

## Teversham Parish Council

### To members of the Council:

You are hereby summoned to attend a meeting of Teversham Parish Council at Bewick Bridge Community Primary School **on Monday 3<sup>rd</sup> September 2018 at 7.30pm** for the purpose of transacting the following business:

Please could Councillors ensure that they read the Agenda Notes **before** the meeting so that time is not wasted in reporting information which is included in these notes.

**Conduct of Meetings** - Councillors are reminded that meetings should last no longer than two hours after the Open forum has ended and finishing no later than **9.45pm**. If it is evident that an item will take longer, it can be referred to a committee or a separate meeting can be arranged (with proper notice).

**Correspondence** - Councillors are entitled to see all incoming and outgoing correspondence. Please ask the Clerk.

**Declaration of Interests** - Councillors should be familiar with the Code of Conduct and should declare interests where appropriate. Please ask the Chairman or Clerk if advice is needed on this.

^ copy attached

*BWhitehouse* – Clerk to Teversham Parish Council

Dated: 28<sup>th</sup> August 2018

1809/01	<b>Apologies, Welcome and Introductions.</b> To receive apologies
1809/02	<b>Declarations of Interest</b>
1809/03	<b>Public Forum</b> To allow any member of the public to address the Council. This session is to last no more than 10 minutes.
1809/04	<b>To take CCC, SCDC and Clerk reports (15mins)</b>
1809/05	<b>To receive a report from CCCLr Williams</b>
1809/06	<b>To receive a report from SCDCllrs Cone and Daunton.</b> <b>To receive a report from the Clerk.</b>
1809/07	<b>To approve the Minutes<sup>^</sup></b> of the last Parish Council meeting held on Monday 9 <sup>th</sup> July 2018. Copies attached for information.
1705/07	<b>Matters Arising</b> <b>Need to Increase Parking Capacity on Sheppard Way.</b> The public consultation on the sale of land on Sheppard Way has now come to an end. There were no objections received and is now with SCDC legal team to process. The additional parking on Sheppard way is currently with SC architect for plans to be drafted. Once plans are complete SC will consult the local residents, the Parish Council and local members prior to planning permission being applied for.
1807/12	<b>Local Highways Initiative</b> – the Clerk submitted the application.
1809/08	<b>Update on the Borley Way Skate Park appeal against Noise Abatement Notice.</b> The appeal hearing scheduled for 31 <sup>st</sup> May has been postponed until December and the Clerk has received notification of a venue change from Huntingdon to Peterborough. Over the summer

	the Clerk and Chairman have met with builders seeking quotes and the Clerk has asked a number of play equipment companies for quotes to move the swings.
1809/09	<b>To consider quotes for the moving of the swings at Borley Way Playground</b>
1809/10	<b>To consider the quotes for further noise reduction measures at the Borley Way Skate Park.</b>
1809/11	<b>Redevelopment of Pembroke Way</b> – the planning application will be considered under planning.
1809/12	<b>Defibrillator Update.</b> The Clerk and Cllr Freeman are continuing to gather the numbers of people meeting in the village for activities which are required for the application form for the British Heart Foundation Grant.
1809/13	<b>Proposed Village Hall/Sports Provision</b> – To consider the prepared briefing note for submission to SCDC for pre- application planning advice^.
1809/14	<b>Parish Council Website</b>
1809/15	<b>Consideration of Football Club Fees for use of the Recreation Ground</b>
1809/16	<b>Exercise Class on Lady Jermy Way.</b> The class has been taking place on Mondays in the holidays for an hour. The facilitator would also to offer the class on Wednesday mornings. The numbers have been a little erratic and until things have settled would like council to consider reducing the fees.
1809/17	<b>AGAR form (external audit) has been returned from PKF LittleJohn.</b> No action is required and notices of audit completion can be posted on the website and noticeboards.
1809/18	<b>To consider attendees for the Cambridgeshire Local Councils Conference Friday 23 November 2018 in Huntingdon 9.30-3.45pm</b>
1809/19	<b>To consider response to Green Paper Adult Social Care and wellbeing.</b> The questions CAPALC would like consider have been attached^ for information.
1809/20	<b>Hedges - Consideration of Glenville Close, Capuchin Court Fennec Close and Lemur Drive.</b> there have been requests by some residents to reduce hedge height and cut back hedges from fences. The clerk has met with Hamill Landscaping and quotes are being organised to bring some of the hedges down to about 7ft. There are some concerns that not all residents will welcome this and further concerns regarding how much responsibility of hedges growing over fences rests with the Parish Council.
1809/21	<b>Play Equipment Repairs.</b> The handyman has completed all the repairs he was scheduled too. Safe Play have been asked to complete the remaining repairs listed on the last inspection. The July Inspection has been carried out and the inspection and quotation sheet been forwarded to all Recreation Committee Members.
1809/22	<b>Existing Highways/Fly Tipping and Street Lighting Issues.</b> There has been no repair/replacement to the signs and bollard reported.
1809/23	<b>New Highways and Street Lighting</b> <i>Please report any <u>new items</u> under this heading. If you are reporting streetlights, or lit bollards etc., please ensure you provide the number and location (i.e. opposite No 12). Photographs are very helpful.</i>

