

Minutes of the Parish Council Meeting held on 2nd March 2020 at Hope Community Church 7.30pm.

Present: Councillors: Fisher, Hills, Hunt, Martin, Oxford and Van der Walle, SCDClr Daunton, CCCLr/SCDClr Williams, the Clerk and 3 members of the public were present.

327	<p>Apologies were received and accepted from Cllrs Amrani, Bramley. Freeman, Kelleway and Nicholson all for personal reasons.</p> <p>As the Chair and the Vice Chair were absent Cllr Oxford proposed Cllr Martin chair the meeting, this was seconded by Cllr Fisher and agreed.</p>	
328	<p>Declarations of Interest – there were no declarations of interest made.</p>	
329	<p>Public Forum – there were no members of the public present. The Clerk was asked to raise the matter of the flooding in the High Street. CCCLr Williams responded that investigations are taking place.</p>	
330	<p>A written report was received from CCCLr Williams the main points were: Work on the Fulbourn Greenway will start later this year Public consultation on the Eastern Access Study for the segregated busway from the east of the city A1303 safety work Scams Housing First https://hfe.homeless.org.uk/about-housing-first.</p> <p>CCCLr added the Council has a plan with NHS and Public Health England to combat a Coronavirus outbreak.</p> <p>A written report was received from SCDClr Cone the main points were: Combined Authority want the public to get behind £100k homes VE Day commemorations East – West Rail Announcement Cambridgeshire Autonomous Metro- www.cam.consultationonline.co.uk First electric buses go live in Cambridge New taxi licensing policy adopted Cllr Martin sought some clarification over the 100k houses.</p> <p>A written report was received from SCDClrs Daunton and Williams the main points were: Local Plan and Big Debate Developments in the Area Business Plan, 2020-2025 Finance and Taxi Licensing Police Matters – Cllr Martin asked if there would be more PCSOs. SCDClr Daunton responded that an overall difference should be able to be seen, Teversham Issues.</p> <p>Work at Ferndale has begun. SCDClr Daunton reported that the Police are developing a Tool kit to assist with dealing with Traveller Encampments. Work continues at Pembroke Way and Cllr Oxford asked if there would be more traffic lights installed.</p>	

331 1705/07	A verbal report was received from the Clerk including the change of meeting dates. The April meeting will take place on 30 th March and the June meeting on the 8 th June.	
1901/11	<p>The Minutes of the Extra Ordinary Parish Council meeting held on Monday 17th February 2020 were agreed to be a true record of the meeting and signed.</p> <p>Matters Arising</p> <p>Need to Increase Parking Capacity on Sheppard Way. The additional parking on Sheppard Way is now being handled in house by South Cambs District Council.</p>	
231	<p>Litter Picker Contracts and Job Descriptions. A meeting has been held with one litter picker and the other has been requested.</p>	
273	<p>Playground repairs wooden Equipment: the resistograph testing has been carried out and the Clerk has chased the report.</p>	
304	<p>Foxgloves play area. The trampoline cannot be mended. A new trampoline mat would cost about £1000. This wasn't listed on the last safety check. The clerk is seeking further quotes.</p>	
306	<p>To consider Safety Surface quotes for Foxgloves. The Clerk has requested a site meeting and accurate quote from RTC Safety. The Clerk can then apply for funding from Mick George to be considered at the Panel meeting being held in April 2020</p> <p>Grass Cutting Contract – the current agreement runs to March 2020. The Clerk has contacted the following companies inviting them to tender for the contract. The closing date is 20th March.</p> <p>RH Landscapes CGM Herts and Cambs Ground Maintenance Envirocare Grounds Maintenance Outdoor Jack</p>	
332	<p>INL Landscapes</p> <p>Items for consideration</p> <p>Zero Carbon Grant Scheme – the risk assessment has been circulated for comment and Cllr Van der Walle gave a brief update stating that planning for the event is continuing. He and the Clerk will be working on the posters and advertising. The Clerk is first aid trained and can attend on the 9th May but to organise a rota other first aiders are required.</p>	Cllr Van der Walle & Clerk
333		
334	<p>Proposed Village Hall/Sports Provision – there was no update.</p>	
335	<p>Parish Council Website – the website manager is currently looking into this and will quote for any extra work required.</p>	Clerk and all Cllrs
336	<p>To consider councillor suggestions to reduce carbon emissions from the Council. There was considerable discussion regarding this. It was resolved to re-use envelopes, lift share to meetings at Bewick Bridge Community Primary School and trial sending meeting papers by email as well as paper copies.</p>	Cllr Fisher
	<p>To consider the species and position of planting the Three Free Trees from SCDC. It was resolved to plant native species to fill in some of the hedgerow gap on the recreation</p>	

