

Teversham Parish Council

Minutes of a Meeting of Teversham Parish Council
on Monday 6th February 2017 at Bewick Bridge Community Primary School at 7:30pm

Present: **Chair** Dave Kelleway
Councillors Sam Bramley Oliver Fisher Liz Freeman
Ian Oxford Chris van der Walle

County Councillor Williams left after item 1702/18 and District Councillor Hunt left after item 1702/09. The Clerk attended and took the minutes. Mr & Mrs Wilkie attended the meeting and left after the public forum, which was extended until 7.45pm.

		Action
1702/01	<p>Public Forum Mr and Mrs Wilkie brought several issues concerning them to the council, some of which are the responsibility of South Cambridgeshire District Council and others that were for information only. The Clerk will hasten CGM to find out when the hedge on Gazelle Way can be cut and ask South Cambridgeshire District Council to contact Mr Wilkie about his desire for the laurel hedge adjacent to his property to be reduced in depth, as this is outside of the parish council's remit. The Chair thanked Mr and Mrs Wilkie for coming along to the meeting and they left at 7.45pm.</p>	Clerk
1702/02	<p>Apologies, Welcome and Introductions Apologies were accepted from Councillors Amrani, MacInnes, Martin and Nicholson.</p>	
1702/03	<p>Minutes The minutes of the last meeting held on 9th January 2017 were agreed and signed by the Chair.</p>	
1702/04	<p>Vacancies on the Parish Council Members noted that Councillor MacInnes has been approached by a resident who may be interested in joining the council. The Clerk will make contact and in the meantime, it was RESOLVED to advertise the vacancy on the parish notice boards.</p>	Clerk
1702/05	<p>Elect Members to Committees There were no changes to Committee memberships.</p>	
1702/06	<p>Report from County Councillor County Councillor Williams gave a short verbal report focusing on the meeting planned for 14th February 2017 to set the County Council's budget.</p>	
1702/07	<p>Report from District Councillor District Councillor Hunt circulated a written report. A discussion about the item on Congestion Charging. District Councillor Hunt apologised for the delays experienced by the parish council from officers at SCDC relating to the skate park and re-development of the properties in Pembroke Way.</p>	
1702/08	<p>Clerks Report There was no report.</p>	

1702/09	<p>Borley Way Skate Park Enforcement Notice</p> <p>Members noted that no further correspondence has been received from South Cambridgeshire District Council in respect of the Enforcement Notice Ref: ENF/0353/16 – Land East of Cherry Hinton Road. With one meeting with residents already cancelled, members of the Skate Park Working Party (SKWP) are mindful that this issue must not be allowed to drag on. Members noted that District Councillor Hunt has hastened this issue several times and sent an update to residents. It was agreed that the Clerk should contact residents and establish if they wish to meet again regardless of this delay. A date for this meeting will be agreed as appropriate.</p>	Clerk/ SPWP
1702/10	<p>Borley Way Skate Park – Retrospective Planning Application for Fence S/3086/16/FL</p> <p>Members noted that the statutory period for this application expires on 7th February 2017. A decision is expected after this date.</p>	
1702/11	<p>Redevelopment of Pembroke Way</p> <p>To date, there has been no further progress on the transfer of land from the parish council to South Cambridgeshire District Council. Members noted that District Councillor Hunt has hastened this issue several times.</p>	
1702/12	<p>Car Parking Issues at High Street</p> <p>Members noted that no representative from Teversham Colts was able to attend the Recreation committee meeting. To date, no further formal complaints have been received. It was agreed no further action would be taken at this time and the parking monitored.</p>	
1702/13	<p>Entrance to Clay Pits Road/Anglian Water</p> <p>Members noted that Anglian Water thanked the parish council for reporting the damage to the new kerbstones, caused by their vehicles cutting the corner.</p> <p>A letter received from Mr & Mrs Willis was read at the meeting and members agreed they would be happy to meet to discuss any proposals they have. The Clerk will write back.</p>	Clerk
1702/14	<p>Proposed Village Hall/Sports Provision</p> <p>There was no report.</p>	
1702/15	<p>Existing Highways and Street Lighting Issues</p> <p>Members noted the information submitted by Nicola Burden. A discussion took place regarding the capital funding bids and County Councillor Williams encouraged the parish council to make a representation for the works at Church Road at the meeting on 21st February 2017. He will send the Clerk further details.</p> <p>Members also agreed to see if a cost could be established for ‘sectional/priority’ repairs in Marshall’s Close, instead of resurfacing the whole footpath.</p>	CC Williams
1702/16	<p>Local Highways Improvement Funding Bid</p> <p>Councillor MacInnes circulated a report in his absence. Members noted that Councillor MacInnes felt the scheme was well received and we now await a decision.</p>	

