

## Minutes of the Parish Council Meeting held on 13<sup>th</sup> January 2020 at Hope Community Church 7.30pm.

Present: Councillors: Amrani, Bramley, Fisher, Freeman, Hills, Nicholson and Oxford, SCDCllrs Cone and Daunton, CCCLlr/SCDCllr Williams and the Clerk were present.

<b>262</b>	<b>Apologies</b> were received and accepted from Cllrs Hunt, Kelleway, Martin and Van der Walle all for personal reasons.	
<b>263</b>	<b>Declarations of Interest</b> – there were no declarations of interest.	
<b>264</b>	<b>Public Forum</b> there were no members of the public present.	
<b>365</b>	<p><b>CCC (Cambridge County Council), SCDC (south Cambs District Council) and Clerk reports</b></p> <p>A written report was received from SCDCllr Cone the main points were:            New acting Police and Crime Commissioner appointed            Countrywide Scams Partnership            Cambridge South Consultation            Summit to bring together mobile phone coverage</p> <p>A written report was received from SCDCllrs Daunton and Williams the main points were:            Planning - Call for Sites and Football Stadium            Economic Action Plan and Business Support Service            Housing - New-build programme, capitalised repairs, re-provision of existing, homes and other HRA Capital            Transport – Network rail, Combined Authority’s Bus Review consultation the last Joint Development Control Committee (JDCC)            Marleigh            Zero Carbon UPDATE            Parking in Sheppard Way</p> <p>A written report was received from CCCLlr Williams the main points were:            The Carbon Footprint Annual Report 2018/19 and a Climate Change and Environment Statement for 2020-2025            investment in children’s services saves money in the long-run            Improving air quality            A map showing which roads and cycle paths will be gritted this winter can be found at: <a href="http://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/gritting-roads-cycleways-and-paths/">www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/gritting-roads-cycleways-and-paths/</a>            Cambridgeshire Registration Service has introduced a new self-service booking system.</p> <p>An additional comment was made that SCDC are ahead of the target to generate 25% of the budget from commercial investments. Next year over 3.5million pounds should be generated.</p> <p>The Clerk gave a verbal report the main points were:            Two quotes have been received for wet pour for Foxgloves and another one has been requested.            An enquiry was received last week for the warden.            Age UK have requested a meeting the Clerk has only received availability from committee members Cllrs Kelleway, Martin and Hills.            Nothing has been heard since before Christmas regarding the out of control dogs.</p>	<b>Clerk</b>

