

Teversham Parish Council

Minutes of the Community Care Committee Meeting held on Monday 15th July 2019 at 6.30pm

Present: Cllrs Freeman, Hills, Hunt, Kelleway, Martin, Sarah Jaffe (Age UK Service Manager), and the Clerk.

1	Everyone was welcomed to the meeting.
2	Elect a new chair for the year. It was proposed, and agreed that Cllr Martin be elected chair for the year
3	Apologies were received and accepted from Jenifer Gait- Smith (Teversham Warden) for personal reasons.
4	Minutes. The minutes of the last meeting held on 19 th March 2019 were agreed to be a true record of the meeting and signed.
5	Review of anniversary celebrations. It was felt the event went well. There were representatives from Marshalls, the Parish Council and the District Council present. The entertainer was enjoyed and there was singing and dancing. Cllr Martin thanked all those involved in the organisation.
6	Scheme Manager's Report. Copies of the budget were circulated and it was requested that these are forwarded to the clerk before future meetings. The forecast for the year was agreed to be forwarded before the start of the new financial year and the quarterly budgets be forwarded as soon as they are completed. There was an error on the forecast which will be rectified. Currently the forecast indicates a deficit of £149. The forecast doesn't include a donation from the DG Marshall Charity. Sarah Jaffee will contact the charity about contributing again to the scheme. Cllr Martin asked the Clerk if the Council might be able to cover the cost of £149. The Clerk answered that she expected the council could but we would know more later in the year. A satisfaction survey is being distributed to all clients and the results will be reviewed in September. The team leader will also be carrying out spot checks on the wardens.
7	Warden's Report. Sarah Jaffe gave the report. There was some discussion that the warden only has 9 clients and she has capacity for up to 20 clients. To make sure no one who could use the service is missed the warden has visited the lunch club and the local doctors' surgeries. It was asked if there were other avenues that could be tried? It was suggested that the new leaflet could be delivered with the Autumn copy of the Teversham News. The Clerk will confirm the numbers required. There was considerable discussion on whether the warden could support others of all ages who need help, maybe on a short-term basis after surgery or whilst undergoing treatment who are outside of the normal Age UK catchment. It was pointed out that the original contract states 'predominantly older and infirm parishioners' and that the warden should have been supporting other residents. Sarah will ask the trustees of Age UK Cambridgeshire and Peterborough if this would be possible. This led to discussion on an historical contract between the Council and Age UK. A copy of the original contract will be looked for. This will be an agenda item at the next meeting. Cllr Hills asked whether weekend cover was being considered. Sarah answered that Age UK were investigating the possibility of weekend cover and that she would like to speak to the Great Shelford Scheme which offers weekend cover. The clerk knows the warden in Great Shelford and offered to help facilitate that conversation.
8	Lifelines – the council are currently supporting 3 lifelines and the Clerk has managed to organise invoicing for them all.
9	Item to Report including Correspondence and Consultations. There was nothing else to report Date of Next Meeting 18 th November 2019 at 6.30pm.

The meeting closed at 7.15pm.