

Minutes of the Parish Council Meeting held on 1st April 2019 held at the Hope Church at 7.30pm.

Present: Councillors Amrani (chair), Bramley, Fisher, Hills, Martin, Nicholson, Oxford, SCDClrs Cone, Daunton and Williams. the Clerk.

1904/01	<p>Apologies were received and accepted from Cllrs Freeman, Hunt, Kelleway, Van der Walle all for personal reasons.</p>	
1904/02	<p>Declarations of Interest. Cllr Hills made a declaration of interest regarding Item 1904/20 and the funding request from Lunch Together as she is a member of the organising team.</p>	
1904/03	<p>Public Forum – there were no members of the public present.</p>	
1904/04	<p>A written report was received from CCCLr (Cambridge County Council) Williams the points of which were: CCC's Children's Services has recently been assessed by Ofsted and downgraded to 'requires improvement'. The Combined Authority has been without a CEO for quite some time and interviews took place last week for a replacement. Unfortunately, no appointment was made. The high-profile CAM Metro project which aims to run largely off road using wheeled, tram style vehicles out to the furthest reaches of South Cambridgeshire and beyond has been costed at £4 billion at today's prices. The Addenbrooke's south railway station is tied up with the metro project. A report proposing the withdrawal of charges for computer access in libraries will be discussed shortly by the County Council The funding formula used to decide how much money our local health service gets over the next 3 years is based upon an assumption that there will be less growth in the County and South Cambs than the average expected for the rest of the Country. We are in the top 3 areas for growth but the bottom 3 for public funding. The police share these concerns.</p>	
1904/05	<p>A written report was received from SCDClr (South Cambs District Council) Cone the main points of which were: Production of a strategic outline business for the A10 Illegally parked caravans in the greenbelt at Willingham removed Government informs the Council of £227 million to remove water recycling centre</p> <p>A written report was received from SCDClrs Daunton and Williams the main points of which were Climate and Environment Committee Income Generation. Homelessness Strategy. Syrian Refugees. The SDCD Scrutiny Committee agreed to recommend agreement to enter into a joint pledge with Cambridge City Council to resettle between 3 and 5 refugee families through the Government's Syrian Vulnerable Persons Resettlement Scheme and the Resettlement of Vulnerable Children Scheme. Cambridge Northern Fringe Wing School had a meeting with the chief executive of Anglia Learning Trust, the body which will be responsible for the Wing primary school; and a colleagues,</p>	

1904/06	<p>Councillor Bradnam is hoping to organise a meeting with the Trust, the County and the chairs of relevant parish councils, including Teversham.</p> <p>Cllr Bramley asked if the school head teachers would be invited into this meeting and SCDCllr Daunton believed they would.</p> <p>Cllr Martin asked if it was known where the water works will be moved to, Cllr Williams replied that the decisions is up to Anglian Water but it is likely to be the North of Cambridge.</p> <p>The Clerk reported that the internal audit is booked for May 14th.</p>	Clerk
1904/07	<p>To approve the Minutes. The minutes of the last meeting were agreed to be a true record of the meeting with the one amendment of the addition of apologies from Cllr Freeman and signed.</p>	
1705/07	<p>Matters Arising Need to Increase Parking Capacity on Sheppard Way. The additional parking on Sheppard way is currently with the SC architect for plans to be drafted. Once plans are complete SCDC will consult the local residents, the Parish Council and local members prior to planning permission being applied for.</p>	
1810/08	<p>Update on the Borley Way Skate Park appeal against Noise Abatement Notice. MRL Construction will return at the beginning of April to install the fence.</p>	
1810/09	<p>Defibrillator Update. It was resolved at the Recreation Committee Meeting that the Clerk ascertain where the application to the British Heart Foundation has reached.</p>	Clerk
1901/11	<p>Litter Pickers Contracts. The Clerk is working on amending the contracts but has noticed the job descriptions are not clear and has therefore started work on updating them to be considered at a future meeting. This is taking longer than expected but should all be complete by the May meeting.</p>	Clerk
1903/11	<p>Improvements to Church Car Park – to consider Marshalls plans for improvement. The Clerk has reported that the Council need to see draft plans before they can comment and that they recommend Marshalls speak to the conservation officer at SC before progressing plans further.</p>	
1904/08	<p>Items to consider Proposed Village Hall/Sports Provision – there is no further update.</p>	
1904/09	<p>Parish Council Website – the clerk has a list of policies from SLCC we should have as a Council and this will be reviewed at the next Policy Review Committee meeting.</p>	Clerk
1904/10	<p>Items in Store – our 8 boxes are at the Oasis site in Haverhill. The costs for reviewing them are as follows: Locate and retrieve box from storage = £1.25 + vat per box Return & refile boxes back into storage = £1.25 + Vat per box £50.00 + Vat for a room to sort through boxes. To remove a box from storage or request to destroy it incurs an additional cost per box of £5.55 + vat. Council have to view contents on site. There will also be an invoice for the storage costs from 01/09/15 to 31/08/19 @ £155.35 + vat per year = £621.40 + vat as Oasis have failed to contact us. It was</p>	

