

Minutes of the Parish Council Meeting held on 14th October 2019 at Bewick Bridge Community Primary School at 7.30pm.

Present: Councillors: Amrani, Bramley, Fisher, Hills, Martin, Nicholson, Oxford, Van der Walle, SCDCllrs Cone and Daunton, CCCLr/SCDCllr Williams and the Clerk were present.

154	Apologies were received and accepted from Cllrs Freeman, Hunt, Kelleway all for personal reasons.
155	There were no declarations of interest made.
156	Public Forum – there were no members of the public present.
157	<p>A written report was received from CCCLr John Williams the main points were as follows:</p> <p>Over eight million pieces of packaging have been made out of recycled material in the last six months thanks to the recycling efforts of Cambridgeshire residents. There is a consultation on proposals to increase adult social care charging www.cambridgeshire.gov.uk/chargingforcare-yoursay . The St Ives Park & Ride Smart Energy Grid will be a ‘first of its kind’ in the UK. The project will install carports with solar panels.</p> <p>A written report was received from SCDCllr Cone the main points were as follows: My South Cambs web portal Greater Cambridge Greenways consultation launched https://consultcambs.uk.engagementhq.com/bottisham-swaffham-horningsea-greenways New cycle stands being installed through the Greater Cambridge Partnership SCDC Councillor pay increases Combined Authority search for new recruits to drive regional enterprise Council staff with premature or unwell babies entitled to more unpaid leave</p> <p>A written report was received from SCDCllrs John Williams and Claire Daunton the main points were as follows: Current issues – ice rink, Ferndale, Sheppard Way, Church Road car park. Pembroke Way, Zero carbon grants scheme, A14 upgrade, Marleigh development (Marshall’s site formerly Wing) Major Housing Developments Planning Policy Update Greater Current Consultations and forthcoming consultations Cambridge Greater Cambridge Shared Planning News Call for sites consultation Regional News Scrutiny and Overview Committee</p> <p>The Clerk reported that the work in Pembroke Way should begin in two weeks, with fencing work and then demolition in late November. There is an issue with 3 of the streetlights that the PC are due to take over from the county council but they are working to rectify the problem. The PC have received a large invoice for the boxes in storage (from 2015-19) and the clerk has asked to see correspondence sent to us in those years. The enquiry has just been reopened.</p>