	<p>The Clerk reminded Council a new bin is to be ordered and clarified that ballast should be ordered instead of permanent fixing. There have been a couple of planning notifications received just for information they are listed under planning Item 291.</p>	
266	<p><b>The Minutes of the last Parish Council meeting held on Monday 2<sup>nd</sup> December 2019.</b> Were agreed to be a true record of the meeting and signed.</p>	
1705/07	<p><b>Matters Arising</b> <b>Need to Increase Parking Capacity on Sheppard Way.</b> The plans are now being drawn up by SCDC in house. This however, involves the submission of a planning application. The other parking area off Sheppard Way has been being tidied up. The large tree has been felled and 3 replacement trees were planted but due to the objection of a resident one has been planted in a different place and will have to be moved.</p>	Clerk
1901/11	<p><b>Litter Picker Contracts and Job Descriptions.</b> These have been updated and have been considered by the Recreation and Environment Committee the Clerk and Chairman are arranging meetings with the litter pickers. Copies of the new job contract and descriptions have been sent to the Litter Pickers.</p>	Clerk
231	<p><b>Playground repairs wooden Equipment:</b> no date has yet been received for the resistograph testing to be carried out. The Clerk will investigate.</p>	Clerk
232	<p><b>Safety Surface around the Seesaw and Trampoline</b> – the Clerk has two quotes and is waiting for another.</p>	All Cllrs
267	<p><b>Items for consideration</b> <b>Proposed Village Hall/Sports Provision</b> – there was no update. It might be worth Cllrs commenting on the local plan consultation that the parish would like this facility.</p>	All Cllrs
268	<p><b>Parish Council Website</b> – the diary has been updated.</p>	
269	<p><b>To consider a response to the Cambridgeshire County Council Climate Strategy Consultation.</b> It was resolved councillors respond individually this week and a Council response can be considered at next Mondays Recreation and Environment Committee.</p>	
270	<p><b>It was noted that the next local plan Consultation of Issues and Options</b> begins on 13<sup>th</sup> Jan and runs to 24<sup>th</sup> Feb. There is a debate on 18<sup>th</sup> February, tickets are available to Eventbrite.</p>	
271	<p><b>Defibrillator</b> – is now set up and ready for use. The guarantee has been sent off and the required photos. The AED is registered with the East Anglian Ambulance Service. Local businesses have the access code. This number won't be openly advertised to reduce the risk of theft. Notices have been put on the Church Notice Board, the phone box library, Spurgeon's Close and the High Street notice boards. The guardian rota will be established soon. It was resolved to write letters of thanks to the Club and Thompson Electrical. It was resolved to buy a spare battery and pad (£9.99 plus postage) but the council would like to know how long a battery will last. A position for a further AED will be investigated. It was agreed that the payments of £46 Cllr Hunt made can be refunded and will be listed on the next agenda.</p>	Clerk
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272	<p><b>Recreation Car Park and suspected drug use.</b> After much discussion it was resolved that the Clerk will contact the PCSOs and ask them to visit the car park in the evenings.</p>	Clerk																														
273	<p><b>Foxgloves play area.</b> The trampoline cannot be mended. A new trampoline mat would cost about £1000. This wasn't listed on the last safety check. The clerk is seeking further quotes.</p>																															
274	<p><b>To consider any comments</b> members would like taking to a further meeting regarding the proposed Airport Way Roundabout scheme - outline condition 56, Marleigh 20<sup>th</sup> January. It was resolved to refer to the original comments the Council made in 2014.</p>																															
275	<p><b>Existing Highways/Fly Tipping and Street Lighting Issues.</b> To receive an update of existing issues. The issue with the 3 street lights has been resolved so work should now be able to continue to source street light energy.</p>																															
276	<p><b>New Highways and Street Lighting</b> – there were no new issues</p>																															
277	<p><b>Finance</b></p>																															
277	<p><b>The following payments were agreed and authorised:</b></p> <table border="1" data-bbox="379 896 1248 1444"> <thead> <tr> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Salaries, pension, HMRC, expenses</td> <td>2,228.69</td> </tr> <tr> <td>Ladywell Accountancy Services</td> <td>216.00</td> </tr> <tr> <td>EON</td> <td>23.56</td> </tr> <tr> <td>Cambridge Past Present and Future</td> <td>40.00</td> </tr> <tr> <td>Cambridgeshire Acre</td> <td>57.00</td> </tr> <tr> <td>OASIS for December</td> <td>39.30</td> </tr> <tr> <td>Thompson Electrical for fitting of Defib</td> <td>499.91</td> </tr> <tr> <td>Safeplay work at Borley Way</td> <td>428.10</td> </tr> <tr> <td>K&amp;M Lighting Services</td> <td>78.70</td> </tr> <tr> <td>RH Landscapes and Maintenance Services</td> <td>1,639.20</td> </tr> <tr> <td>Lifeline inv 80016948</td> <td>58.11</td> </tr> <tr> <td>Clerk Expenses and mileage including new mobile</td> <td>101.05</td> </tr> <tr> <td>Little Cherries Grant as already agreed</td> <td>2000.00</td> </tr> <tr> <td><b>Total</b></td> <td><b>7,409.62</b></td> </tr> </tbody> </table>		Description	Amount	Salaries, pension, HMRC, expenses	2,228.69	Ladywell Accountancy Services	216.00	EON	23.56	Cambridge Past Present and Future	40.00	Cambridgeshire Acre	57.00	OASIS for December	39.30	Thompson Electrical for fitting of Defib	499.91	Safeplay work at Borley Way	428.10	K&M Lighting Services	78.70	RH Landscapes and Maintenance Services	1,639.20	Lifeline inv 80016948	58.11	Clerk Expenses and mileage including new mobile	101.05	Little Cherries Grant as already agreed	2000.00	<b>Total</b>	<b>7,409.62</b>
