

Minutes of the Parish Council Meeting held on 5th November held at Bewick Bridge Community Primary School at 7.30pm.

Present: **Councillors:** Bramley, Fisher, Hills, Hunt, Oxford, Nicholson, Van der Walle, SCDCllrs Cone, Daunton and Willams. the Clerk and one member of the public.

1811/01	<p>Apologies, Welcome and Introductions. Apologies were received and accepted from Cllrs Amrani, Freeman and Martin all for personal reasons.</p>	
1811/02	<p>Declarations of Interest – there were no declarations of interest made.</p>	
1811/03	<p>Public Forum. The member of the public present did not wish to speak.</p>	
1811/04	<p>To take CCC (Cambridge County Council), SCDC (South Cambs District Council) and Clerk reports</p> <p>A written report was received from CCCLr Williams the main points of which were: The appointment of a new Interim Finance director The Combined Authority (CA) is starting the process of commissioning the next Local Transport Plan During August the Chief Executives of all the constituent organisations of the CA (except East Cambridgeshire) wrote to Martin Whiteley (then CEO of the CA) expressing serious concerns about the way the CA was being run. That letter was released under FOI rules last month. The Ely By-pass opened last week having cost £13 million more than its budget. This additional money will come from a loan which Cambridgeshire County Council has to pay back from the council's revenue budget. Enforcement cameras have been introduced for the bus only road serving Cambridge railway station. Given the high number of tickets issued additional signing is to be put in place to supplement the legally required notice.</p>	
1811/05	<p>A written report was received from SCDCllr Daunton and CCCLr Williams the main points of which were: Housing and the Housing Revenue Account Area Action Plan for Cambridge Northern Fringe East (CNFE) Police and Crime Issues The Greater Cambridge Partnership is launching a consultation on newly proposed cycle, walking and equestrian routes linking Cambridge to local villages, the Waterbeach, Fulbourn and Comberton Greenways. Bus Services Racist Graffiti and over grown hedge and trees on Foxgloves Sheppard Way Parking and Pembroke Way Development.</p> <p>A written report was received from SCDCllr Cone the main points which were: The Housing Revenue Account borrowing cap will be lifted. Scrutiny of the Housing and Redevelopment Authority (HRA). Brexit committee. Review of the draft statement of the gambling act 2005 policy</p>	
1811/06	<p>A verbal report was received from the Clerk. The clerk reported she had met with the first of the tree surgeons and there are some trees such as on the car park by the church which don't belong to the council but require some work. With Councils agreement she will write to the organisations responsible. As</p>	

	Sheppard Way, Ferndale and the Recreation Ground belong to South Cambs District Council these were not looked at.	
1811/07	To approve the Minutes of the last Parish Council meeting held on Monday 1st October 2018. It was suggested that abbreviations be minimised to prevent confusion and as the numbering had gone awry on the last few pages the Clerk would reprint the Minutes.	Clerk
1705/07	Matters Arising Need to Increase Parking Capacity on Sheppard Way. The additional parking on Sheppard way is currently with the South Cambs District Council (SCDC) architect for plans to be drafted. Once plans are complete local residents, the Parish Council and local members will be consulted prior to planning permission being applied for. The Clerk has received no further update but SCDCllr Daunton has raised the matter again with officers.	
1809/20	Hedge Work - Hamill Landscapes have given a provisional date of 6 th November for the hedge work at Capuchin Court and a letter has been delivered to residents requesting garden access.	
1810/08	Update on the Borley Way Skate Park appeal against Noise Abatement Notice including from the Extra Ordinary Meeting held on 24 th September. Council to note Ouse Valley Construction have moved the swings. Cllr Kelleway has been in contact with the Councils lawyer and a letter is being drafted to the SCDC solicitors that take into account the following views 1) The Parish Council disagree with 1 (a) as we do not believe a statutory nuisance was ever proven or existed, but accept that there is no statutory mechanism for withdrawal of the notice. 3) The Parish Council are mindful to agree to the proposals in 3 (a) but believe as part of this agreement that SCDC should agree not to pursue the current notice if the planned mitigation works are completed. <i>The Parish Council also wishes to make it clear that it does not accept that a statutory nuisance ever existed.</i> The Parish Council is not happy with the wording of 3 (c) and wish to make it clear that the Parish Council have continuously tried to engage constructively with SCDC and have at all stages asked for advice on mitigation measures and expressed a willingness to carry out any such measures as required. The Parish Council believes that the decision to issue the noise abatement notice has greatly slowed the process of addressing the perceived issues, at considerable public expense. In the event of any issues arising in the future, the Parish Council will continue to seek to work co-operatively with SCDC. Cllr Kelleway has written to Rob Lewis, the head of environmental health at SCDC, a schedule of works for the remedial measures. It explained that the works would begin w/c 10th December and last for 2 weeks. It also stated that the fencing on the bund would not be erected until early 2019 to allow for the bund to settle, but that the skate park would re-open following the initial works.	
1810/09	Defibrillator Update. Cllr Freeman reported that she is having problems ascertaining numbers of people attending clubs and activities in the village but is continuing to work on it. These numbers are required for the application form for the British Heart Foundation Grant.	
1810/10	Proposed Village Hall/Sports Provision – pre-application planning advice is being sought by the landowners from SCDC. There has been no further update	Clerk

