

Teversham Parish Council

To members of the Council:

You are hereby summoned to attend a meeting of Teversham Parish Council

At **Hope Community Church** on **Monday 2nd September 2019 at 7.30pm** for the purpose of transacting the following business:

The Public and Press are invited to attend.

Please could Councillors ensure that they read the Agenda Notes before the meeting.

Conduct of Meetings - Councillors are reminded that meetings should last no longer than two hours after the Open forum has ended and finishing no later than **9.45pm**. If it is evident that an item will take longer, it can be referred to a committee or a separate meeting can be arranged (with proper notice).

Correspondence - Councillors are entitled to see all incoming and outgoing correspondence. Please ask the Clerk.

Declaration of Interests - Councillors should be familiar with the Code of Conduct and should declare interests where appropriate. Please ask the Chairman or Clerk if advice is needed on this.

^ copy attached

BWhitehouse – Clerk to Teversham Parish Council

Dated: 22rd August 2019

35 Priams Way
Stapleford

Agenda for Full Parish Council Meeting – 2nd September 2019

113	Apologies, Welcome and Introductions
114	Declarations of Interest
115	Public Forum
116	To allow any member of the public to address the Council. This session is to last no more than 10 minutes. To take CCC (Cambridge County Council), SCDC (south Cambs District Council) and Clerk reports (15mins) To receive a report from the CCCLr. To receive a report from the SCDCllrs. To receive a report from the Clerk.
117	To approve the Minutes[^] of the last Parish Council meeting held on Monday 1st July 2019. Copies attached for information.
	Matters Arising
1705/07	Need to Increase Parking Capacity on Sheppard Way. The additional parking on Sheppard Way remains with the SC architect for plans to be re-drafted.
1810/08	Update on the Borley Way Skate Park. No recordings have taken place as the original complainant has not responded to SC officers.
1901/11	Litter Picker Contracts and Job Descriptions. These have been updated and will be considered at the next Recreation and Environment Committee Meeting.
57	Bins – The unused bin on Sheppard Way on the pocket park has been removed. The Clerk and Chairman met a combined authority representative to discuss the bins. The bins at Lady Jermy Way will be collected.
	Items for consideration
118	Proposed Village Hall/Sports Provision – update.
119	Parish Council Website – update
120	Consideration of an application for the Zero Carbon Grant Scheme and/or Rural Energy Community Fund
121	To consider whether to use General Power of Competence. After checking with SLCC the council are eligible to use this power.
122	Defibrillator – an update from Cllr Hunt.
123	Dedicated email addresses – the Clerk has not received these from all Cllrs. Cllr Martin has a dedicated address in the same format but uses his current provider and not gmail.
124	Playground repairs – some are required, SafePlay have carried out a recent inspection but no details have yet been received.
125	Security Measures at the recreation ground following the use by Travellers – to receive an update and to consider any further measures.
126	Teversham News – to consider whether the Council should allow business advertising in the newsletter to

	help cover the production costs.																				
127	Pavilion - PAT testing and the provision of a fire extinguisher or blanket in the kitchen area of the pavilion.																				
128	Consideration of a new bin – It was agreed by the combine authority that we could put a bin by the farm access driveway behind the mound on Cherry Hinton Road. Council will not be charged for the emptying of this additional bin.																				
129	Consideration of response to Cambridgeshire and Peterborough Combined Authority Consultation on the area’s transport future . The consultation finishes on 27 th September. https://cambridgeshirepeterborough-ca.gov.uk/about-us/programmes/transport/ltf .																				
130	Consideration of response to Consultation on the draft Greater Cambridge Sustainable Design and Construction Supplementary Planning Document. The consultation finishes on 23 rd September. http://cambridge.jdi-consult.net/localplan/																				
131	The External Auditor Report – there was one error that needs adjusting for next year and it has been requested the AGAR is signed at a full council meeting not the Finance Committee meeting and the Notice of Conclusion of Audit can be displayed.																				
132	Consideration of the appointment of a new internal auditor.																				
133	Existing Highways/Fly Tipping and Street Lighting Issues. To receive an update of existing issues. The Clerk has started the process of sourcing street light energy with Utility Aid but has received no update.																				
134	New Highways and Street Lighting <i>Please report any <u>new items</u> under this heading. If you are reporting streetlights, or lit bollards etc., please ensure you provide the number and location (i.e. opposite No 12). Photographs are very helpful.</i>																				
	Finance																				
135	Council have received £6104 from SCDC towards the grass cutting and shrub maintenance of Foxgloves.																				
136	To ratify the addition of signatories to the bank account as discussed at the Finance Committee meeting. Unity Trust Bank is adding extra security when a new beneficiary is added. A code will be sent to a phone to verify the addition. It was resolved that Cllr Fisher will be added to be able to do this if the Clerk is unavailable. It was also agreed that 3 more signatories be added Cllrs Bramley, Fisher and Hills.																				
137	Payments to be made – To agree and authorise following payments:																				
	For August:																				
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	A full payment schedule will be circulated at the meeting.																				
138	Balances and Bank Reconciliation. A full bank reconciliation and details of balances held as at 31 st July and 31 st August 2019 will be presented at the meeting.																				

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