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278	<p><b>A full payment schedule was circulated.</b></p> <p><b>Balances and Bank Reconciliation.</b> A full bank reconciliation and details of balances held as at 30<sup>th</sup> December 2019 were presented as follows</p> <p><b>Bank Reconciliation for December</b></p> <table border="1" data-bbox="335 1691 1145 1892"> <tbody> <tr> <td>Opening Balance</td> <td></td> <td></td> <td>80093.52</td> </tr> <tr> <td>Expenses</td> <td></td> <td>7983.83</td> <td>72109.69</td> </tr> <tr> <td>Paid from Dec</td> <td>Office Depot</td> <td>34.75</td> <td>72074.94</td> </tr> <tr> <td>Salaries</td> <td></td> <td>1457.69</td> <td>70617.25</td> </tr> <tr> <td>Service Charge</td> <td></td> <td>18.00</td> <td>70599.25</td> </tr> </tbody> </table> <p><b>As agrees with bank statement</b></p>	Opening Balance			80093.52	Expenses		7983.83	72109.69	Paid from Dec	Office Depot	34.75	72074.94	Salaries		1457.69	70617.25	Service Charge		18.00	70599.25											
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	<p><b><u>Policies and Parish Council Administrative Housekeeping</u></b></p>											
279	<p><b>Monthly Consideration of Parish Council Risk</b> – there were none identified</p>											
280	<p><b>Recreation &amp; Environment Committee.</b> The next meeting is on 20<sup>th</sup> January at 6.30pm.</p>											
281	<p><b>Finance Committee</b> The next meeting is on 17<sup>th</sup> February 2020 6.30pm</p>											
282	<p><b>Policy Review and Staffing Committee.</b> The next meeting is on 17<sup>th</sup> February 2020.</p>											
283	<p><b>Consultation Committee.</b> No future meeting is scheduled at the present time.</p>											
284	<p><b>Community Care / Lifeline Committee.</b> The next meeting is on 16<sup>th</sup> March 2020 at 6.30pm.</p>											
285	<p><b>Bus Group</b> – the group put in a detailed response to the Mayors consultation. SCDCllrs Daunton and Williams have a meeting with Stagecoach next week.</p>											
	<p><b><u>Reports from Other Groups</u></b></p>											
286	<p><b>Teversham C of E Primary School Governors</b> – there was no report but it was noted that they would like to be kept informed of relevant activities. It was resolved that the Clerk will write to the office and to the Chair of Governors reminding them where they can read the PC Meeting Minutes.</p>	<p><b>Cllr Bramley and the Clerk</b></p>										
287	<p><b>Bewick Bridge Community Primary School</b> – there was no report.</p>											
288	<p><b>Airport Consultative Committee</b> – there has been no meeting.</p>											
289	<p><b>Police Issues.</b> The police are setting up ‘cuppa with a copper’ meetings but a little more notice would be useful then 24hrs.</p>											
290	<p><b>The following correspondence was noted:</b> The latest issue of the Clerk, Clerks and Councils Direct and letter of thanks from the Bobbly Scheme.</p>											
291	<p><b>Planning</b> S/3400/19/DC for info only. Discharge of conditions 3 (External surfaces), 4 (Boundary treatment), 5 (Hard and soft landscapes), 7 (Arboricultural method statement), 9 (Ecological enhancement), 13 (Traffic management plan), 14 (Surface water scheme), 15 (Foul water drainage), 16 (Renewable energy), 17 (Water conservation), 19 (Noise minimisation plan) and 20 Contractor details) of planning permission S/2454/18/FL1, Pembroke Way for Daniel Storer, Parrott Construction</p> <p><b>The following notifications have also been received from SCDC</b></p> <p>S/4428/19/DC for info only. Discharge of Condition 7 (Proposed bridleway through Kingsley Wood and Cycleway and Footway along disused railway) pursuant to Planning Permission S/1004/18/RM Land north of Newmarket Road, Cambridge for Mr Denis Devane, Hill Partnership.</p> <p>S/4365/19/DC Discharge of conditions 7 (noise insulation residential), 8 (noise insulation non- residential) and 13 (noise insulation commercial) of planning permission S/1096/19/RM for reserved matters application detailing access,</p>											

292	<p>appearance, landscaping, layout and scale for the creation of 239 new homes and non-residential floors space including 'Market Square', internal roads, landscaping and associated works as part of Phase 1a of the Wing masterplan pursuant to condition 5 (reserved matters) of outline planning permission S/2682/13/OL Wing Development Land North Of, Newmarket Road, Cambridge for Mr Denis Devane, Hill Partnership.</p> <p><b>Items to report.</b>  Cllr Nicholson reported that the over grown trees have been cut back.  Cllr Freeman reported that the pavement near no 10 Thulborn Close is also broken up.</p>	
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The meeting was closed at 8.50pm.