

Minutes of a Meeting of Teversham Parish Council
on Monday 7th December 2015 at 7.30pm at Hope Community Church

Present: **Chair** Dave Kelleway **Vice Chair** Frances Amrani (until item 427)
Councillors Oliver Fisher Jay Mackay Al MacInnes Simon Martin
Michael Nicholson (until item 437) Ian Oxford

County Councillor Williams attended and left the meeting after item 428. The Clerk attended and took the minutes.

422. Public Forum

There were no members of the public present at the meeting.

423. Apologies, Welcome and Introductions

Apologies were accepted from Councillor Freeman and District Councillor Hunt.

424. Minutes

The minutes of the meeting held on 2nd November 2015 were agreed and signed by the Chair.

425. Co-opt to fill two vacancies on the parish council

No applications were received to fill the two vacancies. It was **RESOLVED** to re-advertise on the noticeboards and in the winter 2016 (January 2016) edition of the Teversham News.

426. Elect Members to Committees

There are no vacancies to fill at the present time.

427. Report from County Councillor

County Councillor Williams gave a detailed verbal report about the budget cuts faced by the County Council and the potential impact to funding following the Chancellor's Spending Review and Autumn Statement on 25th November 2015. The County Council's budget will not be confirmed until mid/late January 2016.

County Councillor Williams also reported that following a recent meeting with Emma Murden, Highways Manager at the County Council, some of the issues reported for Teversham have been considered. The disappointing news is that some of the issues we have reported have been reviewed and closed with no further action or notification. County Councillor Williams will now have a monthly review, prior to our meetings so we can be kept up to date.

Due to funding cuts, parish councils will have to take over the financial burden of replacing non-statutory signs and other non-essential highways repairs. County Councillor Williams is part of a working group looking at all sorts of ways to reduce costs across the Highways budget. Recommended changes will be implemented in the new financial year.

County Councillor Williams also gave a verbal update about the possible site of the new secondary school for Cambridge being sited on the land north of Airport Way. This is yet to be agreed and is not part of the recent changes to the local plan. However, this issue could have a huge impact on the catchment for Teversham and Fulbourn.

Members thanked County Councillor Williams for his work.

428. Report from District Councillor

The Chairman read from the report forwarded by District Councillor Hunt in her absence. Copy in file for information. There were no questions, but members are keen not to see Teversham joined with Fulbourn as part of the boundary review.

429. Clerks Report

There was no report from the Clerk.

430. Proposed Village Hall/Sports Provision

It was **RESOLVED** to arrange a meeting Simon Butler-Finbow in the New Year. Members interested in attending are Councillors Kelleway, Martin and MacInnes.

431. Hall Farm Caravan Park

It was **RESOLVED** to remove this issue as a standing item on our agenda.

432. Borley Way Skate Park

Members noted that a short meeting of the working party took place on Monday 30th November 2015. The next meeting has been set for 21st March 2015 at 6:30pm.

Members reviewed the proposal received from Pharaoh Fencing, to supply and install the fencing and windows to the recommended standard for a total cost of £3,234.80. It was **RESOLVED** to accept this quotation and place an order for the works to be executed as soon as possible.

433. Theft of Valuables from Families

Members reviewed the article from the Cambridge News, as requested by Councillor Amrani. As Councillor Amrani had to leave the meeting, it was **RESOLVED** to write to PS 7 Sandra Davidson, Safer Neighbourhood Team at Sawston Police station to enquire if there have been any related incidents and what action has been taken.

434. Finance Committee

It was **RESOLVED** to hold a further meeting of the Finance Committee on 14th December 2015 at 6:30pm to finalise the recommended precept for ratification by the parish council at their meeting on 4th January 2016.

435. Redevelopment of Pembroke Way

Members discussed the presentation given by South Cambridgeshire District Council about the plans to re-develop the two empty properties. It was agreed to ensure that a public exhibition is held in the village and comment when the final layout has been presented.

