

Minutes of a Meeting of Teversham Parish Council  
on Monday 1<sup>st</sup> February 2016 at 7.30pm at Hope Community Church

Present: **Chair** Dave Kelleway  
**Councillors** Frances Amrani, Oliver Fisher, Simon Martin and Al MacInnes.

District Councillor Hunt attended and left after item 1602/009. County Councillor Williams attended and left after item 1602/0020. The Clerk attended and took the minutes.

		Action
<b>1602/001</b>	<p><b>Public Forum</b> There were no members of the public present at the meeting.</p>	
<b>1602/002</b>	<p><b>Apologies, Welcome and Introductions</b> Apologies were accepted from Councillors Freeman, Mackay, Nicholson and Oxford.</p>	
<b>1602/003</b>	<p><b>Minutes</b> The minutes of the last Parish Council meeting held on 4<sup>th</sup> January 2016 were agreed and signed by the Chair.</p>	
<b>1602/004</b>	<p><b>Co-opt to fill two vacancies on the parish council</b> Members noted that no applications have been received. It was <b>RESOLVED</b> to advertise the vacancies on the parish noticeboards.</p>	<b>Clerk</b>
<b>1602/005</b>	<p><b>Elect Members to Committees</b> There are no vacancies to fill at the present time.</p>	
<b>1602/006</b>	<p><b>Report from County Councillor</b> County Councillor Williams circulated a report prior to the meeting. A short discussion took place about the possibility of the footpath between Gazelle Way and Cherry Hinton (running alongside the railway track) could be resurfaced. County Councillor Williams thought this would be unlikely, but he suggested the parish council write to the Rights of Way team to see if the path can be tidied up.</p> <p>County Councillor Williams also confirmed that the parish council will not receive formal notice about current consultation running about mobile library services and details can be found on the County Councils website. Members agreed that Teversham should respond, as the service is used by many of the older residents in the village.</p>	<b>Clerk</b>  <b>Clerk</b>
<b>1602/007</b>	<p><b>Report from District Councillor</b> District Councillor Hunt circulated a report prior to the meeting. Members discussed the email received from Sarah Lyons about Pembroke Way and agreed that a public meeting needs to be arranged as soon as possible. Members also noted that the SCDC have agreed to join the Teversham ward with the Fulbourn ward. This goes against the recommendation made by the parish council.</p> <p>District Councillor Hunt also reported that a beacon will be commissioned to mark the 90<sup>th</sup> birthday of the Queen.</p>	

1602/008	<p><b>Clerks Report</b> The Clerk gave a brief verbal report.</p>	
1602/009	<p><b>Proposed Village Hall/Sports Provision</b> Councillor Kelleway gave a brief verbal report following the meeting with Simon Butler-Finbow on 13<sup>th</sup> January 2016. There was nothing of significance to report.</p>	
1602/010	<p><b>Borley Way Skate Park</b> Members noted that the fencing installation has been completed. However, the application of the foam could not be executed as it was too damp. Works will be rescheduled for early spring. The next meeting of the skate park committee is scheduled for Monday 21<sup>st</sup> March 2016 at 6:30pm.</p>	
1602/011	<p><b>Redevelopment of Pembroke Way</b> Members noted that District Councillor Hunt reported that the whole development will now be an affordable rented scheme. This item was discussed earlier in the meeting 1602/007.</p>	Clerk
1602/012	<p><b>South Cambridgeshire District Council Changes to Local Plan</b> Members noted that the Consultation Committee met on 18<sup>th</sup> January and agreed the main points to be included in the response sent on behalf of the parish council.</p>	
1602/013	<p><b>Play Equipment Inspections</b> Members noted that annual safety inspections at all of the play areas in the parish have been completed. The reports have been received and circulated to members of the Recreation Committee for information. The reports will be reviewed in details by the Recreation Committee at their next meeting on 14<sup>th</sup> March 2016.</p>	Recreation
1602/014	<p><b>South Cambridgeshire District Council Amended Affordable Housing Statement for the WING Application</b> A lengthy discussion took place regarding the proposed changes. Members are concerned by the proposals and it was <b>RESOLVED</b> that the Chair will write a formal response from Teversham Parish Council.</p>	Chair
1602/015	<p><b>South Cambridgeshire District Council Changes to Proposed Scheme of Delegation</b> Members reviewed the information received and it was <b>RESOLVED</b> to write confirming that the changes are acceptable.</p>	Clerk
1602/016	<p><b>Cambridgeshire County Council Consultation on draft Ridgeons site, Cromwell Road Planning and Development Brief Supplementary Planning Document</b> It was <b>RESOLVED</b> to make no comment.</p>	
1602/017	<p><b>Land Maintenance and Play Areas</b> Members noted:</p> <ul style="list-style-type: none"> <li>a. Fly Tipping at Car Park, High Street was reported (garage/building debris 26/01) and swiftly cleared by SCDC.</li> <li>b. Signage at Teversham Foxgloves – The person this was forwarded to has now left. Nicola has forwarded the enquiry to Chris Green (19/01 – awaiting response).</li> </ul>	

