate park.

219. Borley Way Skate Park

Members discussed the report prepared by the Clerk and it was **RESOLVED** to:

- a. Order x3 new litter bins – 2 for the skate park and x1 for near Christine's bench and arrange for them to be installed as soon as possible. SCDC have also confirmed they will empty the new bins for a fee.
- b. Councillor Martin kindly offered to lend his decibel meter to the Council. Councillor Mackay agreed to carry out some readings to help determine the levels of noise we are dealing with.
- c. Install new signs – wording to be agreed by the Recreation Committee.

- d. It was agreed to work on forming a community led committee to empower the users of the park to look after it and work with residents to reduce litter and anti-social behaviour.
- e. Encourage residents to report ALL incidents of anti-social behaviour to the Police.
- f. Engage with our PCSO to try and encourage visits so the older people using the park late at night are discouraged and move on.
- g. Continue to explore the Acoustic Fencing option.
- h. Continue to explore the option of installing further internal soundproofing into the ramps.
- i. Liaise with SCDC to install residents parking notices in the car park in Sheppard Way.
- j. Work to feedback to residents in Sheppard Way to ensure they are kept up to date on developments and continue to listen to and act upon issues they raise concerning the skate park.

Members thanked the Clerk for her work.

211. Co-option – Two Vacancies

No applications were received. It was **RESOLVED** to advertise the vacancies on the parish noticeboards and place an article in the next edition of the Teversham News.

212. Elect Members to Committees

Councillor Nicholson was elected to serve on the Finance Committee.

213. Report from PCSO Julie Hajredini

There was no report.

214. Report from County Councillor

There was no report.

215. Report from District Councillor

There was no report.

216. Clerks Report

Copies of the Clerk's report were circulated. A file copy is attached.

217. Proposed Village Hall/Sports Provision

There has been no progress on this project.

218. Hall Farm Caravan Park

Members noted receipt of the objection lodged with South Cambridgeshire District Council from the solicitor of the landowner. Members noted that a meeting has been arranged for 9th June 2015 with Mr S Gilbey, Brown & Co, Mrs Willis and Mr White. Councillors Kelleway, MacInnes and Mackay will attend on behalf of the parish council.

220. The Local Government Boundary Commission

Electoral Review of Cambridgeshire – draft recommendations

Members noted receipt of the consultation. There were no comments.

221. South Cambridgeshire District Council

**Development of Land adj to 71b High Street, Teversham S/1033/10/F & S/0305/12/DC
Payment of Public Open Space and Community Facilities Contributions**

Members noted receipt of a letter notifying the council that under the s106 agreement, the developer is required to pay a sum of **£3,104.38** as a financial contribution in lieu of on-site provision of public open space. It was **RESOLVED** to sign the forms.

222. Land Maintenance and Play Areas

Members noted discussed the following issues at length:

- a. **Rats** – residents in Sheppard Way have reported that rats are nesting in the play area (Whitgift Road). It was agreed that members will visit the site and discuss the issue when they meet to view a planning application in Whitgift Road next week.
- b. **Dumping** – The Clerk circulated copies of photographs taken by Councillor Freeman and a lengthy discussion took place regarding the lay-by. Opinions were divided on the value of the lay-by and it was agreed to involve both our District and County Councillors to find a resolution which rids the site of its reputation for a place to dump rubbish. This issue will also be discussed by the Recreation Committee at their next meeting on 15th June 2015.

223. Teversham Local Highways Improvement

There has been no further communication or action on this issue.

224. Highways/Street Lighting

The Clerk confirmed she has asked Nicola Burden when the cats eyes and white lining will be carried out on Airport Way, following the recent re-surfacing work.

