

Minutes of the Parish Council Meeting held on 4th November 2019 at Hope Community Church at 7.30pm.

Present: Councillors: Amrani, Fisher, Hills, Kelleway, Martin, Oxford, Van der Walle, SCDClrs Cone and Daunton, CCCLr/SCDCLr Williams and the Clerk were present.

192	<p>Apologies were received and accepted from Cllrs Bramley, Freeman, Hunt and Nicholson all for personal reasons.</p>
193	<p>Declarations of Interest there were no declarations of interest.</p>
194	<p>Public Forum There were no members of the public present.</p>
195	<p>To take CCCLr SCDCLr and Clerk reports (15mins)</p> <p>A written report was received from CCCLr (Cambridge County Council) Williams the main points of which were: Cambridgeshire and Peterborough Combined Authority (CPCA) will be launching a survey to better understand people's perceptions of bus services. www.smartsurvey.co.uk/s/FutureBus/ or over the phone by calling 07377 001512 (9am – 5pm Monday to Friday). There has been an amendment made to the approval given to phase 1A of the Marleigh development with regard to its junction with Newmarket Road. The County Council's state of accounts just published shows that the net cost of its services for 2018-19 was £417.5m. This figure is £99.3m higher than that predicted. The Statement of Accounts for 2018/19 can be found on the Cambridgeshire County Council website.</p> <p>Cllr Martin asked about access to the A428 from the Bourne Airfield Site. CCCLr Williams responded that a new a slipway cannot be built as that would not be compliant with the current Local Plan.</p> <p>A written report was received from SCDClrs (south Cambs District Council) Daunton and Williams the main points of which were: Teversham Issues – Pembroke Way, Ferndale trees and parking, Ferndale and buses Local Plan Community East Forum Teversham Road, Fulbourn development Council Housing Road sweeping – a schedule is to be put on SCDC website</p> <p>A written report was received from SCDCLr (south Cambs District Council) Cone the main points of which were: Supplementary planning document for Bourn Airfield Expansion of Genome Campus Bus review survey to be launched Spotting modern day slavery https://www.cambridgeshire-pcc.gov.uk/local-businesses-helped-to-spot-the-signs-of-modern-day-slavery/ Speed watch Scheme the 2000th volunteer has been trained.</p> <p>Cllr Kelleway mentioned the need for better tenancy representation with SCDC and that he is part of a group working on this.</p>

	The Clerk reported that she had received a letter that asked to confirm the financial support for the Local Highways Initiative, we are not there yet but further than last year. This needs to be an agenda item for December.	Clerk
196	The Minutes of the last Parish Council held on the 14th October were agreed with one amendment to Item 173 adding a k to seeing to correct it to seeking.	
1705/07	Matters Arising Need to Increase Parking Capacity on Sheppard Way. The additional parking on Sheppard Way remains with the SC architect for plans to be re-drafted.	
1901/11	Litter Picker Contracts and Job Descriptions. These have been updated and have been considered by the Recreation and Environment Committee the Clerk and Chairman are arranging meetings with the litter pickers.	
168	Consideration of Meeting Dates next Year- the May dates have been double checked and can now be published. Items for consideration	
197	Proposed Village Hall/Sports Provision – there was no update.	
198	Parish Council Website – there was no update.	
199	Zero Carbon Grant – the application has been submitted. The date of the decision meeting has been changed due to the general election and decisions are unlikely to be known before Christmas.	
200	Playground repairs wooden Equipment: It was resolved to go ahead with resistograph testing and after considering 3 quotes: RoSPA Team RoSPA Playsafety Ltd £495 for the first site, plus £225 for the second, plus VAT. The prices are dependent upon both sites being tested. Fenland leisure This service has a fixed rate of £100ex vat per inspection site The Play Inspection Company £595.00 ex VAT it was resolved to go ahead with Fenland Leisure. This service has a fixed rate of £100ex vat per inspection site.	Clerk
201	Outside Gym Equipment Foxgloves. It was resolved to seek wet pour quotes for under the outside gym equipment. Then Council can apply for funding for some of this work through the Mick George Sports Grant (between £500 -£1500).	Clerk
202	Safety Surface around the Seesaw and Trampoline Foxgloves it was resolved to seek wet pour quotes.	Clerk
203	Security Measures at the other recreation areas. Cllr Martin believes he has a spare padlock that can be used for the area concerned.	Cllr Martin
204	Consideration of Christmas Cards. It was resolved that the Council will send cards to the litter pickers and the Teversham News Deliverers.	Clerk
205	Existing Highways/Fly Tipping and Street Lighting Issues.	

