

Minutes of the Parish Council Meeting 4th June 2018 held at Bewick Bridge Community Primary School at 7.30pm.

Present: **Chair** Cllr Kelleway **Councillors:** Amrani, Bramley, Freeman, Hills, Hunt, Martin, Oxford, Van der Walle, the Clerk and SCDCllrs Cone and Daunton.

1806/01	Apologies, Welcome and Introductions. Apologies were received and accepted from Cllrs Fisher and Nicholson for personal reasons. Cllrs Kelleway and Van der Walle were slightly late and Cllr Amrani had to leave at 9pm.
1806/02	Declarations of Interest. There were no declarations of interest made.
1806/03	Public Forum. There were no members of the public present.
1806/04	<p>To take CCC, SCDC and Clerk reports (15mins)</p> <p>To receive a report from CCllr Williams. A written report was received from CCllr Williams. The main points of which were:</p> <ol style="list-style-type: none"> 1. Evan Laughlin the District Highways Manager is leaving CCC meaning three out of the four District Highway Manager posts will be vacant. 2. The Mayor and Combined Authority have now appointed a consultant to carry out a county wide bus review. This review should be completed by Christmas. 3. The Greater Cambridge Partnership has suspended work on two corridor schemes (Cambourne and Haverhill) for two months following a request from the Mayor and Combined Authority. These schemes are part of the current Local Transport Plan which delivers the transport infrastructure for the Local Plans of South Cambs and the City. The GCP has asked the Mayor and the CA to provide the evidence for their decision. The Mayor instead wants to build 50,000 more homes (on top of those already identified in the Local Plans) to finance his Cambridge Metro. In a report going to the Mayor one of the areas being considered for this new housing is Fulbourn, Teversham, the Wilbrahams and Six Mile Bottom. This decision was pushed through along party lines with the Conservatives supporting their Mayor and Labour and Lib Dems (representing the City and South Cambs) voting against. 4. Enforcement cameras have been introduced for the bus only road serving Cambridge railway station. 5. CCC has launched a drive to attract people who are actively looking for work and those considering a career change to fill around 40 reablement support workers positions in the county.
1806/05	<p>To receive a report from SCDCllrs Cone and Daunton.</p> <p>SCDCllr Cone gave a written report. The main points of which were: A summary on the makeup of the Council. SCDCllr Cone intends to work with a number of Parish Councils in the Fulbourn and Fen Ditton ward to assist them in putting in place strategies to tackle social isolation. As of Monday 21st May 2018 SCDC confirmed that it now meets the Government requirements for the provision of new housing land. Information regarding speed cameras.</p> <p>SCDCllr Daunton gave a written report which was similar to SCDCllr Cone's in content, highlighting the issues with buses, Cherry Hinton North and Wing Development where major issues remain concerning access routes, transport and travel and the protection of the environment and green belt. Both District and County Councillors will be watching these carefully. She also included a transcript of the council leader Bridget Smith's address.</p>

1806/06	<p>To receive a report from the Clerk including consideration of extra hours worked. The clerk reported that in the SLCC magazine there is a list of how long the council should keep various documents. The Clerk suggested that the files in storage might have to be looked at to check that Council are not keeping documents it no longer needs and to ensure Minutes are bound and then stored in the County Archives. The Clerk reported that she had worked 25 extra hours since April and was unlikely to be able to absorb them in her usual work. The Clerk left the room whilst the issue of additional hours was considered. It was resolved that the Council will pay for the extra hours but that the Clerk is to notify the Council in advance if it occurs again.</p>	Clerk
1806/07	<p>To approve the Minutes of the last Parish Council meeting held on Monday 14th May. The Minutes were agreed to be a true record of the meeting and signed.</p> <p>Matters Arising</p>	
1705/07	<p>Need to Increase Parking Capacity on Sheppard Way. No further correspondence has been received regarding the extra parking provision following the meeting regarding further loss of spaces resulting from the development of 38 High Street. It was resolved that the Clerk should contact SC and request an update. If there is still no update/response the Clerk will pass on to the SCDCllrs.</p>	Clerk
1806/08	<p>Update on the Borley Way Skate Park appeal against Noise Abatement Notice. The appeal hearing scheduled for 31st May has been postponed until December. Cllr Kelleway reported that it looks as if the skate park will be allowed to re-open over the summer so further noise recordings can be taken but until this notice is received in writing the park will remain closed. Cllr Kelleway received a call from the Council's solicitor who advised to make any further noise mitigation measures under consideration before these recordings are taken.</p> <p>The heras fencing needs to be removed on the 15th June. The Council can either rent fencing or purchase some. It is estimated that 30 panels will be required the cost of which would be about £630 or the hire £39/week with a £110 delivery and pick up charge. It was resolved that Cllr Martin will approach Borley's and ask if they have any heras fencing they could lend the PC and Cllr Freeman will approach Butlers demolition with the same request.</p> <p>It was agreed that if no fencing can be borrowed then up to £750 can be spent to buy or rent some. This decision will be delegated to the Chair Cllr Kelleway, the Vice Chair Cllr Amrani, the Clerk and the Chair of the Recreation Committee Cllr Fisher.</p> <p>In addition it was resolved to investigate the costs of filling the end ramps with sand. The Clerk will ask Evolution who fitted the ramps to check they can withstand the extra pressure.</p> <p>It was agreed up to £1000 could be spent to fill the ramps with sand and the decision delegated to Chair Cllr Kelleway, the Vice Chair Cllr Amrani, the Clerk and the Chair of the Recreation Committee Cllr Fisher.</p>	<p>Cllrs Martin and Freeman</p> <p>Clerk</p>
1806/09	<p>Redevelopment of Pembroke Way – The Clerk has not yet received the formal</p>	