1702/17	<p>New Highways and Street Lighting</p> <p>Councillor Kelleway reported a new pot hole on the left hand side of the pinch point as you enter the village from Fulbourn. He also reported that a complaint has been received from residents of Fulbourn Old Drift. KEEP CLEAR markings have not been reinstated following road resurfacing.</p> <p>Councillor Kelleway also asked for trees either side of Tamarin Gardens to be cut back as they impede the work of the grass cutters.</p> <p>The Clerk will report these issues to the relevant authority.</p>	Clerk
1702/18	<p>Recreation Committee</p> <p>Members noted receipt of a copy of the draft minutes of the last meeting of the Recreation Committee, held on Monday 23rd January 2017. Members noted that works to install the new benches, bin and cycle hoops has been completed and the log cabin at the Recreation Ground has been removed. Positive feedback has been received regarding the cycle hoops. Councillor Kelleway reported that the new bin at Borley Way does not have a liner. Clerk to investigate.</p>	Clerk
1702/19	<p>Grass Cutting Contact</p> <p>Members noted that the closing date for quotations is 24th February 2017. A meeting of the Recreation Committee has been arranged for 6.30pm Monday 27th February 2017 at Bewick Bridge to discuss the quotes and prepare a report to be presented to full council at their next meeting on 6th March 2017.</p> <p><u>Finance</u></p>	Rec Comm
1702/20	<p>Invoices</p> <p>Members noted that no invoices have been issued this month.</p>	
1702/21	<p>Receipts</p> <p>Members noted that there have been no receipts during January 2017.</p>	
1702/22	<p>Payments</p> <p>It was RESOLVED to authorise payments detailed on the payment schedule (copy on the last page of these minutes). Cheques were signed by Councillors Oxford and Kelleway.</p>	Clerk
1702/23	<p>Balances and Bank Reconciliation</p> <p>The bank statement for the main account to 31st January 2017 has not been received. The Clerk will hasten and complete a full reconciliation to be presented at the next Finance Committee meeting.</p>	Clerk/ Fin Comm
1702/24	<p>Pension Scheme</p> <p>The Clerk gave a brief verbal report.</p>	
1702/25	<p><u>Policies and Parish Council Administrative Housekeeping</u></p> <p>Monthly Consideration of Parish Council Risk</p> <p>Members noted that assessing trees will be added to the agenda for discussion at the Policy Review Committee meeting.</p>	

	<p><u>Committees</u></p>
1702/26	<p>Recreation and Environment Committee Members noted receipt of a copy of draft minutes of last meeting. The next meeting is scheduled for 27th February 2017 at 6.30pm at Bewick Bridge to consider the tenders received for the grass cutting contract.</p>
1702/27	<p>Finance Committee The next meeting is scheduled for <u>20th February 2017 at 7.30pm.</u> This will be held at Bewick Bridge Community Primary School.</p>
1702/28	<p>Policy Review and Staffing Committee The next meeting is scheduled for <u>20th February 2017 at 6.30pm.</u> This will be held at Bewick Bridge Community Primary School.</p>
1702/29	<p>Consultation Committee No meeting is scheduled at the present time.</p>
1702/30	<p>Community Care / Lifeline Committee The next meeting has been scheduled for <u>20th March 2017 at 6.30pm.</u></p>
1702/31	<p>Bus Group There was no report.</p>
1702/32	<p>Newsletter Members noted that copies of the Winter 2017 Teversham News have been distributed for delivery. The cut off for the next edition is 17th April 2017.</p>
	<p><u>Reports from Other Groups</u></p>
1702/33	<p>Teversham C of E Primary School Governors The Chair read from a report submitted by Councillor MacInnes in his absence.</p>
1702/34	<p>Bewick Bridge Community Primary School Governors There was no report.</p>
1702/35	<p>Airport Consultative Committee Members noted that this group does not meet again until May 2017.</p>
1702/36	<p>Neighbourhood Police Panel/Police Issues Members noted that the next meeting of the Sawston Sector Panel Meeting is 23rd February 2017 at 7.30pm.</p>
	<p><u>Planning</u></p>
1702/37	<p>S/3463/16 Variation of condition 1 of planning permission S/3043/14/VC Mobile Classroom at Teversham Primary School for Sally Stockbridge It was RESOLVED at the full council meeting on 09/01/17 to <u>support</u> this application.</p>
1702/38	<p>S/3558/16/FL Extension and redesign of the existing dwelling (including integral garage), demolition of the existing outbuilding and associated works at Allens Farm, 8 Church Road, Teversham for Marshall Group It was RESOLVED at the full council meeting on 09/01/17 to make <u>no recommendation.</u></p>