	<p><b><u>Finance</u></b></p>								
1809/24	Invoices – none have been sent but Council has received a cheque from SCDC from a double payment of election fees.								
1809/25	Payments to be made – To agree and authorise payments								
1809/26	A full payment schedule will be circulated at the meeting.								
1809/27	Balances and Bank Reconciliation. A full bank reconciliation and details of balances held as at 30 <sup>th</sup> August will be presented at the meeting.								
	<p><b><u>Policies and Parish Council Administrative Housekeeping</u></b></p>								
1809/28	<b>Monthly Consideration of Parish Council Risk.</b>								
1809/29	<b>Recreation and Environment Committee.</b> The next meeting is on 15 <sup>th</sup> October at 6.30pm.								
1809/30	<b>Finance Committee.</b> The next draft Minutes^ of the meeting held on July 16 <sup>th</sup> are attached.								
1809/31	<b>Policy Review and Staffing Committee.</b> No meeting is scheduled at the present time.								
1809/32	<b>Consultation Committee.</b> No meeting is scheduled at the present time.								
1809/33	<b>Community Care / Lifeline Committee.</b> The Minutes^ of the meeting held on July 16 <sup>th</sup> are attached.								
1809/34	<b>Bus Group</b> –To receive a report if available.								
	<p><u>Reports from Other Groups</u></p>								
1809/35	<b>Teversham C of E Primary School Governors</b> – to receive if available.								
1809/36	<b>Bewick Bridge Community Primary School</b> - to receive a report if available.								
1809/37	<b>Airport Consultative Committee</b> – to receive a report if available.								
1809/38	<b>Neighbourhood Police Panel/Police Issues.</b> To discuss/share any issues.								
1809/39	<p><b><u>Correspondence.</u></b> Members are welcome to view any of the correspondence detailed below:</p> <table> <tr> <td>Updates from Unity Trust Bank</td> <td>Council and Clerks Direct July</td> </tr> <tr> <td>Thank You from residents of Hall Farm Mobile Home Site</td> <td>Countryside Voice</td> </tr> <tr> <td>Magpas update</td> <td>Church graveyard letter</td> </tr> <tr> <td>Cambridgeshire Magistrate – notice of changes to hearing</td> <td></td> </tr> </table>	Updates from Unity Trust Bank	Council and Clerks Direct July	Thank You from residents of Hall Farm Mobile Home Site	Countryside Voice	Magpas update	Church graveyard letter	Cambridgeshire Magistrate – notice of changes to hearing	
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	<p><b><u>Planning.</u></b></p> <p><i>Please remember, that all members of the parish council must take part in the decisions made under this heading, UNLESS they have to declare an interest. This section is still a formal part of our meeting.</i></p>								
1809/40	S/3116/18/FL for a New Dwelling at Land adjacent to 5, Tamarin Gardens for Philip Cook.								
1809/41	S/2454/18/FL for Demolition of numbers 1 and 3 Pembroke Way, replacement with 2 number houses and 4 number flats with associated car parking amenity space and landscaping for Sarah Lyons SCDC								
1809/42	Items to report								