**436. The Local Government Boundary Commission
Electoral Review of South Cambridgeshire District Council**

Members discussed this issue earlier in the meeting during the District Councillor's report. However, members re-iterated that Teversham should not be joined with Fulbourn and would prefer to be joined with one of the smaller adjoining villages – i.e. Stow-cum-Quy, Fen Ditton or the Wilbraham's.

**437. South Cambridgeshire District Council
Changes to Local Plan**

Members noted that SCDC have issued a press release outlining their proposals to increase housing allocations for the land north of Cherry Hinton (opposite Gazelle Way, airport side). The parish council will need to consider a response to the consultation that closes on 25th January 2016. An exhibition is planned in Teversham on 12th January 2016. It was **RESOLVED** to delegate the response to the Consultation Committee who will meet after 12th January 2016 and before 25th January 2016.

438. Cambridgeshire County Council – Signed Agreement

Members noted that a file copy of the signed agreement for the Change of Ownership of Lighting Columns (x24) has been received.

**439. Cambridgeshire County Council
Passenger Transport**

Members noted receipt of a list of all Community Transport Schemes in South Cambridgeshire, along with an invitation to discuss how to recruit volunteers to meet current and future demand for transport requests. Councillor MacInnes will review the information.

440. South Cambridgeshire District Council – Community Awards

It was unanimously **RESOLVED** to nominate Councillor Al MacInnes for the Community Hero award.

441. Christmas Cards

It was **RESOLVED** to send Christmas cards, signed by the Chairman and Clerk on behalf of the Parish Council.

442. Land Maintenance and Play Areas

Members noted:

- a. **Equipment Inspections** – Order for works has been placed.
- b. **Dog Fouling** – further, harder hitting posters have been displayed in Sheppard Way and at the Recreation Ground.
- c. **CGM** – have outlined their plan of works in the parish over the next few weeks.
- d. **Signs for footpath at Teversham Foxgloves** – No further information has been received about this issue.

443. Highways/Street Lighting

Members reviewed the outstanding issues and noted receipt of feedback and look forward to working with County Councillor Williams to receive regular updates of progress.

Reference	Date Reported by	Issue	Comment
NM-100538	21/09/15 KQ	Splintered bollard on Church Road	2/12/15 Order placed and works scheduled.
NM-99462	02/09/15 AM	Missing and damaged signs between the Gazelle Way roundabout and Cherry Hinton Road Junction on Airport Way	
NM-99460	02/09/15 AM	Church Road. Serious damage to footpath	CC JW explained that the footpath is not damaged enough to warrant repair. However this will be looked at again.
NM-99456	02/09/15 AM	Airport Way – many areas of damage to the cycle path, inc potholes.	
NM-99464	02/09/15 AM	Cherry Hinton Rd – missing sign	
NM-99459	02/09/15 AM	High St – road floods both sides, with water emerging from the very few drains with every intense rain episode, causing flooding to properties from the Tamarind down to past No 8 High Street.	
NM-99465	02/09/15 AM	Airport Way – signs have been at a 45 degree angle, damaged and submerged in vegetation for years.	
NM-101496	05/10/15 JM	Marshall's Close – the footway is cracking and breaking up – pothole/trip hazard	

Finance

444. Invoices

Members noted that no invoices have been issued during November 2015.

445. Receipts

Please note receipt of the following payments:

HM Revenue & Customs – VAT 01.04.15 – 30.09.15	£12,024.91
Focus School – pitch hire – 03.07.15	£ 105.00

446. Payments

It was **RESOLVED** to authorise the following payments:

Description	Cheque No	Amount
K Quiggin - November Salary – paid 30.11.15	BACS	1040.06
M Parcell – November Salary – paid 30.11.15	BACS	188.50
Joshua Cowie – November Salary – paid 30.11.15	BACS	98.13
Caroline Pittas-Goldsmith – November Salary – paid 30.11.15	BACS	255.13
K Quiggin Expenses – Nov 2015 (to be paid following mtg)	BACS	54.08
CGM – Nov Grounds Maintenance	B302462	542.20
EON – Electricity at Pavilion	B302463	58.11
Victoire – Autumn 2015 newsletter	B302464	120.00
December Salaries to be Paid 30 th November 2015 K Quiggin, M Parcell, C Pittas-Goldsmith and J Cowie via BACS.		To be calculated Not included in total
TOTAL (excluding November, including December Salaries)		2356.21

447. Grants and Donations

Members noted that as the Finance Committee meeting was not quorate, members were not able to make a formal recommendation. This will be re-considered at the next Finance Committee meeting scheduled for **6.30pm 14th December 2015**.

