

Teversham Parish Council

To members of the Council:

You are hereby summoned to attend a meeting of Teversham Parish Council

At **Hope Community Chapel** on **Monday 4th November 2019 at 7.30pm** for the purpose of transacting the following business:

The Public and Press are invited to attend.

Please could Councillors ensure that they read the Agenda Notes **before** the meeting.

Conduct of Meetings - Councillors are reminded that meetings should last no longer than two hours after the Open forum has ended and finishing no later than **9.45pm**. If it is evident that an item will take longer, it can be referred to a committee or a separate meeting can be arranged (with proper notice).

Correspondence - Councillors are entitled to see all incoming and outgoing correspondence. Please ask the Clerk.

Declaration of Interests - Councillors should be familiar with the Code of Conduct and should declare interests where appropriate. Please ask the Chairman or Clerk if advice is needed on this.

^ copy attached

BWhitehouse – Clerk to Teversham Parish Council

Dated: 29th October 2019

35 Priam's Way
Stapleford

Agenda for Full Parish Council Meeting – 4th November 2019

192	Apologies, Welcome and Introductions
193	Declarations of Interest
194	Public Forum To allow any member of the public to address the Council. This session is to last no more than 10 minutes.
195	To take CCC (Cambridge County Council), SCDC (south Cambs District Council) and Clerk reports (15mins) To receive a report from the CCClrs. To receive a report from the SCDCllrs. To receive a report from the Clerk.
196	To approve the Minutes^ of the last Parish Council meeting held on Monday 14th October 2019. Copies attached for information.
1705/07	Matters Arising Need to Increase Parking Capacity on Sheppard Way. The additional parking on Sheppard Way remains with the SC architect for plans to be re-drafted.
1901/11	Litter Picker Contracts and Job Descriptions. These have been updated and have been considered by the Recreation and Environment Committee the Clerk and Chairman are arranging meetings with the litter pickers.
168	Consideration of Meeting Dates next Year- the May dates have been double checked and

	can now be published.
	Items for consideration
197	Proposed Village Hall/Sports Provision – update.
198	Parish Council Website – update
199	Zero Carbon Grant - update
200	<p>Playground repairs wooden Equipment: As part of the recent repair quote it was recommended that the wooden play equipment is tested with a timber probe. Quotes for this are as follows: RoSPA Team RoSPA Playsafety Ltd £495 for the first site, plus £225 for the second, plus VAT. The prices are dependent upon both sites being tested.</p> <p>Fenland leisure This service has a fixed rate of £100ex vat per inspection site The Play Inspection Company £595.00 ex VAT</p>
201	<p>Outside Gym Equipment Foxgloves. The ground under the outside gym equipment is wearing away. It doesn't need a safety surface but we need to re-instate the ground and prevent the erosion. There are 3 options: Matrix matting - to prevent the erosion occurring again Wet pour (which is expensive) Rubber mulch surface (which doesn't need a base putting in first) The Clerk has made some enquiries, is waiting for a mulch surface quote and has discovered we may be eligible for funding for some of this work through the Mick George Sports Grant.</p>
202	<p>Safety Surface around the Seesaw and Trampoline Foxgloves the Safeplay report says the grass matting is now ineffective and suggesting laying matting over the top of the existing mats. This then uses the lower mats as a base layer and prevents the same problem from reoccurring. The quote for this is £1600. The other options are wet pour and rubber mulch, for which the clerk has requested a quote.</p>
203	Security Measures at the other recreation areas.
204	Consideration of Christmas Cards
205	<p>Existing Highways/Fly Tipping and Street Lighting Issues. To receive an update of existing issues. There has been no further update on the street light energy handover or the 3 units that are currently controlled by a central computer system. The CC we are working to rectify this (and most likely replace them with photocells). Once this is done. we will receive an updated inventory, which should then be suitable for UKPN to complete the handover process.</p>
206	<p>New Highways and Street Lighting <i>Please report any <u>new items</u> under this heading. If you are reporting streetlights, or lit bollards etc., please ensure you provide the number and location (i.e. opposite No 12). Photographs are very helpful.</i></p>
207	<p>Finance Payments to be made – To agree and authorise following payments:</p>

Description	Amount
Salaries, pension, HMRC	1,611.64
Bryan Lecoche Ltd – enforcement agents	1954.20
SafePlay to carry out 6 monthly play inspections	284.40
K&M Lighting Services	78.70
RH Landscapes and Maintenance Services	1639.20
Clerk Expenses	26.50
Total	5,594.64

208

A full payment schedule will be circulated at the meeting.

Council have received an invoice from Oasis for the storage of documents from 2015 but the Clerk's enquiries regarding the lack of correspondence have not been answered.

The Clerk is also waiting for a response on whether we can claim the costs of using the Enforcement Agents to remove the Travellers from the recreation ground on the Council's insurance.

209

Balances and Bank Reconciliation. A full bank reconciliation and details of balances held as at 30th October 2019 will be presented at the meeting.

Policies and Parish Council Administrative Housekeeping

210

Monthly Consideration of Parish Council Risk.

211

Recreation and Environment Committee. The next meeting is scheduled for 20th January at 6.30pm.

212

Finance Committee. The next meeting is scheduled for 18th November at 7.30pm.

213

Policy Review and Staffing Committee. The next meeting is scheduled for 17th February 2020.

214

Consultation Committee. No future meeting is scheduled at the present time.

215

Community Care / Lifeline Committee. The next meeting is on 18th November at 6.30pm.

216

Bus Group –To receive a report if available.

Reports from Other Groups

217

Teversham C of E Primary School Governors – to receive a report if available.

218

Bewick Bridge Community Primary School - to receive a report if available.

219

Airport Consultative Committee – to receive a report if available.

220

Police Issues. To discuss/share any issues.

221

Correspondence. Members are welcome to view any of the correspondence detailed below:
There has been no correspondence.

Planning.

Please remember, that all members of the parish council must take part in the decision under this heading, UNLESS they have to declare an interest. This section is still a formal part of our meeting.

222

S/3580/19/DC Discharge of condition 3 (Traffic Management plan) pursuant to planning permission S/2370/19/FL for 84, Fulbourn Old Drift for Mr S Groghan for information only.

223

Items to report