	resolved to find in the files whether the Council had a contract with the storage company. Then request whether Safe Box or Oasis sent requests for payment or notice of change of storage location.	Clerk																																
1904/11	Consideration of Annual Parish Meeting. The meeting is scheduled for 20 th May and the date will be advertised in the Teversham News. It was resolved to ask a PCSO and the vicar of All Saints Church to attend.	Clerk																																
1904/12	Consideration of renewal K&M Lighting Contract. It was resolved to ask if an inspection is included in this yearly contract. It was also agreed to ask if necessary, how much this would cost and whether there are any statutory requirements to carry out inspections on lamp posts. Laptop – council noted the old laptop has been recycled and the Clerk received a Duty of Care Transfer Note.	Clerk																																
1904/13	Lady Jermy Charity – update. The committee are trying to organise a meeting and review some of the paper work.																																	
1904/14	Existing Highways/Fly Tipping and Street Lighting Issues.	Clerk																																
1904/15	The Clerk has reported a broken street light between 13/15 Buffalo Way and that a light on the path through Borley Way play area is not turning off during the day.																																	
1904/16	New Highways and Street Lighting. No new items were reported but it was resolved to have the layby as an agenda item for discussion at the next full parish council meeting.	Clerk																																
1904/17	Finance Invoices – none have been sent The following payments were authorised:																																	
	<table border="1" data-bbox="300 1211 1166 1798"> <thead> <tr> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Salaries, pensions and HMRC payments</td> <td>1710.92</td> </tr> <tr> <td>Victoire Press</td> <td>130.00</td> </tr> <tr> <td>Greg's Handyman Services</td> <td>33.00</td> </tr> <tr> <td>Lexis Nexis – Arnold Baker Local Council Admin</td> <td>110.99</td> </tr> <tr> <td>Eon</td> <td>67.62</td> </tr> <tr> <td>Safeplay Playground Services Ltd</td> <td>690.00</td> </tr> <tr> <td>K&M Lighting Services</td> <td>86.10</td> </tr> <tr> <td>Office Depot</td> <td>43.75</td> </tr> <tr> <td>Office Depot</td> <td>43.82</td> </tr> <tr> <td>SCDC Lifeline Inv 80005897</td> <td>58.11</td> </tr> <tr> <td>Grants Allocated</td> <td></td> </tr> <tr> <td>Riding for the Disabled</td> <td>350.00</td> </tr> <tr> <td>Cambridgeshire Lowland Search & Rescue</td> <td>350.00</td> </tr> <tr> <td>Churchyard</td> <td>600.00</td> </tr> <tr> <td>Bobby Scheme</td> <td>100.00</td> </tr> </tbody> </table>	Description	Amount	Salaries, pensions and HMRC payments	1710.92	Victoire Press	130.00	Greg's Handyman Services	33.00	Lexis Nexis – Arnold Baker Local Council Admin	110.99	Eon	67.62	Safeplay Playground Services Ltd	690.00	K&M Lighting Services	86.10	Office Depot	43.75	Office Depot	43.82	SCDC Lifeline Inv 80005897	58.11	Grants Allocated		Riding for the Disabled	350.00	Cambridgeshire Lowland Search & Rescue	350.00	Churchyard	600.00	Bobby Scheme	100.00	
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1904/18	The payment schedule was circulated at the meeting and payments of £6034.32 were agreed. A full bank reconciliation and details of balances held at 31 st March were presented. The current total of all accounts is £ 144,567.93																																	

1904/19	It was resolved that the grant application from Lunch Together be considered at the next Finance Meeting. The Clerk also mentioned she had received an invoice from	Clerk
1904/20	Teversham Conservative Club for the use by the bowls club. There was some discussion and it was felt that as this is a grant the Council should not receive an invoice.	
	<u>Policies and Parish Council Administrative Housekeeping</u> Monthly Consideration of Parish Council Risk – there were no updates.	
1904/21	Recreation and Environment Committee. The meeting was held on 18 th March and draft minutes were attached for information. The next meeting is scheduled for 17 th	
1904/22	June at 6.30pm. Finance Committee. The next meeting is scheduled for 29 th April at 6.30pm. Policy Review and Staffing Committee. The next meeting is scheduled for 17 th June	
1904/23	7.30pm.	
1904/24	Consultation Committee. No meeting is scheduled at the present time. Community Care / Lifeline Committee. The meeting was held on 18 th March and	
1904/25	draft minutes were attached for information. The next meeting is scheduled for 15 th	
1904/26	July at 6.30pm.	
	Bus Group – there was no report. The committee are being reconstituted. The group are pushing the mayor on franchising. The mayor has set up bus review working group. It was suggested and decided to write to the new managing director of Stage Coach,	
1904/27		
	<u>Reports from Other Groups</u> Teversham C of E Primary School Governors – there was no report available. Bewick Bridge Community Primary School – there was no report available. Airport Consultative Committee – the next meeting will be May.	
1904/28		
1904/29	Police Issues. To discuss/share any issues.	
1904/30		
	<u>Correspondence.</u> The following correspondence was noted: CPRE Newsletter, The Clerk March edition.	
1904/31		
	Council noted SCDC have given permission for S/0299/19/FL 25 Sunmead Walk for Mr Maroncelli for Proposed Front and Rear extension.	
	S/0642/19/FL for 84, Fulbourn Old Drift for Mr S Groghan for the demolition of existing bungalow and construction of two no. three bedroom semi-detached houses. Council resolved to make no comments except to bring to the attention of officers the side window that may over look the neighbours property or garden.	Clerk
1904/32		
	S/0043/19/FL for 28, Sunmead Walk for Mr Piotr Pich for a second storey front infill and external alterations. It was resolved to make no comments.	Clerk
1904/33		
	S/0617/19/AD for Advertisement signage to petrol filling station facility and new main gantry sign for Clark, for Tesco Superstore. It was decided to make no comment.	Clerk
1904/34		
	Items to report Cllr Martin reported that the charges for commercial bins have changed, resulting in an increase in cost and number of collections. Additionally, it is becoming increasingly more difficult to find a company that will deliver petrol to the garage and wondered whether the community still value the local fuel station.	Clerk
1904/35		

	Cllr Bramley reported that there was a near miss on the crossing this morning the 1 st of April, the driver didn't stop leaving those involved very shaken.	
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Meeting closed at 9.30pm