	<p>There has been no further update on the street light energy handover or the 3 units that are currently controlled by a central computer system. The CC we are working to rectify this (and most likely replace them with photocells). Once this is done. we will receive an updated inventory, which should then be suitable for UKPN to complete the handover process. SCDCllr Williams suggested just double checking that these are not the lights that SC own as they are being changed to LEDS.</p>	Clerk																														
206	<p>New Highways and Street Lighting Cllr Oxford reported to Cllr Williams that there are lights on the Newmarket Road Park and Ride site that are not working. Cllr Martin also reported the sign warning of the cyclists refuge was still lying on the ground on Airport Way. A faulty light on Mandrill Close was reported on 1st November.</p>																															
207	<p>Finance Payments to be made – To agree and authorise following payments:</p> <table border="1" data-bbox="333 792 1200 1160"> <thead> <tr> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Salaries, pension, HMRC</td> <td>1,611.64</td> </tr> <tr> <td>Bryan Lecoche Ltd – enforcement agents</td> <td>1954.20</td> </tr> <tr> <td>SafePlay to carry out 6 monthly play inspections</td> <td>284.40</td> </tr> <tr> <td>K&M Lighting Services</td> <td>78.70</td> </tr> <tr> <td>RH Landscapes and Maintenance Services</td> <td>1639.20</td> </tr> <tr> <td>Clerk Expenses</td> <td>26.50</td> </tr> <tr> <td>Office Depot</td> <td>34.75</td> </tr> <tr> <td>Eon</td> <td>21.58</td> </tr> <tr> <td>Total</td> <td>5,650.97</td> </tr> </tbody> </table>	Description	Amount	Salaries, pension, HMRC	1,611.64	Bryan Lecoche Ltd – enforcement agents	1954.20	SafePlay to carry out 6 monthly play inspections	284.40	K&M Lighting Services	78.70	RH Landscapes and Maintenance Services	1639.20	Clerk Expenses	26.50	Office Depot	34.75	Eon	21.58	Total	5,650.97											
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208	<p>A full payment schedule was circulated at the meeting. Council have received an invoice from Oasis for the storage of documents from 2015 but the Clerk’s enquiries regarding the lack of correspondence have not been answered. The Clerk has heard that the Council cannot claim on our insurance for the cost of using Enforcement Agents to remove the Travellers from the Recreation Ground.</p>																															
209	<p>Balances and Bank Reconciliation.</p> <p>Bank Reconciliation for October</p> <table border="1" data-bbox="288 1503 1096 1709"> <tbody> <tr> <td>Opening Balance</td> <td></td> <td></td> <td>89,846.95</td> </tr> <tr> <td>Expenses</td> <td></td> <td>4691.83</td> <td>85,155.12</td> </tr> <tr> <td>Repayment</td> <td>58.11</td> <td></td> <td>85,213.23</td> </tr> <tr> <td>Not yet paid</td> <td></td> <td>1994.20</td> <td>87,207.43</td> </tr> <tr> <td>Salaries</td> <td></td> <td>1457.69</td> <td>85,749.74</td> </tr> </tbody> </table> <p>As agrees with bank statement</p> <p>Other Accounts</p> <table border="1" data-bbox="288 1809 928 1991"> <tbody> <tr> <td>Unity Trust</td> <td>85,749.74</td> </tr> <tr> <td>Unity Trust</td> <td>6045.51</td> </tr> <tr> <td>Bath Building Society</td> <td>20,000</td> </tr> <tr> <td>Cambridge Building Society</td> <td>73,157.45</td> </tr> <tr> <td>Accounts Total</td> <td>184,952.70</td> </tr> </tbody> </table>	Opening Balance			89,846.95	Expenses		4691.83	85,155.12	Repayment	58.11		85,213.23	Not yet paid		1994.20	87,207.43	Salaries		1457.69	85,749.74	Unity Trust	85,749.74	Unity Trust	6045.51	Bath Building Society	20,000	Cambridge Building Society	73,157.45	Accounts Total	184,952.70	
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	<p><u>Policies and Parish Council Administrative Housekeeping</u></p>	
210	Monthly Consideration of Parish Council Risk. There was nothing else to report.	
211	Recreation and Environment Committee. The next meeting is scheduled for 20 th January at 6.30pm.	
212	Finance Committee. The next meeting is scheduled for 18 th November at 7.30pm.	
213	Policy Review and Staffing Committee. The next meeting is scheduled for 17 th February 2020.	
214	Consultation Committee. No future meeting is scheduled at the present time.	
215	Community Care / Lifeline Committee. The next meeting is on 18 th November at 6.30pm.	
216	Bus Group – there was no report.	
	<p><u>Reports from Other Groups</u></p>	
217	Teversham C of E Primary School Governors – there was no report	
218	Bewick Bridge Community Primary School - there was no report	
219	Airport Consultative Committee – there was no report, Cllr Hunt cannot attend the next	
220	meeting, Cllr Amrani offered to attend.	
	Police Issues. There was no discussion.	
221	Correspondence - It was noted that there has been no correspondence.	
	<p><u>Planning.</u></p>	
222	Council noted S/3580/19/DC Discharge of condition 3 (Traffic Management plan) pursuant to planning permission S/2370/19/FL for 84, Fulbourn Old Drift for Mr S Groghan for information only.	
223	<p>Items to report</p> <p>Cllr Nicholson has asked a couple of residents on the High Street to trim back overhanging hedges.</p> <p>Cllr Martin reported that the Lady Joan Jermy’s Eleemosynary Charity can put the £1000 into an investment fund.</p> <p>Cllr Kelleway reported he had met with residents on Pembroke Way who may submit a request to widen their driveway onto PC land.</p>	

The meeting closed at 9.15pm