

Teversham Parish Council

To members of the Council:

You are hereby summoned to attend a meeting of Teversham Parish Council at **Bewick Bridge Community Primary School on Monday 14th January 2019 at 7.30pm** for the purpose of transacting the following business:

Please could Councillors ensure that they read the Agenda Notes **before** the meeting so that time is not wasted in reporting information which is included in these notes.

Conduct of Meetings - Councillors are reminded that meetings should last no longer than two hours after the Open forum has ended and finishing no later than **9.45pm**. If it is evident that an item will take longer, it can be referred to a committee or a separate meeting can be arranged (with proper notice).

Correspondence - Councillors are entitled to see all incoming and outgoing correspondence. Please ask the Clerk.

Declaration of Interests - Councillors should be familiar with the Code of Conduct and should declare interests where appropriate. Please ask the Chairman or Clerk if advice is needed on this.

^ copy attached

BWhitehouse – Clerk to Teversham Parish Council

Dated: 8th January 2019

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| 1901/01 | Apologies, Welcome and Introductions. To receive apologies |
| 1901/02 | Declarations of Interest |
| 1901/03 | Public Forum To allow any member of the public to address the Council. This session is to last no more than 10 minutes. |
| | To take CCC (Cambridge County Council), SCDC (South Cambs District Council) and Clerk reports (15mins) |
| 1901/04 | To receive a report from CCCLr Williams |
| 1901/05 | To receive a report from SCDCIrs Cone and Daunton. |
| 1901/06 | To receive a report from the Clerk. |
| 1901/07 | To approve the Minutes[^] of the last Parish Council meeting held on Monday 3 rd December 2018. |
| | Matters Arising |
| 1705/07 | Need to Increase Parking Capacity on Sheppard Way. The additional parking on Sheppard way is currently with the SC architect for plans to be drafted. Once plans are complete SCDC will consult the local residents, the Parish Council and local members prior to planning permission being applied for. |
| 1810/08 | Update on the Borley Way Skate Park appeal against Noise Abatement Notice. MRL Construction will begin working on further noise mitigation measures on Wednesday 9 th January. |
| 1810/09 | Defibrillator Update. The Clerk has received further numbers of people who village facilities and has forwarded these to Cllr Freeman. |

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| 1811/05 | <p>Items in Store – the clerk is still trying to ascertain what the Council have in storage.</p> <p>Items to consider</p> |
| 1901/08 | Proposed Village Hall/Sports Provision – there is no further update. |
| 1901/09 | Parish Council Website – the Clerk has reported some issues to the website administrator, the diary has been updated and the Clerk continues to work on the policy page. |
| 1901/10 | To consider attendance at a general discussion meeting with South Cambs senior planning officer on Wednesday 23 rd January to be held in the evening with in the ward (venue not yet confirmed). Cherry Hinton North will be on the agenda. |
| 1901/11 | <p>Greater Cambridge Draft Housing Strategy. Cambridge City Council and South Cambridgeshire District Council have been developing a collaborative Housing Strategy for the Greater Cambridge area. The proposed Strategy details how the two authorities will meet the housing challenges over the next five years and will help to guide the future planning of new homes, as well as ensuring existing homes are fit for purpose. Comments can be made individually or as a Parish Council. The draft Strategy and survey are available until 25th January</p> <p>https://www.scambs.gov.uk/housing/housing-strategy-consultation/.</p> |
| 1901/12 | To consider a request for a textile recycling bank for the Charity Scope through Dave Rayner Site Finding www.daverayner.co.uk |
| 1901/13 | To consider the nomination of current or previous Chairman for a ballot for a Buckingham House Garden Party in May. |
| 1901/14 | Existing Highways/Fly Tipping and Street Lighting Issues. There have been no updates regarding the repair/replacement to the signs and bollard reported. |
| 1901/15 | <p>New Highways and Street Lighting</p> <p><i>Please report any <u>new items</u> under this heading. If you are reporting streetlights, or lit bollards etc., please ensure you provide the number and location (i.e. opposite No 12). Photographs are very helpful.</i></p> |
| 1901/16 | Finance |
| 1901/17 | <p>Invoices – none have been sent</p> <p>Payments to be made – To agree and authorise payments</p> <p>A full payment schedule will be circulated at the meeting.</p> |
| 1901/18 | Balances and Bank Reconciliation. A full bank reconciliation and details of balances held as at 31 st December will be presented at the meeting. |
| 1901/19 | To finalise the paperwork for the New Account with the Bath Building Society. |
| 1901/20 | To consider the purchase of the new edition of Arnold Baker as it includes updates relating to GDPR and data regulations. |
| 1901/21 | <p><u>Policies and Parish Council Administrative Housekeeping</u></p> <p>Monthly Consideration of Parish Council Risk.</p> |
| 1901/22 | <p>To consider tree work within the village. Slightly different work was highlighted.</p> <p>Charlie Vince Tree Surgery Ltd Total cost £975</p> <p>Acacia Tree Surgery £1605 (which doesn't include removal of the Silver Birch Rec car park)</p> |

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| | Luke Hamill quote not yet complete but will be finalised before the meeting. |
| 1901/23 | Recreation and Environment Committee. The next meeting is scheduled for 21 st January at 6.30pm. |
| 1901/24 | Finance Committee. The next meeting is scheduled for 19 th February at 6.30pm. |
| 1901/25 | Policy Review and Staffing Committee. The next meeting is scheduled for 19 th February at 7.30pm. |
| 1901/26 | Consultation Committee. No meeting is scheduled at the present time. |
| 1901/27 | Community Care / Lifeline Committee. The next meeting is scheduled for 18 th March at 6.30pm. Council to note the post for community warden is being re-advertised due to lack of interest. |
| 1901/28 | Bus Group –To receive a report from Cllr Amrani. |
| | <u>Reports from Other Groups</u> |
| 1901/29 | Teversham C of E Primary School Governors – to receive if available. |
| 1901/30 | Bewick Bridge Community Primary School - to receive a report if available. |
| 1901/31 | Airport Consultative Committee – to receive a report if available. |
| 1901/32 | Police Issues. To discuss/share any issues. |
| 1901/33 | <u>Correspondence.</u> Members are welcome to view any of the correspondence detailed below: Clerks and Councils Direct Jan 2019 Eon change of terms and conditions Dec 2018 <u>Planning.</u> <i>Please remember, that all members of the parish council must take part in the decisions made under this heading, UNLESS they have to declare an interest. This section is still a formal part of our meeting.</i> |
| 1901/34 | S/4521/18/FL for Bewick Bridge Community Primary School for proposed refurbishment to include the replacement of external materials, windows. Doors and the provision of temporary classroom accommodation. |
| 1901/35 | Items to report |