1702/39	<p>S/3591/16/FL Aircraft Engine Ground Running Enclosure and supporting infrastructure works, including a new taxiway link and other associated works at Cambridge Airport for Marshall Group Properties Ltd</p> <p>It was RESOLVED to <u>Support</u> this application.</p>
1702/40	<p>S/3574/16/FL Two Storey Side Extension at 33 Eland Way for Mr Knight and Ms Garbutt</p> <p>It was RESOLVED to make <u>No Comment</u>.</p>
1702/41	<p>S/3419/16/FL Two storey side extension at 98 Lucerne Close, Fulbourn for Linda Hadaway</p> <p>It was RESOLVED to make <u>No Comment</u>.</p>
1702/42	<p>S/0062/17/FL To increase the size of an existing drop kerb to allow a better access to the road at 54 High Street for Mr R Dickinson</p> <p>Councillor van de Walle declared an interest and did not take part in the discussion for this application. It was RESOLVED to <u>Support</u> this application.</p>
1702/43	<p>S/0165/17/FL First Floor Front and Single Storey Side Extensions at 39 Lemur Drive for Dr A Shrestha and Dr A Sherstha.</p> <p>It was RESOLVED to make <u>No Comment</u>.</p>
1702/44	<p>S/2682/13/OL up to 1,300 homes, primary school, food store, community facilities, open spaces, landscaping and associated infrastructure and other development Land north of Newmarket Road for Marshall Group Properties Ltd.</p> <p>Members noted that this application has been Approved – dated 30th November 2016 – notification received 10th January 2017.</p>
1702/45	<p>Feedback for Car Park at 1 High Street, Teversham</p> <p>Members noted correspondence has been received from the Architect dealing with the application S/1756/16/FL at 1 High Street, Teversham (Tamarind). A lengthy discussion took place and it was RESOLVED to respond outlining the council's serious concerns with this application. It was also agreed to ask what the long term plans are for the strip of land to the right of the site.</p>
1702/46	<p><u>Correspondence</u></p> <p>South Cambridgeshire District Council</p> <p>Members noted receipt of notes of the Cabinet and Parish Council Liaison Meeting held on 30th November 2016.</p>
1702/47	<p>Items to Report</p> <p>Councillor Freeman reported that a large vehicle has damaged the verge on the right hand side of Cherry Hinton Road.</p>

The meeting closed at 9.09pm

Teversham Parish Council Payment Schedule
Monday 6th February 2017

Description	Cheque No	Amount
K Quiggin – January Salary – Paid 31.01.17	BACS	1062.39
M Parcell – January Salary – Paid 31.01.17	BACS	158.40
Joshua Cowie — January Salary – Paid 31.01.17	BACS	82.50
Caroline Pittas-Goldsmith – January Salary – Paid 31.01.17	BACS	214.50
CGM – January 2017	C302554	542.20
Victoire Press – News letter	C302555	130.00
Cambridge Past, Present & Future	C302556	40.00
January salaries K Quiggin, M Parcell, C Pittas-Goldsmith and J Cowie via BACS on 28 th February 2017	BACS	To be calculated
TOTAL (does not include Salary payments)		712.20

K Quiggin
6th February 2017