1602/018	<p><b><u>Highways and Street Lighting</u></b>  <b>Access Road – High Street</b>  Members noted the complaint about the state of the grass verge, damaged by large vehicles using the access road. The Clerk confirmed that letters of complaint sent to Anglian Water and Mr D White. This issue will now be dealt with by the Recreation Committee.</p>	Recreation								
1602/019	<p><b>Fulbourn Road</b>  Members noted the complaint received about the hedge encroaching onto the footpath along Fulbourn Road and also speeding traffic. Both Councillor Kelleway and County Councillor Williams confirmed that they have walked the area and found no issue. The issue with speeding will be passed onto the police.</p>									
1602/020	<p><b>Lay-by Cherry Hinton Road</b>  A discussion took place about the issues with the layby. A meeting has been arranged with the landowner. This issue will be dealt with by the Recreation Committee.</p>	Chair/ Recreation								
1602/021	<p><b>Table of Other Issues Reported to Cambridgeshire County Council.</b>  The list of outstanding issues was circulated. Members noted that the pothole on Fulbourn Road has been filled. A walkabout will be arranged with Councillors Amrani, MacInnes and County Councillor Williams.</p>	AM/FA CC JW								
1602/022	<p><b><u>Finance</u></b>  <b>Invoices</b>  Members noted that no invoices were issued during January 2016.</p>									
1602/023	<p><b>Receipts</b>  There were no receipts during January 2016.</p>									
1602/024	<p><b>Payments</b>  It was <b>RESOLVED</b> to authorise payments detailed on the attached schedule, totalling <b>£7675.62</b>.</p>									
1602/025	<p><b>Balances and Bank Reconciliation (to 31<sup>st</sup> December 2015)</b>  Members noted that balances held by the parish council as at 31<sup>st</sup> December 2015 were as follows:</p> <table data-bbox="244 1496 1342 1664"> <tr> <td>Cambridge Building Society Savings Account as at 31.12.14</td> <td>£ 71,060.00</td> </tr> <tr> <td>Unity Trust Savings Account as at 31.12.15</td> <td>£ 6,007.24</td> </tr> <tr> <td>Unity Trust Main Account as at 31.12.15</td> <td><u>£ 58,193.34</u></td> </tr> <tr> <td><b>TOTAL</b></td> <td><b><u>£135,260.58</u></b></td> </tr> </table>	Cambridge Building Society Savings Account as at 31.12.14	£ 71,060.00	Unity Trust Savings Account as at 31.12.15	£ 6,007.24	Unity Trust Main Account as at 31.12.15	<u>£ 58,193.34</u>	<b>TOTAL</b>	<b><u>£135,260.58</u></b>	
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1602/026	<p><b>Lady Joan Jermy Eleemosynary Charity</b>  There was no report.</p>									
1602/027	<p><b><u>Planning</u></b>  <b>S/2739/15/LD –Lawful Development Certificate for a proposed single storey rear extension 5 Sable Close for Mrs Patrick</b>  Members noted that a letter received dated 23/12/15 that this application has been withdrawn.</p>									

