

Minutes of the Parish Council Meeting 1st October 2018 held at Hope Community Church at 7.30pm.

Present: **Chair** Cllr Amrani **Councillors:** Fisher, Hills, Hunt, Martin, Oxford, Nicholson, Van der Walle, the Clerk and SCDCllrs Cone and Daunton and CCCLlr Williams.

1810/01	Apologies, Welcome and Introductions. Apologies were received and accepted from Cllr Kelleway for work reasons.	
1810/02	Declarations of Interest – there were no declarations of interest made.	
1810/03	Public Forum – there were no members of the public present.	
1810/04	To take CCC (Cambridge County Council) , SCDC (South Cambs District Council) and Clerk reports CCCLlr Williams reported that the application for an incinerator at Waterbeach has been refused due to the visual intrusion and the impact on the green belt. The final decision is now up to the Secretary of State. The parish will be affected by the East West railway, this includes the Ipswich and Norwich lines as well as the Oxford line. The extra sections will go through Fulbourn and Cherry Hinton but there are currently no stations are planned here.	
1810/05	A written report was received from SCDCllr Cone the main points of which were An update on the Local Plan Changes to green bin collections Councillors' Pay A10 A new grant pot The Peoples Vote Waterbeach new town A written report was received from SCDCllrs Daunton and Williams the main points of which were An update on the Local Plan Village Design Statements and Assets of Community Value The delay in Pembroke Way planning application Traveller – follow up Social and affordable housing Universal Credit Grants Waste collection Business Rate Retention Scheme Police and Crime Issues Transport Cllr Bramley queried the charge for emptying extra green bins after allowing residents to purchase extra bins, it is in effect a double payment to SCDC. CCCLlr Williams replied that there was no legal obligation to remove garden waste and therefore a charge could be made.	
1810/06	The Clerk gave a verbal report – further measures to prevent Traveller Access have been completed at Foxgloves. The next Parish Planning Forum is on 30 th October at 6pm in Cambourne if anyone would like to attend.	

1810/07	The Minutes of the meeting held on Monday 24 th September 2018 were agreed to be a true record of the meeting and signed.	
	Matters Arising	
1705/07	Need to Increase Parking Capacity on Sheppard Way. The additional parking on Sheppard Way is currently with the South Cambs architect for plans to be drafted. Once plans are complete SCDC will consult the local residents, the Parish Council and local members prior to planning permission being applied for.	
1809/05	A letter has been written to the litter picker in thanks for the extra work carried out after the Travellers were moved on from the open area on Foxgloves and will be sent with the October inspection forms.	
1809/14	Parish Council Website – all SCDCllrs details are now on the website but it was noted MP Lucy Frazer is spelt incorrectly.	Clerk
1809/16	Exercise Class on Lady Jermy Way – has been cancelled due to lack of interest but Council were thanked for their support.	
1809/18	Cambridgeshire Local Councils Conference on Friday 23 November - places have been booked for Cllr Bramley and the Clerk.	Clerk
1809/20	Hedge Work - Hamill Landscapes have given a provisional date of 6 th November for the hedge work at Capuchin Court and a letter has been prepared to deliver to residents requesting garden access in mid to late October.	
1810/08	Update on the Borley Way Skate Park appeal against Noise Abatement Notice. Council noted that Ouse Valley Construction will move the swings the week commencing the 8 th October. They have requested someone see them on to the site at 8am. The Clerk will instruct them to pick up the keys from the garage but cannot get to Teversham until after the school run at 9am. Cllr Hills offered to check they had arrived.	Cllr Hills and the Clerk
1810/09	Defibrillator Update. The Clerk and Cllr Freeman are continuing to gather the numbers of people meeting in the village for activities which are required for the application form for the British Heart Foundation Grant.	
1810/10	Proposed Village Hall/Sports Provision – pre-application planning advice is being sought by the landowners from SCDC.	
1810/11	Parish Council Website – a tab for publishing the agendas online has been added.	
1810/12	Teversham News Delivery. Cllr Fisher offered to do the extra deliveries on Sheppard Way in the short term. It was suggested that Hope Church were approached to ask if anyone one would volunteer and a further request be put in the Teversham News.	Clerk
1810/13	Consideration of the formation of a working group to form a Parish Emergency Plan - SCDC are in the process of updating their records for Parish Emergency Plans. SCDC strongly recommend that Parish Councils have a completed plan. It was suggested the Policy Committee take this on and that a meeting is convened for that purpose. The clerk will send round some suggested dates.	Clerk

