

Teversham Parish Council

To members of the Council:

You are hereby summoned to attend a meeting of Teversham Parish Council

At **Hope Community Chapel** on **Monday 13th January 2020 at 7.30pm** for the purpose of transacting the following business:

The Public and Press are invited to attend.

Please could Councillors ensure that they read the Agenda Notes before the meeting.

Conduct of Meetings - Councillors are reminded that meetings should last no longer than two hours after the Open forum has ended and finishing no later than **9.45pm**. If it is evident that an item will take longer, it can be referred to a committee or a separate meeting can be arranged (with proper notice).

Correspondence - Councillors are entitled to see all incoming and outgoing correspondence. Please ask the Clerk.

Declaration of Interests - Councillors should be familiar with the Code of Conduct and should declare interests where appropriate. Please ask the Chairman or Clerk if advice is needed on this.

^ copy attached

7/1/20

BWhitehouse – Clerk to Teversham Parish Council

35 Priam's Way Stapleford

Agenda for Full Parish Council Meeting – January 2020

262	Apologies, Welcome and Introductions
263	Declarations of Interest
264	Public Forum To allow any member of the public to address the Council. This session is to last no more than 10 minutes.
365	To take CCC (Cambridge County Council), SCDC (south Cambs District Council) and Clerk reports (15mins) To receive a report from the CCCLlr. To receive a report from the SCDCllrs. To receive a report from the Clerk.
266	To approve the Minutes^ of the last Parish Council meeting held on Monday 2nd December 2019.
	Matters Arising
1705/07	Need to Increase Parking Capacity on Sheppard Way. The additional parking on Sheppard Way remains with the South Cambs architect for plans to be re-drafted.
1901/11	Litter Picker Contracts and Job Descriptions. These have been updated and have been considered by the Recreation and Environment Committee the Clerk and Chairman are arranging meetings with the litter pickers. Copies of the new job contract and descriptions have been sent.
231	Playground repairs wooden Equipment: no date has yet been received for the resitiograph testing to be carried out.
232	Safety Surface around the Seesaw and Trampoline – the Clerk is still seeking quotes
	Items for consideration
267	Proposed Village Hall/Sports Provision – update.
268	Parish Council Website – update
269	To consider a response to the Cambridgeshire County Council Climate Strategy Consultation a public consultation will be running on the draft <i>Climate Change and Environment Strategy</i> from 20 December 2019 to 31 January 2020. They are keen to hear the views of Parish Council's on the Strategy, and to understand where councils may be able to support the vision for a Net Zero Cambridgeshire.
270	To note the next local plan Consultation of Issues and Options begins on 13 th Jan and runs to 24 th Feb. There is a debate on 18 th February.
271	Defibrillator – update and consideration of the purchase of spare set of pads and batteries of an approximate cost of £109 (ex VAT)
272	Recreation Car Park and suspected drug use
273	Foxgloves play area. The trampoline cannot be mended. A new trampoline mat would cost about £1000. This wasn't listed on the last safety check. The clerk is seeking further quotes.

274	To consider any comments members would like taking to a further meeting regarding the proposed Airport Way Roundabout scheme - outline condition 56, Marleigh 20 th January.																												
275	Existing Highways/Fly Tipping and Street Lighting Issues. To receive an update of existing issues. The issue with the 3 street lights has been resolved so work should now be able to continue to source street light energy.																												
276	New Highways and Street Lighting <i>Please report any <u>new items</u> under this heading. If you are reporting streetlights, or lit bollards etc., please ensure you provide the number and location (i.e. opposite No 12). Photographs are very helpful.</i>																												
277	<p>Finance</p> <p>Payments to be made – To agree and authorise following payments:</p> <table border="1"> <thead> <tr> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Salaries, pension, HMRC</td> <td>2127.64</td> </tr> <tr> <td>Ladywell Accountancy Services</td> <td>216.00</td> </tr> <tr> <td>EON</td> <td>23.56</td> </tr> <tr> <td>Cambridge Past Present and Future</td> <td>40.00</td> </tr> <tr> <td>Cambridgeshire Acre</td> <td>57.00</td> </tr> <tr> <td>OASIS for December</td> <td>39.30</td> </tr> <tr> <td>Thompson Electrical for fitting of Defib</td> <td>499.91</td> </tr> <tr> <td>Safeplay work at Borley Way</td> <td>428.10</td> </tr> <tr> <td>K&M Lighting Services</td> <td>78.70</td> </tr> <tr> <td>RH Landscapes and Maintenance Services</td> <td>1,639.20</td> </tr> <tr> <td>Lifeline inv 80016948</td> <td>58.11</td> </tr> <tr> <td>Clerk Expenses and mileage including new mobile</td> <td>101.05</td> </tr> <tr> <td>Little Cherries Grant as already agreed</td> <td>2000.00</td> </tr> </tbody> </table> <p>A full payment schedule will be circulated at the meeting.</p>	Description	Amount	Salaries, pension, HMRC	2127.64	Ladywell Accountancy Services	216.00	EON	23.56	Cambridge Past Present and Future	40.00	Cambridgeshire Acre	57.00	OASIS for December	39.30	Thompson Electrical for fitting of Defib	499.91	Safeplay work at Borley Way	428.10	K&M Lighting Services	78.70	RH Landscapes and Maintenance Services	1,639.20	Lifeline inv 80016948	58.11	Clerk Expenses and mileage including new mobile	101.05	Little Cherries Grant as already agreed	2000.00
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278	Balances and Bank Reconciliation. A full bank reconciliation and details of balances held as at 30 th December 2019 will be presented at the meeting.																												
279	<u>Policies and Parish Council Administrative Housekeeping</u>																												
280	Monthly Consideration of Parish Council Risk.																												
281	Recreation and Environment Committee. The next meeting is on 20 th January at 6.30pm.																												
282	Finance Committee The next meeting is on 17 th February 6.30pm																												
283	Policy Review and Staffing Committee. The next meeting is on 17 th February 7.30pm.																												
284	Consultation Committee. No future meeting is scheduled at the present time.																												
285	Community Care / Lifeline Committee. The next meeting is on 16 th March at 6.30pm.																												
286	Bus Group –To receive a report if available.																												
287	<u>Reports from Other Groups</u>																												
288	Teversham C of E Primary School Governors – to receive a report if available.																												
289	Bewick Bridge Community Primary School - to receive a report if available.																												
290	Airport Consultative Committee – to receive a report if available.																												
291	Police Issues. To discuss/share any issues.																												
292	Correspondence. Members are welcome to view any of the correspondence detailed below: The latest issue of the Clerk, Clerks and Councils Direct and letter of thanks from the Bobbly Scheme.																												
	Planning.																												
	S/3400/19/DC for info only. Discharge of conditions 3 (External surfaces), 4 (Boundary treatment), 5 (Hard and soft landscapes), 7 (Arboricultural method statement), 9 (Ecological enhancement), 13 (Traffic management plan), 14 (Surface water scheme), 15 (Foul water drainage), 16 (Renewable energy), 17 (Water conservation), 19 (Noise minimisation plan) and 20 Contractor details) of planning permission S/2454/18/FL1, Pembroke Way for Daniel Storer, Parrott Construction																												