

Teversham Parish Council

To members of the Council:

You are hereby summoned to attend a meeting of Teversham Parish Council at **Bewick Bridge Community Primary School on Monday 4th March 2019 at 7.30pm** for the purpose of transacting the following business:

Please could Councillors ensure that they read the Agenda Notes **before** the meeting so that time is not wasted in reporting information which is included in these notes.

Conduct of Meetings - Councillors are reminded that meetings should last no longer than two hours after the Open forum has ended and finishing no later than **9.45pm**. If it is evident that an item will take longer, it can be referred to a committee or a separate meeting can be arranged (with proper notice).

Correspondence - Councillors are entitled to see all incoming and outgoing correspondence. Please ask the Clerk.

Declaration of Interests - Councillors should be familiar with the Code of Conduct and should declare interests where appropriate. Please ask the Chairman or Clerk if advice is needed on this.

^ copy attached

BWhitehouse – Clerk to Teversham Parish Council

Dated: 25th February 2019

1903/01	Apologies, Welcome and Introductions. To receive apologies
1903/02	Declarations of Interest
1903/03	Public Forum To allow any member of the public to address the Council. This session is to last no more than 10 minutes.
	To take CCC (Cambridge County Council), SCDC (South Cambs District Council) and Clerk reports (15mins)
1903/04	To receive a report from CCCLr Williams
1903/05	To receive a report from SCDCllrs Cone and Daunton.
1903/06	To receive a report from the Clerk.
1903/07	To approve the Minutes[^] of the last Parish Council meeting held on Monday 4 th February 2019.
	Matters Arising
1705/07	Need to Increase Parking Capacity on Sheppard Way. The additional parking on Sheppard way is currently with the SC architect for plans to be drafted. Once plans are complete SCDC will consult the local residents, the Parish Council and local members prior to planning permission being applied for.
1810/08	Update on the Borley Way Skate Park appeal against Noise Abatement Notice. MRL Construction have finished working on the skate ramps they have returned, tidied and started working on the snag list. They will return in the next couple of months to install the fence.

1810/09	Defibrillator Update. The Clerk has received further numbers of people who village facilities and has forwarded these to Cllr Freeman.
1811/05	Items in Store – the clerk is still trying to ascertain what the Council have in storage and exactly where it is.
1901/11	Litter Pickers Contracts. The Clerk is working on amending the contracts but has noticed the job descriptions are not clear and has therefore started work on updating them to be considered at a future meeting. Items to consider
1903/08	Cambridge and South Cambridgeshire Planning Consultations The following consultations now taking are place: North East Cambridge Area Action Plan – Issues and Options 2019 Greater Cambridge Statement of Community Involvement Greater Cambridge Local Plan – ‘Call for Sites’ Comments can be made between 9 am Monday 11 February and 5pm on Monday 25 March 2019. Email 11 th Feb
1903/09	Proposed Village Hall/Sports Provision – to consider the possibility of suggesting a site under the above consultation ‘call for sites’.
1903/10	Parish Council Website.
1903/11	Improvements to Church Car Park – to consider Marshalls plans for improvement.
1903/12	Existing Highways/Fly Tipping and Street Lighting Issues. The over-hanging shrub at Marshalls Close/Cherry Hinton Road has been cut.
1903/13	New Highways and Street Lighting <i>Please report any <u>new items</u> under this heading. If you are reporting streetlights, or lit bollards etc., please ensure you provide the number and location (i.e. opposite No 12). Photographs are very helpful.</i>
1903/14	Finance Invoices – none have been sent Payments to be made – To agree and authorise payments A full payment schedule will be circulated at the meeting. Balances and Bank Reconciliation. A full bank reconciliation and details of balances held at 28 th February will be presented at the meeting.
1903/15	<u>Policies and Parish Council Administrative Housekeeping</u> Monthly Consideration of Parish Council Risk.
1903/16	Recreation and Environment Committee. The next meeting is scheduled for 18 th March at 7.30pm.
1903/17	Finance Committee. The meeting was held on the 25 th February and the Clerk will circulate the minutes as soon as possible.
1903/18	Policy Review and Staffing Committee. The meeting was held on the 25 th February and the Clerk will circulate the minutes as soon as possible.

1903/19	<p>Consultation Committee. No meeting is scheduled at the present time.</p> <p>Community Care / Lifeline Committee. The next meeting is scheduled for 18th March at 6.30pm.</p>
1903/20	<p>Council to note the position of community warden has been offered after a successful interview and DBS checks are being carried out. Age UK cannot allow the PC to increase salary through the payroll and the Clerk is investigating how the Council can do this.</p>
1903/21	<p>Bus Group –To receive a report</p> <p><u>Reports from Other Groups</u></p>
1903/22	<p>Teversham C of E Primary School Governors – to receive if available.</p>
1903/23	<p>Bewick Bridge Community Primary School - to receive a report if available.</p>
1903/24	<p>Airport Consultative Committee – to receive a report if available.</p>
1903/25	<p>Police Issues. To discuss/share any issues.</p>
1903/26	<p>Correspondence. Members are welcome to view any of the correspondence detailed below: February War Memorials Trust, Clerks and Councils Direct March 2019</p> <p><u>Planning.</u> <i>Please remember, that all members of the parish council must take part in the decisions made under this heading, UNLESS they have to declare an interest. This section is still a formal part of our meeting.</i></p>
1903/27	<p>S/0361/19/FL Garage conversion and addition of part single part two storey rear extension for 230, Lucerne Close for Mr Whellams</p>
1903/28	<p>S/0064/19/CC Erection of a two-storey, 2 Form Entry Primary School to accommodate 420 pupils with a 52-place nursery, creation of new accesses for vehicles, cyclists and pedestrians, car park, landscaping and associated infrastructure Location: Land North of Newmarket Road.</p>
1903/29	<p>Items to report</p>

Annual Inspections 20/2/19

Philip Kratz- check if we have a bill

Cambridge Application No.: