

Minutes of the Parish Council Meeting held on 3rd December 2019 at Bewick Bridge Community School at 7.30pm.

Present: Councillors: Amrani, Bramley, Fisher, Freeman, Hills, Hunt, Kelleway, Martin, Oxford, SCDClrs Cone and Daunton, CCCLr/SCDCLr Williams and the Clerk were present.

224	<p>Apologies were received from Cllr Nicholson and Van der Walle both for personal reasons. SCDCLr Cone also sent his apologies. Cllrs Hunt and Freeman left the meeting at 8.30pm.</p>	SCDClrs Clerk
225	<p>There were no declarations of interest made.</p>	
226	<p>Public Forum. A member of the public was present and raised a concern regarding dogs being walked around the village off lead. One of the dogs has attacked a number of other dogs and frightened children at Borley Way Park. The dog owner is believed to be a South Cambs District Council Tenant. The clerk will report this to the PCSO and draft a letter to the dog owner. The SCDClrs will raise the matter with the housing officer and the resident will talk to others who have been affected.</p>	
227	<p>To take CCC (Cambridge County Council), SCDC (south Cambs District Council) and Clerk reports</p> <p>A verbal report was received from CCCLr Williams. He has recently held a meeting with Highways and has passed on the concerns of the Parish Council including the signs that have not been re-erected on Airport Way. Current work has eased off until after the general election.</p> <p>A written report was received from SCDCLr Cone. The main points of which were: Emerging Local Plan update Combined authority approves independent commission on climate change Greater Cambridge Shared Waste boss will be president of industry body Taxi Licensing policy</p> <p>A written report was received from SCDClrs Daunton and Williams. The main points of which were: Teversham Issues – Pembroke Way Houses, Parking in Sheppard Way and tree in Marshall's Close. Five Year Land Supply Land North of Cherry Hinton Roundabout on Airport Way Council Housing Road sweeping schedule to be put on SCDC website Buses Police Issues Zero Carbon Financial update</p> <p>The Clerk had nothing to report that is not being covered elsewhere on the agenda.</p>	
228	<p>The Minutes of the last Parish Council meeting held on Monday 4th November 2019 were agreed to be a true record of the meeting and signed.</p>	

1705/07	<p>Matters Arising Need to Increase Parking Capacity on Sheppard Way. It is intended that a planning application for six spaces will be made soon: as the drainage issues have been resolved. At the same time, it is hoped to make improvements to the parking area next to the recreation ground, tidying it up, improving lighting and marking out the number of spaces. This area is at present under-used and it is thought that if it were in full use there would be less congestion on Sheppard Way.</p>	
1901/11	<p>Litter Picker Contracts and Job Descriptions. These have been updated and have been considered by the Recreation and Environment Committee the Clerk and Chairman are arranging meetings with the litter pickers.</p>	
203	<p>Security Measures at the other recreation areas. A further padlock has been fitted.</p>	
122	<p>Defibrillator. Cllr Hunt gave an update on the defibrillator. The box is fitted but needs a notice next to it and will ask the handyman to do that. There is a little paper work for the Clerk to take over and some papers that might need copying. The electricity supply will need to be checked annually and Teversham Club have offered to undertake this with the rest of their annual checks. There was some discussion regarding publicity of the installation and informing residents of its availability. It was resolved that an item will be included in the next issue of the Teversham News.</p>	Cllr Hunt Clerk
189/90	<p>Wing now Marleigh Development. A public meeting was held on November 28th to discuss proposals for a roundabout on the Church Road Airport Way junction. The plans were discussed and the need for cyclist/pedestrian crossing. The Clerk reported that another meeting is being planned with CCC Highways, SCDC planners, Chair of the Parish, ward members and the Hill Marshall project team for the new year.</p>	
	<p>Items for consideration</p>	
229	<p>Proposed Village Hall/Sports Provision – there was no update</p>	
230	<p>Parish Council Website – there was no update</p>	
231	<p>Playground repairs wooden Equipment: There was some confusion with Fenland Leisure regarding the resistograph testing and the quote we received was only for a visual inspection. Another quote has not been received and it was resolved to go ahead with The Play Inspection Company (£595.00 ex VAT).</p>	Clerk
232	<p>Safety Surface around the Seesaw and Trampoline Foxgloves. The Clerk is organising wet pour quotes for this but hasn't received figures yet.</p>	Clerk
233	<p>To consider storage options. After some discussion it was resolved to remove the items from the Oasis store, sort for destruction, restorage or storage in the county archives.</p>	Clerk
234	<p>To consider the Local Highways Initiative agreement and the associated costs to improve the road safety through further parking restrictions near Teversham Primary School. It was resolved to support that the Parish Council would support the scheme with the £500 if the bid was successful</p>	Clerk
235	<p>To consider the printing costs of a new Age UK leaflet for the Parish including that the Teversham Warden is able to support adults living with a long-term health condition or</p>	

