

Minutes of the Parish Council Meeting held on 3rd February 2020 at Hope Community Church 7.30pm.

Present: Councillors: Amrani, Bramley, Fisher, Hills, Martin, Nicholson, Oxford and Van der Walle, SCDClr Daunton, CCCLr/SCDClr Williams, the Clerk and 3 members of the public were present.

293	<p>Apologies, Welcome and Introductions. Apologies were received and accepted from Cllrs Freeman, Kelleway and Hunt. The representatives from Cambridge Electric Transport and one other member of the public were welcomed.</p>	
294	<p>Declarations of Interest – there were no declarations of interest made.</p>	
295	<p>Public Forum</p> <p>A member of the public has been working with Marshalls and Borley Brothers. They have come up with an artistic option reflecting the nearby trees as an alternative to the concrete blocks restricting access into the car park by the church. This has been discussed with the South Cambs District Council Conservation Officer. Marshalls will have to submit a planning application. The Council responded that generally they are in favour of the car park being returned to use but cannot comment further until a planning application is received.</p> <p>Two representatives from Cambridge Electric Transport were in attendance to explain a little more about the ebike scheme which the zero carbon grant will support. There is now an option to install docking stands rather than cabinets. These will however need an electricity supply.</p> <p>It was resolved to take Item 298 at this point in the meeting before other reports.</p> <p>Zero Carbon Grant Scheme.</p> <p>Cllr Van der Walle explained the grant is in two parts. The first is the installation of 4 Sheffield Bike Racks by the bus stop in Cherry Hinton Road and the original quotes are being updated.</p> <p>The Second part is the installation of four ebikes around the parish both in the village and on Foxgloves. The electrical docking stations mentioned earlier need planning permission and access to electricity. The lockers don't need planning permission or electricity as they run on batteries. A community event also needs to be held. This will be held on the 9th May and is in the early planning stages. As there is much to discuss it was resolved to postpone the Policy Committee Meeting planned for 17th February and hold an extra ordinary full parish Council meeting to consider the implementation of the grant further.</p>	
396	<p>Reports were taken from CCC (Cambridge County Council), SCDC (south Cambs District Council) Councillors and the Clerk.</p> <p>A written report was received from CCCLr Cone. The main points were: Work will start on the Fulbourn Greenway later this year. A public consultation on the Eastern Access Study for the segregated busway from the east of the city. Safety on the A1303 Members of the public are being warned against scams which have seen seven people across Cambridgeshire lose almost £88,000 to courier fraud this month (January). Cambridgeshire and Peterborough will receive around £230,000 to help develop a ground-breaking homeless approach</p> <p>A written report was received from SCDClr Cone. The main points were:</p>	All Cllrs

	<p>The emerging Local Plan consultation ends on the 24th February</p> <p>Consultation on new plans for Huawei R & D centre</p> <p>Consultation on Downing Street, Cambridge improvements</p> <p>Cambridgeshire Autonomous Metro (CAM) regional arms</p> <p>A written report was received from SCDCllrs Daunton and Williams. The main points were:</p> <p>Zero Carbon Initiatives</p> <p>Planning</p> <p>Teversham Issues</p> <p>Greater Cambridge Partnership (GPC)Update</p> <p>SCDCllr Daunton also reported that the Greater Cambridge Partnership will be holding a workshop for the Eastern Access Transport and she has requested that parishes in the area are invited and urged a representative from Teversham to attend.</p> <p>SCDCllrs Daunton and Williams attended a meeting with Stage Coach and talked in particular about the no's 1 and 3. The results are that Stage Coach are going to look at scheduling and are willing to look at re-routing including the possibility of the no2 coming through Teversham.</p> <p>The Clerk reported on flooding on the High Street, meetings held with Age UK and the roundabout proposals for Airport Way and hedge shrub maintenance on Foxgloves.</p>	
297	<p>The Minutes of the last Parish Council meeting held on Monday 13th January 2020 were agreed to be a true record of the meeting and signed.</p>	
1705/07	<p>Matters Arising</p> <p>Need to Increase Parking Capacity on Sheppard Way. The additional parking on Sheppard Way is now being handled in house by South Cambs District Council.</p>	
1901/11	<p>Litter Picker Contracts and Job Descriptions. A meeting has been held with one litter picker and the other is in progress.</p>	
231	<p>Playground repairs wooden Equipment. The testing should have been carried out on the 30th January but the Clerk has not yet heard anything.</p>	Clerk
273	<p>Foxgloves play area. The trampoline cannot be mended. A new trampoline mat would cost about £1000. This wasn't listed on the last safety check. The clerk is seeking further quotes.</p>	Clerk
298	<p>Items for consideration</p> <p>The zero carbon grant - was discussed earlier in the meeting.</p>	
299	<p>Proposed Village Hall/Sports Provision – there was no update except to remind Cllrs to comment on the Issue and Options Consultation.</p>	All Cllrs
300	<p>Parish Council Website – requirement for accessibility for all. It was resolved to get quotes to make the website compliant.</p>	Clerk
301	<p>To consider a council response to the Cambridgeshire County Council Climate Strategy Consultation. It was resolved all Cllrs should respond individually.</p>	All Cllrs
302	<p>To consider an application for Three Free Trees from SCDC. It was resolved to apply for the trees.</p>	Clerk