1810/14	Consideration of meeting dates for 2019. These were discussed and agreed. A list will be forwarded.	Clerk
1810/15	Existing Highways/Fly Tipping and Street Lighting Issues. There have been no updates regarding the repair/replacement to the signs and bollard reported. The caravan has been moved on from the layby. Cllr Fisher mentioned that there still appears to be a water leak at the junction with the High Street, Cherry Hinton Road and Church Road. This will be reported.	Clerk
1810/16	New Highways and Street Lighting It was noted that a mobile home is sometime parked in the layby. If it becomes more permanent it will be reported. It was requested that on the next agenda council consider the safety of the roads particularly for bikes and the possibility of a weight restriction for the High Street.	Clerk
1810/17	Finance Invoices. It was noted no invoices have been sent and that the Focus School (Beechwood) has closed. The Clerk informed the Council the next precept payment has been received since the agenda publication.	
1810/18	Payments - a full payment schedule was circulated and payments of £4360.18 agreed.	
1810/19	Balances and Bank Reconciliation. A full bank reconciliation for August was presented at the meeting. The Clerk has not been able to access the September figures on the bank website so has not completed the reconciliation for September.	
1810/20	The Clerk was due to open a Treasurers Account with Santander but has discovered that only one signatory is required which does not meet the Councils Financial Regulations and further investigations are being made for an alternative account.	
1810/21	<u>Policies and Parish Council Administrative Housekeeping</u> Monthly Consideration of Parish Council Risk. The clerk updated the Council that the alarm at the Recreation Ground Pavilion can still not be set and now the LED display cannot be read. The engineer will visit on Thursday. Cllr Nicholson informed Council of the damage carried out by a group of young people at the Pavilion on Saturday. A door was damaged and it was resolved to invite a football representative to the next recreation committee meeting.	Clerk
1810/22	Recreation and Environment Committee. The next meeting is scheduled for 15 th October at 6.30pm.	
1810/23	Finance Committee. The next meeting is scheduled for 19 th November at 7.30pm.	
1810/24	Policy Review and Staffing Committee. No meeting is scheduled at the present time.	
1810/25	Consultation Committee. No meeting is scheduled at the present time.	
1810/26	Community Care / Lifeline Committee. The next meeting is scheduled for 19 th November at 6.30pm	
1810/27	Bus Group –there has been no meeting and may not be until after the mayor’s review, The CABU meeting next week on 6 th October.	
	<u>Reports from Other Groups</u>	

1810/28	<p>Teversham C of E Primary School Governors – there was no report available and it was resolved that a letter be written expressing the Council’s support of the school and communication and suggesting we have a councillor who would be happy to become an associate governor. It was then decided to write a similar letter to Bewick Bridge Community Primary School.</p>	
1810/29	<p>Bewick Bridge Community Primary School – there was no report.</p>	
1810/30	<p>Airport Consultative Committee – there was no report and the next meeting is in November.</p>	
1810/31	<p>Neighbourhood Police Panel/Police Issues. There has been no meeting and it maybe these meetings are going to be replaced with something else. Cllr Oxford requested that any such future meetings could be streamed to allow people who cannot attend to listen/watch the meeting.</p>	
1810/32	<p>Correspondence – the following correspondence was noted: War Memorials Trust Clerks and Councils Direct latest edition Wandlebury Ring latest edition</p>	<p>The Clerk latest edition Romsey Mill Newsletter</p>
1810/33	<p><u>Planning.</u> Council noted the Discharge of Condition 28 of Planning permission S/3591/16/FL. Land to the South of Hangar 21, West of, Land at Cambridge Airport, Newmarket Road. Application ref S/3304/18/DC for Mr Barry Carter, Marshall Aerospace and Defence Group.</p>	
1810/34	<p>Items to report</p> <p>Cllr Amrani reported that the Firs Sign on Fulburn Old Drift is broken. The clerk will report this to Cambridgeshire County Council. Cllr Amrani also asked who would lay the Poppy Wreath. Cllr Hills offered to lay the wreath.</p> <p>Even though the road has been dug up to try and mend the water leak on the High Street there still appears to be a leak. This will be reported to Cambridge Water.</p> <p>Cllr Bramley mentioned the Play School AGM is on 3rd October at 8pm in the Hope Church and the committee are appealing for help within the village.</p> <p>The meeting was closed at 9.20pm.</p>	<p>Clerk</p> <p>Cllr Hills</p> <p>Clerk</p>