

Teversham Parish Council

To members of the Council:

You are hereby summoned to attend a meeting of Teversham Parish Council at **Hope Community Church on Monday 4th February 2019 at 7.30pm** for the purpose of transacting the following business:

Please could Councillors ensure that they read the Agenda Notes **before** the meeting so that time is not wasted in reporting information which is included in these notes.

Conduct of Meetings - Councillors are reminded that meetings should last no longer than two hours after the Open forum has ended and finishing no later than **9.45pm**. If it is evident that an item will take longer, it can be referred to a committee or a separate meeting can be arranged (with proper notice).

Correspondence - Councillors are entitled to see all incoming and outgoing correspondence. Please ask the Clerk.

Declaration of Interests - Councillors should be familiar with the Code of Conduct and should declare interests where appropriate. Please ask the Chairman or Clerk if advice is needed on this.

^ copy attached

BWhitehouse – Clerk to Teversham Parish Council

Dated: 29th January 2019

1902/01	Apologies, Welcome and Introductions. To receive apologies
1902/02	Declarations of Interest
1902/03	Public Forum To allow any member of the public to address the Council. This session is to last no more than 10 minutes.
	To take CCC (Cambridge County Council), SCDC (South Cambs District Council) and Clerk reports (15mins)
1902/04	To receive a report from CCCLr Williams
1902/05	To receive a report from SCDCllrs Cone and Daunton.
1902/06	To receive a report from the Clerk.
1902/07	To approve the Minutes[^] of the last Parish Council meeting held on Monday 14 th January 2019.
	Matters Arising
1705/07	Need to Increase Parking Capacity on Sheppard Way. The additional parking on Sheppard way is currently with the SC architect for plans to be drafted. Once plans are complete SCDC will consult the local residents, the Parish Council and local members prior to planning permission being applied for.
1810/08	Update on the Borley Way Skate Park appeal against Noise Abatement Notice. MRL Construction have finished working on the skate ramps they will return at the end of the month or beginning of March to install the fence.
1810/09	Defibrillator Update. The Clerk has received further numbers of people who village facilities and has forwarded these to Cllr Freeman.

1811/05	Items in Store – the clerk is still trying to ascertain what the Council have in storage.
1901/12	To consider a request for a textile recycling bank for the Charity Scope through Dave Rayner Site Finding www.daverayner.co.uk . There has been no response to the enquiry made by the Clerk.
1901/20	To consider the purchase of the new edition of Arnold Baker as it includes updates relating to GDPR and data regulations £103.99
	Items to consider
1902/08	Proposed Village Hall/Sports Provision – there is no further update.
1902/09	Parish Council Website.
1902/10	To consider the seeding of the bund at the skate park with grass seed, any other repair work to the grass and the planting of hedging along the fence.
1901/11	To consider updated Litter Pickers Contracts^ a copy is attached.
1902/12	Update on tree and hedge works. Hamill Landscapes have started the tree work and have reduced the height of the hedge behind Fennec Close. It has been suggested the PC could book in two or three days every winter for hedge management. Before then it could be discussed which hedges needed work and any requests from residents could be considered. The rate for 2 operatives, chainsaws, pile saws, long reach hedge cutters and pruning equipment, vehicle, all fuel and 6” wood chipper is £450.00 + VAT per day.
1902/13	Existing Highways/Fly Tipping and Street Lighting Issues. The Clerk reported the potholes on the High Street and Fulbourn Road.
1902/14	New Highways and Street Lighting <i>Please report any <u>new items</u> under this heading. If you are reporting streetlights, or lit bollards etc., please ensure you provide the number and location (i.e. opposite No 12). Photographs are very helpful.</i>
1902/15	<u>Finance</u> Invoices – none have been sent
1902/16	Payments to be made – To agree and authorise payments
1902/17	A full payment schedule will be circulated at the meeting. Balances and Bank Reconciliation. A full bank reconciliation and details of balances held at 31 st January will be presented at the meeting.
1902/18	<u>Policies and Parish Council Administrative Housekeeping</u> Monthly Consideration of Parish Council Risk.
1902/19	Recreation and Environment Committee. The Minutes of the meeting held on 21 st January are attached for information. next meeting is scheduled for 18 th March at 7.30pm.
1902/20	Finance Committee. The next meeting is scheduled for 19 th February at 6.30pm. Council to note this meeting is at half term and a change of date to 25 th has been requested.

1902/21	Policy Review and Staffing Committee. The next meeting is scheduled for 19 th February at 7.30pm. Council to note this meeting is at half term and a change of date to 25 th has been requested
1902/22	Consultation Committee. No meeting is scheduled at the present time.
1902/23	Community Care / Lifeline Committee. The next meeting is scheduled for 18 th March at 6.30pm. Council to note the position of community warden has been offered after a successful interview and DBS checks are being carried out. Age UK cannot allow the PC to increase salary through the payroll.
1902/24	Bus Group –To receive a report
	<u>Reports from Other Groups</u>
1902/25	Teversham C of E Primary School Governors – to receive if available.
1902/26	Bewick Bridge Community Primary School - to receive a report if available.
1902/27	Airport Consultative Committee – to receive a report if available.
1902/28	Police Issues. To discuss/share any issues.
1902/29	<u>Correspondence.</u> Members are welcome to view any of the correspondence detailed below: The January Edition of the Clerk The Clerk received an email saying Open Meeting Lucy Frazer is planning to hold in Teversham on April 11 th
	<u>Planning.</u> <i>Please remember, that all members of the parish council must take part in the decisions made under this heading, UNLESS they have to declare an interest. This section is still a formal part of our meeting.</i>
1902/30	S/0043/19/FL External alteration to the front elevation for 28, Sunmead Walk for Mr Piotr Pich
1902/31	Items to report