

# Teversham Parish Council

## To members of the Council:

You are hereby summoned to attend a meeting of Teversham Parish Council

At **Bewick Bridge Community Primary School** on **Monday 3<sup>rd</sup> February 2020 at 7.30pm** for the purpose of transacting the following business:

### The Public and Press are invited to attend.

Please could Councillors ensure that they read the Agenda Notes before the meeting.

**Conduct of Meetings** - Councillors are reminded that meetings should last no longer than two hours after the Open forum has ended and finishing no later than **9.45pm**. If it is evident that an item will take longer, it can be referred to a committee or a separate meeting can be arranged (with proper notice).

**Correspondence** - Councillors are entitled to see all correspondence. Please ask the Clerk.

**Declaration of Interests** - Councillors should be familiar with the Code of Conduct and should declare interests where appropriate. Please ask the Chairman or Clerk if advice is needed on this.

^ copy attached

28/1/2020

*BWhitehouse* – Clerk to Teversham Parish Council

35 Priam's Way  
Stapleford

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## Agenda for Full Parish Council Meeting – February 2020

293	<b>Apologies, Welcome and Introductions</b>
294	<b>Declarations of Interest</b>
295	<b>Public Forum</b> To allow any member of the public to address the Council. This session is to last no more than 10 minutes.
396	<b>To take CCC (Cambridge County Council), SCDC (south Cambs District Council) and Clerk reports (15mins)</b> To receive a report from the CCCllr. To receive a report from the SCDCllrs. To receive a report from the Clerk.
297	<b>To approve the Minutes^ of the last Parish Council meeting held on Monday 13<sup>th</sup> January 2020.</b> Copies attached for information.
	<b>Matters Arising</b>
1705/07	<b>Need to Increase Parking Capacity on Sheppard Way.</b> The additional parking on Sheppard Way is now being handled in house by South Cambs District Council.
1901/11	<b>Litter Picker Contracts and Job Descriptions.</b> A meeting has been held with one litter picker and the other is in progress.
231	<b>Playground repairs wooden Equipment:</b> no date has yet been received for the resistograph testing to be carried out. The Clerk has chased this up and it won't be until after the 27 <sup>th</sup> January.
273	<b>Foxgloves play area.</b> The trampoline cannot be mended. A new trampoline mat would cost about £1000. This wasn't listed on the last safety check. The clerk is seeking further quotes.
	<b>Items for consideration</b>
298	<b>Zero Carbon Grant Scheme</b> - update
299	<b>Proposed Village Hall/Sports Provision</b> – update.
300	<b>Parish Council Website</b> – requirement for accessibility for all
301	<b>To consider a council response to the Cambridgeshire County Council Climate Strategy Consultation.</b>
302	<b>To consider an application for Three Free Trees from SCDC.</b>
303	<b>To consider the declaration of a Climate Emergency</b>
304	<b>To consider Safety Surface quotes for Foxgloves^.</b> Details attached for info. The Council can also apply for a small grant up to £1500 from Mick George the Clerk has a form to complete and return, before 27 <sup>th</sup> March 2020 if you wish it to be considered at the Panel meeting being held in April 2020
305	<b>Safety Inspections</b> - have been carried out at all play areas. Mostly there are things to monitor as the

306 surfacing is being taken care of. Foxgloves - the gate needs a new spring and there are some fixings  
 307 that need covering. Lady Jermy Way - a bin is rusting and the slats on the wooden bench are rotting.  
 Sheppard Way - there are some nails protruding out of a residents' fence into the play area and the  
 slide has some rust on the underside of the platform. Borley Way -it was suggested to check the  
 zipwire. Recreation ground - it was suggested soft surfacing is fitted under the igloo.

**Grass Cutting Contract** – the current agreement runs to March 2020.

**Cambridgeshire Constabulary Consultation** - the public are being consulted on proposals to enhance  
 the service for the south of Cambridgeshire. This will take place from Saturday 1<sup>st</sup> February to  
 Saturday 29<sup>th</sup> February 2020, [www.cambspoliceconsultation.co.uk](http://www.cambspoliceconsultation.co.uk) . There are also a series of Public  
 Drop in Events.

308 **Existing Highways/Fly Tipping and Street Lighting Issues.** To receive an update of existing issues. The  
 issue with the 3 street lights has been resolved so work should now be able to continue to source  
 street light energy the necessary paper work has been posted.

309 **New Highways and Street Lighting** *Please report any new items under this heading. If you are  
 reporting streetlights, or lit bollards etc., please ensure you provide the number and location (i.e.  
 opposite No 12). Photographs are very helpful.*

**Finance**

310 **Payments to be made** – To agree and authorise following payments:

Description	Amount
Salaries, pension, HMRC	1,779.14
OASIS for January	35.42
K&M Lighting Services	78.70
RH Landscapes and Maintenance Services	1,639.20
CCC Street light energy	1620.41
ESPO PDF in this file	23.40

**A full payment schedule will be circulated at the meeting.**

311 **Balances and Bank Reconciliation.** A full bank reconciliation and details of balances held as at 31<sup>st</sup>  
 January 2020 will be presented at the meeting.

**Policies and Parish Council Administrative Housekeeping**

**Monthly Consideration of Parish Council Risk.**

312 **Recreation and Environment Committee.** The meeting on 20<sup>th</sup> January could not go ahead as we  
 313 were not quorate urgent items were added to this agenda. The next meeting is on 16<sup>th</sup> March at  
 7.30pm.

314 **Finance Committee** The next meeting is scheduled for 17<sup>th</sup> February 6.30pm

315 **Policy Review and Staffing Committee.** The next meeting is scheduled for 17<sup>th</sup> February.

316 **Consultation Committee.** No future meeting is scheduled at the present time.

317 **Community Care / Lifeline Committee.** The next meeting is on 16<sup>th</sup> March at 6.30pm.

318 **Bus Group** –To receive a report if available.

**Reports from Other Groups**

319 **Teversham C of E Primary School Governors** – to receive a report if available.

320 **Bewick Bridge Community Primary School** - to receive a report if available.

321 **Airport Consultative Committee** – to receive a report if available.

322 **Police Issues.** To discuss/share any issues.

**Correspondence.** Members are welcome to view any of the correspondence detailed below: there has  
 been no correspondence.

323

**Planning.** *Please remember, that all members of the parish council must take part in the decision under  
 this heading, UNLESS they have to declare an interest. This section is still a formal part of our meeting.*

324 **S/4393/19/FL** Allens Farmhouse, 8, Church Road for Mr and Mrs Flood for Part single and part two  
 storey side and rear extension plus alterations to the existing dwelling.

**Street works** - Newmarket Road, Teversham - 02/03/20-19/05/20 for road widening, services, traffic  
 islands and associated works for access to new Marleigh Development. Bus Lane suspension.

325

326 **Items to report**