1810/13	Consideration of the formation of a working group to form a Parish Emergency Plan – The Policy Committee started working on the plan and a request for help has been included in the Teversham News. The plan will be included as an item on future agendas.	
1810/14	Consideration of meeting dates for 2019. The dates are being checked with the BBCPS and Hope before publishing	
1811/01	Update on Tree Survey. The clerk has arranged to meet with Acacia Tree Surgery, Charlie Vince Tree Surgery and Herts Cambs and Ground Maintenance in the next few weeks to obtain quotes for a tree survey and management plan.	Clerk
1811/02	Play Ground Repairs. It was resolved to ask the handy man which of the repairs that Safeplay highlighted he is able to carry out.	Clerk
1811/03	Parish Council Website – is being slowly updated.	Clerk
1811/04	Consideration of Christmas Cards. It was resolved that Christmas cards will be sent to residents who volunteer or help with the work of the council.	
1811/05	Consideration of The District Council's Statement of Community Involvement. Council wished to make no comments.	
1811/06	Consideration of GDPR Membership Scheme with CAPALC. It was resolved not to join this scheme currently and the clerk was asked to ask the insurers if we currently have any protection regarding a breach.	
1811/07	Items in Store – the clerk has spent over 10 hours sorting the current files and is concerned there are items in store that either should be destroyed or archived. It was resolved to establish the quantity of material in storage and arrange a working party to sort through it.	Clerk and Cllrs
1811/08	Existing Highways/Fly Tipping and Street Lighting Issues. There have been no updates regarding the repair/replacement to the signs and bollard reported.	
1811/09	New Highways and Street Lighting Concerns have been raised about the size and weight of vehicles using Church Street and whether a weight restriction can be applied for. This was not discussed and will be put on the next agenda.	Clerk
1811/10	Finance Invoices – none have been sent.	
1811/11	Payments to be made a full payment schedule was circulated at the meeting and payments of £6414.02 were agreed.	
1811/12	A full bank reconciliation and details of balances held as of 30 th September and 31 st October were presented at the meeting.	
1811/13	Consideration of a further bank or building society account. It was resolved to open an account with the Bath Building Society and this be discussed further at the next Finance Committee Meeting.	Clerk
1811/14	<u>Policies and Parish Council Administrative Housekeeping</u> Monthly Consideration of Parish Council Risk – there were no new issues.	

1811/15	Recreation and Environment Committee. The Draft Minutes of the meeting held on 15 th October were attached. The next meeting is scheduled for 21 st January at 6.30pm.	Clerk
1811/16	Finance Committee. The next meeting is scheduled for 19 th November at 7.30pm.	
1811/17	Policy Review and Staffing Committee. The Draft Minutes of the meeting held on 15 th October were attached. The next meeting is scheduled for 19 th November at 7.30pm. Cllr Kelleway and the Clerk have checked the Litter pickers contracts and they do not have any sick pay allowance in their contracts. It was agreed that this would be discussed at the next meeting.	
1811/18	Consultation Committee. No meeting is scheduled at the present time.	
1811/19	Community Care / Lifeline Committee. The next meeting is scheduled for 19 th November at 6.30pm. It was reported that that the warden has resigned due to ill health. It was resolved that the Clerk write and thank her for all her work.	
1811/20	Bus Group –there was no report and SCDCllr Daunton had updated Council on bus issues.	
1811/21	<u>Reports from Other Groups</u> Teversham C of E Primary School Governors – no report was received and it was resolved to ask if the school would like a Councillor to become a school representative.	
1811/22	Bewick Bridge Community Primary School – no report was received.	
1811/23	Airport Consultative Committee – the next meeting is on 14 th November.	
1810/24	Police Issues. It is planned that the Neighbourhood Police Panel meetings will be replaced by an annual conference in the meantime Cllr Martin will attend the Police and Crime Commissioner's Parish & Town Council Briefing on 16 th November.	
1810/25	<u>Correspondence-</u> no correspondence has been received. <u>Planning.</u> Council noted S/4596/17/FL South Cambs District Council hereby grants permission for Change of use from residential to nursery for 7, Church Road for Ms Natalie Hunt. For Information Only S/3783/18/DC Discharge of condition 3 (Materials) of Planning Permission S/3254/15/FL Pembroke Cottage, 16, High Street for Mr Robert Burton Council considered	
1810/26	S/2454/18/FL Demolition of numbers 1 and 3 Pembroke Way and replacement with two houses, two flats and one bungalow with associated car parking amenity space and landscaping for Numbers 1 and 3 Pembroke Way for Sarah Lyons, South Cambridgeshire District Council. The Council wished to make no further comments.	
1810/27	Items to report – Cllr Bramley reported a dog walker has trimmed back overgrowing piece of blackberry along Fulbourn Road.	

The meeting closed at 9pm.