303	<p>To consider the declaration of a Climate Emergency. It was resolved not to declare a Climate Emergency but for all Cllrs to consider ways to make the council 'greener' and to discuss this as the next full council meeting. The Clerk suggested reuse of all envelopes Cllrs receive their papers in.</p>	All Cllrs																										
304	<p>To consider Safety Surface quotes for Foxgloves. It was resolved to ask RTC Safety to carry out a site visit and an accurate quote. The Council can then consider applying for a small grant up to £1500 from Mick George. The dead line is 27th March 2020.</p>	Clerk																										
305	<p>Safety Inspections - have been carried out at all play areas. Mostly there are things to monitor as the surfacing is being taken care of. It was resolved to ask the handyman for a quote for the work he can do.</p>	Clerk																										
306	<p>Grass Cutting Contract – the current agreement runs to March 2020. It was resolved to put the contract out to tender and ask RH Landscaping to continue for an extra month while the quotes are sought.</p>	Clerk																										
307	<p>The Cambridgeshire Constabulary Consultation was noted. It was resolved that Cllrs respond individually to the survey. Cllr Bramley highlighted the continuing parking issues outside the school and the lack of support both from members of the public and the police and urged members to respond.</p>	All Cllrs																										
308	<p>Existing Highways/Fly Tipping and Street Lighting Issues. The issue with the 3 street lights has been resolved so work should now be able to continue to source street light energy and the necessary paper work has been posted. The light on the island crossing on Airport Way has been reported and Cllr Martin mentioned that the warning of cyclists' sign has not been replaced.</p>																											
309	<p>New Highways and Street Lighting. There were no new issues reported.</p>																											
310	<p>Finance Payments – the following were authorised :</p> <table border="1" data-bbox="335 1254 1204 1747"> <thead> <tr> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Salaries, pension, HMRC</td> <td>1,779.34</td> </tr> <tr> <td>OASIS for January</td> <td>35.42</td> </tr> <tr> <td>K&M Lighting Services</td> <td>78.70</td> </tr> <tr> <td>RH Landscapes and Maintenance Services</td> <td>1,639.20</td> </tr> <tr> <td>CCC Street light energy</td> <td>1620.41</td> </tr> <tr> <td>ESPO PDF in this file</td> <td>23.40</td> </tr> <tr> <td>Mileage</td> <td>41.72</td> </tr> <tr> <td>Office Depot</td> <td>27.76</td> </tr> <tr> <td>Victoire Press</td> <td>205.00</td> </tr> <tr> <td>Defibrillator expenses C Hunt</td> <td>46.00</td> </tr> <tr> <td>RH Landscapes – pruning Pembroke Way</td> <td>540.00</td> </tr> <tr> <td>Total</td> <td>£ 6036.95</td> </tr> </tbody> </table>	Description	Amount	Salaries, pension, HMRC	1,779.34	OASIS for January	35.42	K&M Lighting Services	78.70	RH Landscapes and Maintenance Services	1,639.20	CCC Street light energy	1620.41	ESPO PDF in this file	23.40	Mileage	41.72	Office Depot	27.76	Victoire Press	205.00	Defibrillator expenses C Hunt	46.00	RH Landscapes – pruning Pembroke Way	540.00	Total	£ 6036.95	
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311	<p>Balances and Bank Reconciliation of balances held as at 31st January were presented.</p> <p>Bank Reconciliation for January</p> <table border="1" data-bbox="295 1848 1101 1982"> <tbody> <tr> <td>Opening Balance</td> <td></td> <td></td> <td>70,599.25</td> </tr> <tr> <td>Expenses</td> <td></td> <td>5858.28</td> <td>64,740.97</td> </tr> <tr> <td>Salaries</td> <td></td> <td>1625.19</td> <td>63,115.78</td> </tr> </tbody> </table> <p>As agrees with bank statement</p>	Opening Balance			70,599.25	Expenses		5858.28	64,740.97	Salaries		1625.19	63,115.78															
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	<p><u>Policies and Parish Council Administrative Housekeeping</u></p>											
312	<p>Monthly Consideration of Parish Council Risk – no new areas were identified.</p>											
313	<p>Recreation and Environment Committee. The meeting on 20th January could not go ahead as we were not quorate urgent items were added to this agenda. The next meeting is on 16th March at 7.30pm.</p>											
314	<p>Finance Committee The next meeting is scheduled for 17th February 6.30pm</p>											
315	<p>Policy Review and Staffing Committee. The next meeting is scheduled for 17th February but has been postponed and replaced with an Extra Ordinary Meeting to consider the Zero Carbon Grant further.</p>											
316	<p>Consultation Committee. No future meeting is scheduled at the present time.</p>											
317	<p>Community Care / Lifeline Committee. The next meeting is on 16th March at 6.30pm.</p>											
318	<p>Bus Group –There was nothing further to report.</p>											
	<p><u>Reports from Other Groups</u></p>											
319	<p>Teversham C of E Primary School Governors – there was no report available.</p>											
320	<p>Bewick Bridge Community Primary School – there was no report available.</p>											
321	<p>Airport Consultative Committee – there has been no meeting.</p>											
322	<p>Police Issues. There was nothing further to discuss.</p>											
323	<p><u>Correspondence.</u> Members noted there has been no correspondence.</p>											
324	<p><u>Planning.</u> S/4393/19/FL Allens Farmhouse, 8, Church Road for Mr and Mrs Flood for Part single and part two storey side and rear extension plus alterations to the existing dwelling. The Council made no recommendation.</p>											
325	<p>Street works - Newmarket Road, Teversham - 02/03/20-19/05/20 for road widening, services, traffic islands and associated works for access to new Marleigh Development. Bus Lane suspension. The Council had no comments to make.</p>											
326	<p>Items to report Cllr Martin reported that the trustees of the Lady Joan Jermy's Eleemosynary Charity are proposing to invest current funds and are seeking approval from the Charity Commission. The Chair reminded all Cllrs to respond to the Issues and Options current consultation for the new local plan.</p>											

The meeting closed at 9.50pm