Finance

225. Invoices

Members noted the following invoices have been issued:

15-001	Cambridgeshire County Council	£625.29
15-002	Focus School	£ 60.00
15-003	Borley Brothers	£ 1.00
TOTAL		£686.29

226. Receipts

Members noted receipt of the following payment:

7th May 2015 VAT – HMRC £4,329.83 (also minuted 18th May 2015)

227. Financial Report Inc Bank Reconciliation

Members noted that balances held by the parish council as at 31.05.15 are:

Main Unity Trust Account	£ 84,439.14	Bank Reconciliation at 30.04.15
+ Receipts to 31.05.15	£ 4,329.83	
- Payments to 31.05.15	£ 68,962.75	
Balance	£ 19,806.22	
Reserve Unity Trust Account	£ 6,002.72	
Cambridge Building Society	<u>£ 71,060.00</u>	
TOTAL	<u>£ 96,868.94</u>	

It was noted that a claim of **£16,211.00** has been submitted to WREN for the second half of the grant in respect of the skate park. This is not included in the totals above. However, the payment for the skate park equipment **IS** included. We will also have a significant VAT claim to process in October as the claim to date from 1st April 2015 – 31st May 2015 is already **£10,184.29**.

228. Payments

It was **RESOLVED** to authorise the following payments: cheques were signed by Councillors Kelleway and Martin.

Description	Cheque No	Amount
K Quiggin - May Salary – paid 27.05.15	BACS	1040.26
M Parcell – May Salary – paid 27.05.15	BACS	192.30
Joshua Cowie – May Salary – paid 27.05.15	BACS	100.13
Caroline Pittas-Goldsmith – May Salary – paid 27.05.15	BACS	306.15
K Quiggin March and April Expenses – to be authorised	BACS	146.86
CGM – May– Village inv 6434	AN302121	£542.20
Camguard – annual service of alarm at Pavilion	AN302122	79.20
Camguard – new battery	AN302123	33.60
Eon – electricity at pavilion	AN302124	48.92
SCDC – costs uncontested election	AN302125	165.00
Office Depot – stationery inc paper/printer cartridges	AN302126	166.34
June Salaries to be Paid 30 th June 2015 K Quiggin, M Parcell, C Pittas-Goldsmith and J Cowie via BACS. Payroll will be run on Monday 29 th June 2015 and Paid on Tuesday 30 th June 2015		To be calculated Not included in total
TOTAL		£2,820.96

229. Lady Joan Jermy Eleemosynary Charity

Councillor Martin has not been able to arrange a meeting as planned. However, he will endeavour to arrange a meeting of the trustees as soon as possible.

Planning

230. S/1082/15/FL – part two storey and single storey rear extension, first floor side extension and garage conversion – 23 Eland Way, Teversham for Dr Yin

Members noted that Councillors Amrani, Freeman and MacInnes met on site on 22nd May 2015 and made no recommendation.

231. S/0987/15/VC – Variation of Condition 1 for Application S/1761/05/F Hall Farm, Church Road, Teversham for Mrs H Symonds

Members noted the parish council agreed to recommend approval dated 18th May 2015.

232. Correspondence

Members noted receipt of the following correspondence:

- a) **War Memorials Trust** – bulletin
- b) **The Ring** – magazine from Cambridge Past Present and Future
- c) **LGSS Law** – letter of introduction

Reports from Parish Council Committees

233. Community Care/Lifeline Committee

Members noted that the next meeting is scheduled for Monday 15th June 2015 at 6.30pm.

234. Recreation and Environment Committee

Members noted that the next meeting is scheduled for Monday 15th June 2015 at 7.30pm.

235. Finance Committee

Members noted that the date of the next meeting has been set for Monday 20th July 2015 at 6.30pm.

236. Policy Review and Staffing Committee

Members noted that the next meeting will be on Monday 20th July 2015 at 7.30pm.

237. Consultation Committee

Members noted that the date of the next meeting is to be agreed when necessary.

238. Newsletter

Members noted that the cut off for the next newsletter is 17th July 2015.

Reports from Other Groups

239. Teversham C of E Primary School Governors

There was no report.

240. Bewick Bridge Community Primary School Governors

There was no report

241. Airport Consultative Committee

There was no report.

242. Neighbourhood Police Panel

There was no report.

243. Items to Report

There were no items to report.

The meeting closed at 9.35pm

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