

Teversham Parish Council Minutes of the Finance Committee Meeting held on Monday 15th July 2019.

Present: Councillors Amrani, Fisher, Kelleway, Martin, Oxford and Nicholson.

1	Apologies were received and accepted from Cllr Nicholson for personal reasons
2	Election of Chair. It was proposed, seconded and agreed that Cllr Kelleway should be chair for the year.
3	Minutes. The minutes of the last meeting held on 29 th April 2019 were agreed to be a true record of the meeting and signed.
4	Internal Auditor Report 2018/2019. In line with best working practise it was agreed to seek a new internal auditor. The Clerk will investigate further and be reviewed at the next meeting.
5	Budget to 30.07.19. The budget and current spend was reviewed. The Clerk highlighted that there might be changes to the street light line as the Council are going to have to source the electricity for the lights the Council is responsible for. When the budget is set in the autumn a line for the defibrillator and CEB Fund (Community Environment and Biodiversity) can be added. Lines that need reviewing carefully are the Clerks salary as it has been previously underestimated. Additionally, the Councils grant giving and S137 expenditure needs to be carefully minuted and in line with best practise the Bowls Club and the Church will need to fill in grant application forms. There has been some confusion over what the Clerk was advised regarding this at the Internal Audit and she has sought SLCC advice. The budget line that reads Conservative Club will be amended to Conservative Club/Bowls Club Hire to help ensure clarity.
6	Other Issues The Clerk explained that Unity Trust Bank is adding extra security when a new beneficiary is added. A code will be sent to a phone to verify the addition. It was resolved that Cllr Fisher will be added to be able to do this if the Clerk is unavailable. It was also agreed that 3 more signatories be added Cllrs Bramley, Fisher and Hills. This will be ratified at the next full council meeting, Date of Next Meeting The next meeting, the budget meeting is scheduled for 18 th November 2019 at Hope Community Church at 7.30pm.

The meeting ended at 8.10pm