337	ground such as hawthorn or blackthorn. The Clerk mentioned that they would need regular watering. The Clerk was requested to keep this item on the agenda. If the Council wished to purchase more trees the Community Chest Fund could be applied to.	Clerk																				
338	<p>Safety Inspections. Greg the Handyman has been asked to carry out the health and safety work at Sheppard's Way – the repair of the bench and trimming of the protruding nails at a cost of £103. It was resolved to carry out the other work quoted for (the gate work and the work on the play equipment).</p> <p>Cllr Oxford left the meeting.</p>																					
339	<p>Cambridge East Community Forum – the next meeting is on Tuesday 24 March 6.30pm to 9.00pm at Bewick Bridge Community Primary School. The Clerk is unable to attend, Cllr Martin might be able to attend.</p>																					
340	<p>Existing Highways/Fly Tipping and Street Lighting Issues. The following annual quotes were considered EON £1329, Haven £1504 and Opus £1559. It was resolved to ask if there was a renewable energy option up to a cost of £1604 per year.</p>	Clerk																				
341	<p>New Highways and Street Lighting. There were no new items to report.</p>																					
342	<p>Finance Payments to be made – To agree and authorise following payments:</p> <table border="1" data-bbox="379 934 1246 1305"> <thead> <tr> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Salaries, pension, HMRC</td> <td>1628.49</td> </tr> <tr> <td>OASIS for January</td> <td>35.08</td> </tr> <tr> <td>K&M Lighting Services</td> <td>78.70</td> </tr> <tr> <td>RH Landscapes and Maintenance Services</td> <td>1,639.20</td> </tr> <tr> <td>SafePlay</td> <td>1466.40</td> </tr> <tr> <td>Office Depot</td> <td>4.63</td> </tr> <tr> <td>Gregs Handyman</td> <td>103.00</td> </tr> <tr> <td>Clerks Mileage</td> <td>19.7</td> </tr> <tr> <td>RH Landscapes</td> <td>540.00</td> </tr> </tbody> </table>		Description	Amount	Salaries, pension, HMRC	1628.49	OASIS for January	35.08	K&M Lighting Services	78.70	RH Landscapes and Maintenance Services	1,639.20	SafePlay	1466.40	Office Depot	4.63	Gregs Handyman	103.00	Clerks Mileage	19.7	RH Landscapes	540.00
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343	<p>A full payment schedule was circulated at the meeting.</p> <p>The following grants were proposed by the Finance Committee and ratified by full council Bobby Scheme £100 Riding for the Disabled £350 All Saints Grass Cutting £600 A request has now been received from Cambridgeshire Search and Rescue for £200. Although a grant of £250 has been agreed from Army cadets and it was agreed to pay this from the youth budget it was resolved to wait until a response is received before making any payment. A reminder has been sent to Hope for Lunch Together, to The Club for Bowls, and to Teversham Primary School for Teversham Play Group.</p> <p>Balances and Bank Reconciliation. A full bank reconciliation and details of balances held as at 29th February 2020 were presented at the meeting.</p> <p>Bank Reconciliation for February as agrees with bank statement</p> <table border="1" data-bbox="336 1917 1142 2038"> <tbody> <tr> <td>Opening Balance</td> <td></td> <td></td> <td>63115.78</td> </tr> <tr> <td>Expenses</td> <td></td> <td>5877.96</td> <td>57237.82</td> </tr> <tr> <td>Salaries</td> <td></td> <td>1474.54</td> <td>55,763.28</td> </tr> </tbody> </table>	Opening Balance			63115.78	Expenses		5877.96	57237.82	Salaries		1474.54	55,763.28									
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The meeting ended at 9pm.