448. Balances and Bank Reconciliation

Members noted the following balances:

Account Balance as at 31.10.15	£ 53,392.47
Cambridge Building Society Savings Account as at 31.12.14	£ 71,060.00
Unity Savings Account as at 31.10.15	£ <u>6,005.73</u>
TOTAL	£130,458.20

449. Lady Joan Jermy Eleemosynary Charity

Councillor Martin has been unable to make any progress on this project

Planning

450. S/2742/15/FL – First floor extension 13 Lemur Drive for Mr & Mrs Pescod

It was **RESOLVED** to make no objections or comment. Councillor MacInnes declared an interest and did not take part in the discussion.

451. S/2739/15/LD –Lawful Development Certificate for a proposed single storey rear extension 5 Sable Close for Mrs Patrick

It was **RESOLVED** to make no objection or comment.

452. Tree works Application (for information only) 1 Thulbourn Close

It was **RESOLVED** to make no comments.

453. Tree works Application Alwyns Barn, 10 Church Road

It was **RESOLVED** to make no comments.

454. Correspondence

Members noted receipt of the following correspondence:

- a) **Cambridge Building Society** – confirmation that Frances Amrani has finally been added as a signatory to the account and Mr Lup Yau has been removed.
- b) **The Local government Boundary Commission for England** – confirmation that a further, limited consultation is taking place (for Cambridge City). This means that the final recommendations for the Electoral Review of Cambridgeshire will be published on 9th February 2016.
- c) **Update from Lucy Frazer QC MP** following a meeting with BT and Connecting Cambridgeshire. Article to be published in the next edition of the Teversham News.
- d) **Cambridgeshire CC, Children, Families and Adults Information Team** are consulting with anyone who has an interest in advocacy services. Consultation available at http://www.cambridgeshire.gov.uk/site/custom_scripts/cons_details.aspx?ref=415
- e) **War Memorials Trust** – Number 67 – November 2015
- f) **Countryside Voice** – Winter 2015 edition

Reports from Parish Council Committees

455. Community Care/Lifeline Committee

Members noted receipt of a copy of the draft minutes of the last meeting held on 16th November 2015. The next meeting is scheduled for 14th March 2016 at 6.30pm.

456. Recreation and Environment Committee

Members noted that the next Recreation Committee meeting has been scheduled for 11th January 2016 at 6.30pm.

457. Finance Committee

Members noted that the date of the next meeting has been set for Monday 14th December 2015.

458. Policy Review and Staffing Committee

Members noted that the date of the next meeting is scheduled for 15th February 2016 at 7.30pm.

459. Consultation Committee

The Clerk was asked to arrange a meeting during January as this committee has been delegated to respond to item 437.

460. Newsletter

Members noted that the cut off for the next newsletter is 15th January 2016.

Reports from Other Groups

461. Teversham C of E Primary School Governors

Councillor MacInnes asked if the parish council could write to Highways regarding the crossing outside of school. The Clerk suggested that the school contact County Councillor John Williams for advice. Members also noted that illegal parking on the double yellow lines in Church Road continues to be a problem.

462. Bewick Bridge Community Primary School Governors

There was no report.

463. Airport Consultative Committee

There was no report.

464. Neighbourhood Police Panel/Police Issues

Members noted that the request for the PCSO to attend Teversham Primary School at drop off/pick up time was rejected as Julie is busy working on a different project. However, it was noted that a police representative was seen at the school last week.

465. Items to Report

Councillor MacInnes reported that he has purchased new lights for the village green. These will be switched on at 6pm on Wednesday 9th December.

The meeting closed at 9:25pm