1602/028	<p><b>S/2978/15/FL – To erect a white pvcu framed orangery to the rear of 73 Fulbourn Road for M Priestley</b></p> <p>It was noted that members agreed to make no objections to the application dated 7<sup>th</sup> December 2015. SCDC have granted permission to erect an orangery to the rear of the property, dated 30<sup>th</sup> December 2015.</p>	
1602/029	<p><b>S/2312/15/VC 56 High Street, Teversham</b></p> <p>Members noted receipt of notification from SCDC that the council hereby grants permission for Variation of Condition 2 (Approved Plans) of Planning Consent S/1286/12/FK (Dwelling &amp; Vehicular Access) for design variation and car park layout.</p>	
1602/030	<p><b>S/2742/15/FL First Floor Extension at 13 Lemur Drive, for Mr &amp; Mrs R Pescod</b></p> <p>Members noted that SCDC have refused permission, dated 15<sup>th</sup> December 2015. The parish council made no objections to the application dated 7<sup>th</sup> December 2015.</p>	
1602/031	<p><b>S/3196/15/FL Proposed relocation of fenestration and main entrance door at 7 Pembroke Way, Teversham for Khaled Ahmed dated 25<sup>th</sup> January 2016.</b></p> <p>Members discussed the application at the end of the parish council meeting and it was <b>RESOVLED</b> to make no comment.</p> <p><b>S/0176/16/FL Demolition of existing garage and study Erection of new 2 storey extension forming Garden Room and New Master Bedroom for Mr &amp; Mrs Hobbs at 56 High Street, Teversham dated 28<sup>th</sup> January 2016.</b></p> <p>Members discussed the application at the end of the parish council meeting and it was <b>RESOLVED</b> to make no comment.</p>	
1602/032	<p><b><u>Correspondence</u></b> <b>Little Cherries</b></p> <p>Members noted receipt of an email of thanks for the donation of £2,000. The money will be put towards the cost of outdoor safety flooring.</p>	
1602/033	<p><b>Teversham Playgroup</b></p> <p>Members noted receipt of a letter of thanks for the donation of £2,000 which will be used to pay for running costs.</p>	
1602/034	<p><b>All Saints Church</b></p> <p>Members noted receipt of the email of thanks for the donation of £600, along with further information to go with the previous request for financial help towards the cost of water rates. Members asked the Clerk to write to the Diocese to ask if any resident of Teversham can be interred at All Saints, regardless of their religious beliefs.</p>	Clerk
1602/035	<p><b>Broadway Farm Group – RDA</b></p> <p>Members noted receipt of a Christmas Newsletter.</p>	
1602/036	<p><b>South Cambridgeshire District Council</b></p> <p>Members noted receipt of the Planning Policy Update – January 2016, circulated by email.</p>	

	<b><u>Reports from Parish Council Committees</u></b>	
<b>1602/037</b>	<b>Community Care/Lifeline Committee</b> Members noted that the next meeting is scheduled for <u>14<sup>th</sup> March 2016 at 6.30pm.</u>	
<b>1602/038</b>	<b>Recreation and Environment Committee</b> Members noted receipt of a draft copy of the minutes of the last meeting held on 11 <sup>th</sup> January 2016. The next Recreation Committee meeting has been scheduled for <u>14<sup>th</sup> March 2016 at 7.30pm.</u>	
<b>1602/039</b>	<b>Finance Committee</b> Members noted that the date of the next meeting has been set for <u>15<sup>th</sup> February 2016 at 6.30pm.</u>	
<b>1602/040</b>	<b>Policy Review and Staffing Committee</b> Members noted that the date of the next meeting is scheduled for <u>15<sup>th</sup> February 2016 at 7.30pm.</u>	
<b>1602/041</b>	<b>Consultation Committee</b> No meetings planned at this time.	
<b>1602/042</b>	<b>Newsletter</b> Members noted that the cut off for the next newsletter is <u>15<sup>th</sup> April 2016.</u>	
	<b><u>Reports from Other Groups</u></b>	
<b>1602/043</b>	<b>Teversham C of E Primary School Governors</b> Councillor MacInnes gave an informative report about the recent meeting with the Road Safety Officer from the County Council and representatives from Teversham Primary School. Several options were discussed, including the erection of a sign by the school, reducing the speed limit on Airport Way, refreshing markings (especially on the zebra crossing). On the whole, Councillor MacInnes felt encouraged by the meeting and will report back any developments.	
<b>1602/044</b>	<b>Bewick Bridge Community Primary School Governors</b> No report. However, the Clerk has informed the school that they are welcome to submit regular reports to the parish council.	
<b>1602/045</b>	<b>Airport Consultative Committee</b> There have been no meetings.	
<b>1602/046</b>	<b>Neighbourhood Police Panel/Police Issues</b> Members noted that the next panel meeting has been scheduled for 25 <sup>th</sup> February 2016 at 7:30pm.	
<b>1602/047</b>	<b>Items to Report</b> There were no items to report.	

The meeting closed at 9:30pm

List of Payments authorised at the parish council meeting on  
1<sup>st</sup> February 2016 under item 1602/024.

Description	Cheque No	Amount
K Quiggin – January Salary – paid 29.01.16	<b>BACS</b>	1051.96
M Parcell – January Salary – paid 29.01.16	<b>BACS</b>	188.30
Joshua Cowie – January Salary – paid 29.01.16	<b>BACS</b>	98.13
Caroline Pittas-Goldsmith – January Salary – paid 29.01.16	BACS	255.13
CGM – January Grounds Maintenance	B302474	542.20
Victoire Press – Winter 2016 edition Teversham News	B302475	123.00
Safebox	B302476	186.42
Safeplay – equipment repairs and inspections	B302477	5190.48
Cambridge Past Present and Future	B302478	40.00
February Salaried 2016 K Quiggin, M Parcell, C Pittas-Goldsmith and J Cowie via BACS on 29 <sup>th</sup> February 2016		To be calculated Not included in total
<b>TOTAL ( including January Salaries, excluding February 2016)</b>		<b>7675.62</b>