	<p>needing short term support following a period of ill health within their own homes. It was resolved the Council would support these printing costs.</p>																													
236	<p>The Cambridgeshire County Council Climate Strategy Consultation on the draft <i>Climate Change and Environment Strategy</i> was noted it will run from 20 December 2019 to 31 January 2020.</p>																													
237	<p>The Cambridgeshire and Peterborough Minerals and Waste Local Plan: Proposed Submission Plan Consultation - 15 November 2019 to 09 January 2020 was noted.</p>																													
238	<p>Existing Highways/Fly Tipping and Street Lighting Issues. There has been no further update on the street light energy handover or the 3 units that are currently controlled by a central computer system. The CC we are working to rectify this (and most likely replace them with photocells). Once this is done, we will receive an updated inventory, which should then be suitable for UKPN to complete the handover process. There has been some further confusion as the lights SCDC own and are updating are on the Parish Council's inventory and the Clerk is investigating this and whether these lights are the three that are mentioned earlier.</p>																													
239	<p>New Highways and Street Lighting. A bollard has been knocked down opposite the school. The Clerk will report this.</p>	Clerk																												
240	<p>Finance The following payments were agreed.</p>																													
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241	<p>The full payment schedule was circulated at the meeting. Having spoken to the legal team of the insurance underwriters the Clerk was told the council wouldn't be able to claim for costs of evicting the Travellers. The Clerk has now been asked to forward copies of the invoices the council has paid to engage the services of enforcement agents. This has been done and the Clerk awaits a response.</p>																													
242	<p>The budget for 2020/21 and the request for a precept of £78,000 was accepted unanimously.</p>																													
243	<p>To consider a salary rise for the litter pickers in line with the Real Living Wage. It was</p>	Clerk																												

244	<p>resolved to increase the litter pickers salaries to £9.30/hr this will be back dated until April, the start of the financial year.</p> <p>Balances and Bank Reconciliation. A full bank reconciliation and details of balances were presented at the meeting.</p> <p>Bank Reconciliation for November</p> <table border="1" data-bbox="336 434 1142 640"> <tr> <td>Opening Balance</td> <td></td> <td></td> <td>85749.74</td> </tr> <tr> <td>Expenses</td> <td></td> <td>2239.08</td> <td>83510.66</td> </tr> <tr> <td>From Oct</td> <td></td> <td>1994.20</td> <td>81516.46</td> </tr> <tr> <td>Not yet paid</td> <td>Office Depot</td> <td>34.75</td> <td>81551.21</td> </tr> <tr> <td>Salaries</td> <td></td> <td>1457.69</td> <td>80093.52</td> </tr> </table> <p>As agrees with bank statement</p> <p>Other Accounts</p> <table border="1" data-bbox="336 748 971 936"> <tr> <td>Unity Trust</td> <td>80,0093.52</td> </tr> <tr> <td>Unity Trust</td> <td>6,051.61</td> </tr> <tr> <td>Bath Building Society</td> <td>20,000.00</td> </tr> <tr> <td>Cambridge Building Society</td> <td>73,157.45</td> </tr> <tr> <td>Accounts Total</td> <td>179,302.58</td> </tr> </table>	Opening Balance			85749.74	Expenses		2239.08	83510.66	From Oct		1994.20	81516.46	Not yet paid	Office Depot	34.75	81551.21	Salaries		1457.69	80093.52	Unity Trust	80,0093.52	Unity Trust	6,051.61	Bath Building Society	20,000.00	Cambridge Building Society	73,157.45	Accounts Total	179,302.58	
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245	<p>Fire Blanket. It was resolved to purchase a fire blanket for the kitchen area of the pavilion from ESPO £19.50. It was also agreed the Clerk would seek quotes for Fire Extinguishers at the pavilion.</p>	Clerk																														
	<p><u>Policies and Parish Council Administrative Housekeeping</u></p>																															
246	<p>Monthly Consideration of Parish Council Risk – no new risks were identified.</p>																															
247	<p>Recreation and Environment Committee. The next meeting is on 20th January at 6.30pm.</p>																															
248	<p>Finance Committee. The Minutes of the meeting held on 18th November were circulated. The next meeting is on 17th February 2020 6.30pm</p>																															
249	<p>Policy Review and Staffing Committee. The next meeting is on 17th February 2020.</p>																															
250	<p>Consultation Committee. No future meeting is scheduled at the present time.</p>																															
251	<p>Community Care / Lifeline Committee. The Minutes of the meeting held on 18th November were circulated. The next meeting is on 16th March 2020 at 6.30pm.</p>																															
252	<p>Bus Group – the CABU (Cambridge Area Bus Users) are working on the Cambridgeshire and Peterborough’s Combined Authority Mayors consultation on buses.</p>																															
	<p><u>Reports from Other Groups</u></p>																															
253	<p>Teversham C of E Primary School Governors – Cllr Bramley reported that she is resigning as associate governor.</p>																															
254	<p>Bewick Bridge Community Primary School – there was no report available.</p>																															
255	<p>Airport Consultative Committee – Cllr Amrani gave a brief report on the recent meeting of the committee. There have been no commercial flights and there are concerns as it is believed the airport is due to close.</p>																															
256	<p>Police Issues. There was nothing raised to discuss.</p>																															
257	<p><u>The following Correspondence was noted:</u> The latest issue of the Clerk, Clerks and Councils Direct and War Memorials Bulletin.</p>																															

258	<p>Planning. The following items were noted by Council members</p> <p>S/3959/19/TC land adjacent to and at All Saints Church. Area adjacent to tower - remove small sycamore trees overhanging wall, crown reduce ash trees to clear tower and roof of church by 5m, sever ivy as base of trees up to 2m high. Central woodland - fell largest dead tree within fallen distance of adjacent third-party property. Council only needed to respond if there are significant concerns or objections.</p>	
259	<p>S/3896/19/LD, 59 Eland Way for a Certificate of lawful development for a garage conversion for Mrs Tuladhar</p>	
260	<p>Decision Notice - S/2753/19/FL. The County Council has granted permission for the Erection of a building for use as a temporary sales and marketing centre, associated with the redevelopment of the site, for a period of up to 10 years.</p> <p>At: Part of site with planning permission for, Land to the north of Newmarket Road, Cambridge</p>	
261	<p>Items to report – there were no items to report.</p>	

The meeting closed at 9.40pm