	planning application.	
1806/10	Defibrillator - there was no update to report.	
1806/11	Proposed Village Hall/Sports Provision – there was no further update to report.	
1806/12	Play Equipment Repairs. The handyman has been approached regarding the repairs listed on the current inspection. There are a number of repairs however he is unable to do. It was resolved to go ahead and ask Safe Play to carry out these repairs and check the screw which is loose that Cllr Bramley has spotted. It was also agreed to seek alternative quote for future playground inspections.	Clerk
1806/13	Consideration of appointment of internal auditor. After considerable discussion on the three quotes received it was resolved to appoint Canals Ltd for the next financial year on a one year trial.	Clerk
1806/14	Parish Council Website update - The Clerk reported that the General Privacy Notice is now on the website.	
1806/15	Existing Highways/Fly Tipping and Street Lighting Issues. The Clerk has reported again the broken signs between Airport Way and the roundabout at the end of Newmarket Road.	
1806/16	Consideration of the Local Highways Initiative. It was resolved that the Clerk will begin the form and send to Cllr Bramley for further input.	Clerk Cllr Bramley
1806/17	Clerks Computer - consideration of Windows Package and decommissioning the old one. It was resolved to purchase office 16 for installation. Cllr Van der Walle offered to take the old computer to Cambridge Computer Recycling which is near Royston.	Clerk Cllr Van der Walle
1806/18	New Highways and Street Lighting The street lamp 10f is not working on Capuchin Court. This light is one that the Council are responsible for and can therefore be reported to Kand M Lighting Solutions.	Clerk
1806/19	Finance No invoices have been sent.	
1806/20	Payments of £6549.17 were agreed. Balances and Bank Reconciliation. A full bank reconciliation and details of balances held at 31 st May 2018 were presented at the meeting.	
1806/21	<u>Policies and Parish Council Administrative Housekeeping</u> Monthly Consideration of Parish Council Risk. GDPR update Council noted that GDPR (new data protection) has become law. The Litter Pickers have been sent the Privacy Policy for Staff and a consent form to sign. The next step is to send the General Privacy Policy and consent form to all the Teversham News deliverers. The Clerk only has postal addresses and it was agreed the consent forms should be sent with next news delivery with SAE to return them.	

1806/22	Recreation and Environment Committee. The next meeting is on June 18 th , 6.30pm.	Clerk	
1806/23	Finance Committee. The next meeting is on July 16 th , 7.30pm.		
1806/24	Policy Review and Staffing Committee. The next meeting is on June 18 th , 7.30pm.		
1806/25	Consultation Committee. No meeting is scheduled at the present time.		
1806/27	Community Care / Lifeline Committee. The next meeting is on July 16 th , 6.30pm.		
1806/28	Bus Group – SCDCllr Daunton and Cllr Hills attended and reported that there is concern about the buses as a review by the Mayor is carried out. The Cambridge Bus Users (CABU) group is an independent, non-aligned group and is currently drafting its constitution. The next meeting will be on 27 th June.		
	Reports from Other Groups		
1806/29	Teversham C of E Primary School Governors – there was no report.		
1806/30	Bewick Bridge Community Primary School – there was no report.		
1806/31	Airport Consultative Committee – there was no report.		
1806/32	Neighbourhood Police Panel/Police Issues – there has been no meeting or report.		
1806/33	Correspondence. Members noted the following correspondence: LCR Magazine, SLCC Magazine and Countryside Voice.		
	Planning. Council noted no comments were sent regarding Tree application PP-06973798 for T1 - Willow, pollard by 1/2. T2 - Row of Leylandii, reduce down to bottom of 1st floor window sills and hedge cut sides. On Church Road. Council noted the Discharge of conditions 8 (site wide design code) of planning permission S/2682/13/OL. Land North of Newmarket Road for Hill Marshall. For information only.		
1806/34	S/10004/18/RM Reserved matters detailing appearance landscaping, layout and scale for infrastructure works, including internal roads, landscaping and drainage as part of Phase 1 of Wing Masterplan of approved outline application. S/2682/13/OL for up to 1,300 home, primary school, food store, community facilities, open space, landscaping and associated infrastructure and development. S/1004/18/RM. Land North of Cherry Hinton for Hill Marshall LLP. It was resolved to make no further comments.		
1806/35	Cambridgeshire and Peterborough Minerals and Waste Local Plan Preliminary Draft Consultation - 16 May 2018 to 26 June 2018. It was resolved that Cllrs could respond individually if they so wished.		
1806/36	Items to report Cllr Oxford mentioned parking on the bend in the High Street near the notice board which makes it very difficult to see. Cllr Martin raised concerns about the numbers of vehicles parked overnight in the lay-by and the potential environmental risks of human waste.		
	It was resolved to report both these items.		Clerk

The Meeting closed at 9.20pm

Teversham Parish Council

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