<p>158</p> <p>1705/07</p> <p>1810/08</p> <p>1901/11</p> <p>131</p> <p>159</p> <p>160</p> <p>161</p>	<p>SCDCllr Daunton reported that she had noted the bus questionnaire shared last month assumed that people were already using the Citi 3 service. However, circumstances have changed as the work to the Fendon Road roundabout has caused considerable disruption, the plans for Milton and Histon Road have been put back until next year. The Mayor has set up a new review group which includes a CABU member.</p> <p>The Greater Cambridge Partnership have a consultant reviewing bus services and this is independent of the Mayors Review.</p> <p>She also reported that work is being considered on the Church Road carpark and that Marshalls and the SC Conservation Officer have been working on an acceptable height barrier. A planning application is likely to follow.</p> <p>Cllr Van der Walle reported that some of the cycle ways are being encroached by grass and that a flier for the Greenway Routes was distributed to late. CCClr Williams commented that the consultation is open on line and that Greenways will have a budget for cycle way repairs that the County Council does not have,</p> <p>The Minutes of the last Parish Council meeting held on Monday 2nd September 2019. Were agreed to be a true record of the meeting and signed with one amendment of the words 'Clerk's Report' added in Item 116.</p> <p>Matters Arising</p> <p>Need to Increase Parking Capacity on Sheppard Way. The additional parking on Sheppard Way remains with the SC architect for plans to be re-drafted.</p> <p>Update on the Borley Way Skate Park. No recordings have taken place as the original complainant has not responded to SC officers. The case has now been closed.</p> <p>Litter Picker Contracts and Job Descriptions. These have been updated and have been considered by the Recreation and Environment Committee the Clerk and Chairman are arranging meetings with the litter pickers.</p> <p>AGAR the clerk has made the adjustment to the figure on the AGAR as requested by PKF Littlejohn.</p> <p>Items for consideration</p> <p>Proposed Village Hall/Sports Provision the only update was that the Clerk has sent a letter to show support for the inclusion of the area of land in the SC call for site as agreed by Council.</p> <p>Parish Council Website there was no update.</p> <p>Consideration of an application for the Zero Carbon Grant Scheme and/or Rural Energy Community Fund and Community E-bike Service for South Cambridgeshire Villages. After considerable discussion it was resolved that Cllr Van der Walle would write the application for Sheffield Bike Racks incorporating the community e-bike scheme and the work Cllr Kelleway has done. Both Cllr Van Der Walle and Martin were thanked for the work they had done investigating options.</p>	<p>Clerk Cllr Kelleway</p> <p>Cllr Van der Walle</p>
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162	<p>To consider whether to use General Power of Competence. Currently Teversham Parish Council has a CILCA qualified Clerk and over two thirds of councillors were elected. This enables the Council to use the General Power of Competence. It was proposed that the Council uses this power and agreed unanimously. This decision must be reviewed at the annual meeting of the council after the ordinary elections that normally takes place every four years. The confirmation does not have to take place every year.</p>	Clerk														
163	<p>Playground repairs. It was resolved to go ahead with Greg's Handyman Services provided a certificate of Public Liability Insurance is seen and that the Recreation Committee put together a 3-year budget plan to prepare for equipment replacement. It was also noted that Borley Brothers cannot replace the bearings in some of the gym equipment.</p>	Clerk														
164	<p>Security Measures at the recreation ground following the use by Travellers – Borley Brothers can move the block; it has been confirmed that a 6ft6 gap is required to get the mower in. It was resolved to check the security measures at other open areas within the parish.</p>	Clerk														
165	<p>Consideration of the appointment of a new internal auditor. It was agreed with a vote of 6 in favour, 1 against and 1 abstention to use LGS Services for the 1019/20 internal audit.</p>	Clerk														
166	<p>Consideration of representation at Cambridge East Community Forum. It was resolved that Cllr Fisher and the Clerk would attend.</p>															
167	<p>Lady Joan Jermy's Eleemosynary Charity. After some discussion it was agreed that if the charity can be used to help residents then that would be the most positive outcome.</p>	Cllr Martin														
168	<p>Consideration of Meeting dates for next year. The meeting dates were agreed and the Clerk is going to double check the May dates.</p>	Clerk														
169	<p>Existing Highways/Fly Tipping and Street Lighting Issues. The Clerk has started the process of sourcing street light energy with Utility Aid and the County Council as reported earlier.</p>															
170	<p>New Highways and Street Lighting. It was noted that there are no reflectors on the Teversham sign near the layby.</p>															
171	<p>Highways open day at Whittlesford Depot 31st October 10am-3pm (no booking required) was noted.</p>															
172	<p>Finance Council have received £39,000 the second precept payment for the year.</p>															
	<p>The following payments were authorised.</p>															
	<p>For October:</p>															
	<table border="1"> <thead> <tr> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Salaries, pension, HMRC</td> <td>2322.09</td> </tr> <tr> <td>Office depot large 2nd class stamps</td> <td>83.00</td> </tr> <tr> <td>AED Defib</td> <td>2518.80</td> </tr> <tr> <td>Office Depot toner cartridge</td> <td>43.82</td> </tr> <tr> <td>Office Depot safety tape</td> <td>10.68</td> </tr> <tr> <td>Eon electricity at pavilion</td> <td>79.86</td> </tr> </tbody> </table>	Description	Amount	Salaries, pension, HMRC	2322.09	Office depot large 2 nd class stamps	83.00	AED Defib	2518.80	Office Depot toner cartridge	43.82	Office Depot safety tape	10.68	Eon electricity at pavilion	79.86	
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	SCDC Lifeline	58.11	
	K&M Lighting	78.70	
	R.H Landscapes	1639.20	
	ICO	40.00	
	Bryan Lecoche Ltd – enforcement agents	1954.20	
	Clerk Expenses	73.86	
	Total	£8902.32	

173 **A full payment schedule will be circulated at the meeting.**
Council have received an invoice from Oasis for the storage of documents from 2015 but the Clerk's enquiries regarding the lack of correspondence have not been answered. The Clerk is also seeing advice from our insurers regarding the costs of using the Enforcement Agents to remove the Travellers from the recreation ground as there will be a second invoice for the second visit at the beginning of September. It was resolved to hold off this payment while advice is sought.

