

Teversham Parish Council

To members of the Council:

You are hereby summoned to attend a meeting of Teversham Parish Council

At **Hope Community Church** on **Monday 3rd June 2019 at 7.30pm** for the purpose of transacting the following business:

The Public and Press are invited to attend.

Please could Councillors ensure that they read the Agenda Notes before the meeting.

Conduct of Meetings - Councillors are reminded that meetings should last no longer than two hours after the Open forum has ended and finishing no later than **9.45pm**. If it is evident that an item will take longer, it can be referred to a committee or a separate meeting can be arranged (with proper notice).

Correspondence - Councillors are entitled to see all incoming and outgoing correspondence. Please ask the Clerk.

Declaration of Interests - Councillors should be familiar with the Code of Conduct and should declare interests where appropriate. Please ask the Chairman or Clerk if advice is needed on this.

^ copy attached

BWhitehouse – Clerk to Teversham Parish Council

Dated: 23rd May 2019

35 Priams Way
Stapleford

Agenda for Full Parish Council Meeting – June 2019

46	Apologies, Welcome and Introductions
47	Declarations of Interest
48	Public Forum To allow any member of the public to address the Council. This session is to last no more than 10 minutes.
49	To take CCC (Cambridge County Council), SCDC (south Cambs District Council) and Clerk reports (15mins) To receive a report from the CCCllr. To receive a report from the SCDCllrs. To receive a report from the Clerk.
50	To approve the Minutes[^] of the last Parish Council meeting held on Monday 13th May 2019. Copies attached for information.
1705/07	Matters Arising Need to Increase Parking Capacity on Sheppard Way. The additional parking on Sheppard way is currently with the SC architect for plans to be drafted. Once plans are complete SCDC will consult the local residents, the Parish Council and local members prior to planning permission being applied for.
1810/08	Update on the Borley Way Skate Park. The skate park is now re-open SCDC and Wren have been informed.

1901/11	Litter Pickers Contracts. The contracts have been updated but not the job descriptions the Clerk and Chairman will meet to finalise the drafts before bringing to Council.																
1904/10	Items in store – there has been no reply to the email the Clerk sent asking for copies of any correspondence Oasis had sent us. The query has been closed but the Clerk has requested that it is re-opened. Additionally, the previous clerk has found more boxes of files in her loft. Items for consideration																
51	Proposed Village Hall/Sports Provision – update.																
52	Parish Council Website - update																
53	Consideration of the layby – it is becoming unsightly, what can be done?																
54	Consideration of an application for the Zero Carbon Grant Scheme.																
55	Internal Audit Report. To review the report from the internal auditor with particular reference to the requirement that Cllrs have dedicated email addresses and consideration of a six-month visit.																
56	Defibrillator – consideration of moving this project forward after missing the British Heart Foundation funding deadline.																
57	Bin issues – bins are not being emptied in the village and further dog waste bins are required.																
58	Review of the Annual Parish Meeting held on Monday 20th May.																
59	Existing Highways/Fly Tipping and Street Lighting Issues. To receive an update of existing issues.																
60	New Highways and Street Lighting <i>Please report any <u>new items</u> under this heading. If you are reporting streetlights, or lit bollards etc., please ensure you provide the number and location (i.e. opposite No 12). Photographs are very helpful.</i>																
61	<u>Finance</u>																
62	No invoices have been sent. Payments to be made – To agree and authorise following payments:																
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SLCC membership	156.00
BHIB Insurance	960.83

63 A full payment schedule will be circulated at the meeting.
Balances and Bank Reconciliation. A full bank reconciliation and details of balances held as at 30th May 2019 will be presented at the meeting.

Policies and Parish Council Administrative Housekeeping

64 **Monthly Consideration of Parish Council Risk.** There is a broken Step on play equipment at Lady Jermy Way. A new bin is required on Sheppard Way pocket park.

65 **Recreation and Environment Committee.** The next meeting is on 17th June 6.30pm.

66 **Finance Committee.** The next meeting is on July 15th, 7.30pm.

67 **Policy Review and Staffing Committee.** The next meeting is on 17th June, 7.30pm.

68 **Consultation Committee.** No future meeting is scheduled at the present time.

69 **Community Care / Lifeline Committee.** The next meeting is on 15th July at 6.30pm.

70 **Bus Group** –To receive a report if available.

Reports from Other Groups

71 **Teversham C of E Primary School Governors** – to receive a report if available.

72 **Bewick Bridge Community Primary School** - to receive a report if available.

73 **Airport Consultative Committee** – to receive a report if available.

74 **Police Issues.** To discuss/share any issues.

75 **Correspondence.** Members are welcome to view any of the correspondence detailed below:
The Clerk Magazine latest edition

Planning.

Please remember, that all members of the parish council must take part in the decision under this heading, UNLESS they have to declare an interest. This section is still a formal part of our meeting.

SCDC has granted permission for:
S/1081/19/VC for Darren Warner for Bewick Bridge Community Primary School for Variation of condition 2 (approved plans) of planning permission S/4521/18/FL

S/0835/19 FL, S/0833/19 FL, for Mr Stefan Lugmayer, Everbrite Windows for external window and door replacement to all remaining timber window/doors with PVC-u for 17-96, 176-198 Lucerene Close.

76 **For info only S/2682/13/OL** Non material amendment of outline planning permission Land North of, NEWMARKET ROAD, Application S/1610/19/NM Hill Marshall LLP.

77 **S/1580/19/FL** for 54, Caribou Way for a single storey rear extension Ms Kumari Edirisinghe.

78 **S/1605/19/FL** Temporary highway works on the northern side of Newmarket Road for a period of up to five years for Hill Marshall LLP.

79 **Items to report**