174 **Balances and Bank Reconciliation.**

Opening balance			57589.67
Expenses		3474.03	54115.64
Not yet listed		2601.80	51513.84
Already Paid		960.00	52473.84
Salaries		1608.89	50864.95
Service Charge		18.00	50846.95
Precept	39000.00		89846.95

As agrees with bank statement

Other Accounts

Unity Trust	89846.95
Unity Trust	6045.51
Bath Building Society	20,000
Cambridge Building Society	73,157.45
Accounts Total	189,049.91

Policies and Parish Council Administrative Housekeeping

175 **Monthly Consideration of Parish Council Risk.** Any issues have been discussed.

176 **Recreation and Environment Committee.** The meeting was held on 23rd September. Minutes are attached for information.

177 **Finance Committee.** The next meeting is on 18th November at 7.30pm.

178 **Policy Review and Staffing Committee.** The next meeting will be in February 2020.

179 **Consultation Committee.** No future meeting is scheduled at the present time.

180 **Community Care / Lifeline Committee.** The next meeting is on 18th November at 6.30pm.

181 **Bus Group – there was no report**

	<p>Reports from Other Groups</p>	
182	<p>Teversham C of E Primary School Governors – there was no report.</p>	
183	<p>Bewick Bridge Community Primary School – there was no report.</p>	
184	<p>Airport Consultative Committee – there was no report.</p>	
185	<p>Police Issues. To discuss/share any issues.</p>	
186	<p>The following Correspondence was noted:The Clerk September edition, Poppy Appeal thanks letter, CPRE Annual Report, Countryside Voice, The Ring from CPPF. August War Memorials Bulletin.</p> <p>Planning.</p> <p>The following were noted</p> <p>S/2682/13/OL Wing Development Land North Of, Newmarket Road, Cambridge For: Hill Marshall LLP. The Council hereby grants permission for Reserved matters application detailing access, appearance, landscaping, layout and scale for the creation of 239 new homes and non-residential floors space including 'Market Square', internal roads, landscaping and associated works as part of Phase 1a of the Wing masterplan pursuant to condition 5 (reserved matters) of outline planning permission</p>	
187	<p>S/2753/9/FL Erection of a building for temporary sales and marketing centre, associated with the redevelopment of the site, for a period pf up to 10 years. Part of the site with planning permission, Land North of Newmarket Road for L Merlin. Hill Marshall LLP. The only comments made were as follows: in the drainage comments seem incomplete. Condition 1 refers to a report, but the title and details are missing. What is the intended use of the site after the 10-year period, will the building be demolished or repurposed? It seems quite a large building just for a sales office.</p>	
188	<p>S/3130/19/PA Prior approval for single storey rear extension 3, Sable Close for Mr & Mrs Mark and Lisa Skeates. Mr & Mrs Mark and Lisa Skeates has applied to this Council for a Prior approval for single storey rear extension, and has enclosed evidence to support this application. The planning merits of the use are not considered in such applications, but if you wish to provide any local information to help the Council in considering the submitted evidence that would be appreciated.</p>	
189	<p>S/3214/19/DC Discharge of Condition 24 (Drainage Details) of planning permission S/1096/19/RM Wing Development Land North Of, Newmarket Road, Fen Ditton for Mr Denis Devane for information only.</p>	
190	<p>S/3101/19/DC Discharge of condition 60 (Piling) pursuant to Outline planning permission S/2682/13/OL Wing Development Land North Of, Newmarket Road, Fen Ditton for Mr Will Cobley, Terence O'Rourke Limited for information only.</p>	
191	<p>Items to report</p> <p>It was reported that there is graffiti on the bench behind the mound on Cherry Hinton Road.</p>	

The meeting closed at 9.35pm