

Teversham Parish Council

To members of the Council:

You are hereby summoned to attend a meeting of Teversham Parish Council

At **Hope Community Church** on **Monday 30th March 2020 at 7.30pm** for the purpose of transacting the following business:

The Public and Press are invited to attend.

Please could Councillors ensure that they read the Agenda Notes **before** the meeting.

Conduct of Meetings - Councillors are reminded that meetings should last no longer than two hours after the Open forum has ended and finishing no later than **9.45pm**. If it is evident that an item will take longer, it can be referred to a committee or a separate meeting can be arranged (with proper notice).

Correspondence - Councillors are entitled to see all incoming and outgoing correspondence. Please ask the Clerk.

Declaration of Interests - Councillors should be familiar with the Code of Conduct and should declare interests where appropriate. Please ask the Chairman or Clerk if advice is needed on this.

^ copy attached

24/3/2020

BWhitehouse – Clerk to Teversham Parish Council

35 Priam's Way
Stapleford

Agenda for Full Parish Council Meeting – April held on 30th March 2020

358	Apologies, Welcome and Introductions
359	Declarations of Interest
360	Public Forum To allow any member of the public to address the Council. This session is to last no more than 10 minutes.
361	To take CCC (Cambridge County Council), SCDC (south Cambs District Council) and Clerk reports (15mins) To receive a report from the CCCllr. To receive a report from the SCDCllrs. To receive a report from the Clerk. - Health and Wellbeing Strategy Consultation survey PublicHealth.AdminTeam@cambridgeshire.gov.uk . Until 30 th April
362	To approve the Minutes^ of the Parish Council meeting held on Monday 2nd March 2020. Copies attached for information.
1705/07	Matters Arising Need to Increase Parking Capacity on Sheppard Way. The additional parking on Sheppard Way is now being handled in house by South Cambs District Council.
1901/11	Litter Picker Contracts and Job Descriptions. A meeting has been held with one litter picker and the other has been requested.

273	<p>Foxgloves play area. The trampoline cannot be mended. A new trampoline mat would cost about £1000. This wasn't listed on the last safety check. The clerk is seeking further quotes.</p>																		
231	<p>Playground repairs wooden Equipment: the resistograph testing has been carried out and the Clerk is seeking clarification on the report.</p>																		
334	<p>Parish Council Website – requirement for accessibility for all update our current website manager is looking into this but as yet the clerk has no update.</p>																		
336	<p>The 3 Free Trees have been planted in the gaps in the hedge at the Recreation Ground. Many thanks to Cllr Fisher.</p>																		
	<p>Items for consideration</p>																		
363	<p>Zero Carbon Grant Scheme. The Reach Fair has been cancelled. The event planned for 8th May will also be postponed until (hopefully) late summer. We're still going ahead with installing the stands, lockers and bikes - though we are still awaiting planning permissions. Decision needs to be made on locker colour email sent 23rd March. We need to approve CET's invoice for the 4 lockers which is listed with the Finances.</p>																		
364	<p>Proposed Village Hall/Sports Provision – there is no update.</p>																		
365	<p>To consider Safety Surface quotes for Foxgloves. The Clerk has requested a site meeting and accurate quote from RTC Safety. The cost for rubber mound mulch which has been recommended by every company the clerk has met with is £34910 the wet pour will cost an extra £3744 (both excl VAT) The Clerk has applied for a grant from Mick George to be considered at the Panel meeting being held in April 2020</p>																		
366	<p>Grass Cutting Tender – to consider the quotes attached.</p>																		
367	<p>Existing Highways/Fly Tipping and Street Lighting Issues. The contract has been agreed and signed. Eon will be providing the Energy for the streetlights the Parish Council are responsible for.</p>																		
368	<p>New Highways and Street Lighting <i>Please report any <u>new items</u> under this heading. If you are reporting streetlights, or lit bollards etc., please ensure you provide the number and location (i.e. opposite No 12). Photographs are very helpful.</i></p>																		
	<p>Finance</p>																		
369	<p>Payments to be made – To agree and authorise following payments:</p> <table border="1" data-bbox="384 1727 1251 2051"> <thead> <tr> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Bobby Scheme</td> <td>100.00</td> </tr> <tr> <td>Cambridgeshire Search and Rescue</td> <td>200.00</td> </tr> <tr> <td>Riding for the Disabled Broad Way Farm</td> <td>350.00</td> </tr> <tr> <td>Salaries, pension, HMRC</td> <td>2363.74</td> </tr> <tr> <td>OASIS</td> <td>39.30</td> </tr> <tr> <td>K&M Lighting Services</td> <td>78.70</td> </tr> <tr> <td>RH Landscapes and Maintenance Services</td> <td>1,639.20</td> </tr> <tr> <td>Cambridge Electric Transport</td> <td>4,128.00</td> </tr> </tbody> </table>	Description	Amount	Bobby Scheme	100.00	Cambridgeshire Search and Rescue	200.00	Riding for the Disabled Broad Way Farm	350.00	Salaries, pension, HMRC	2363.74	OASIS	39.30	K&M Lighting Services	78.70	RH Landscapes and Maintenance Services	1,639.20	Cambridge Electric Transport	4,128.00
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EON	60.76
The Play Inspection Company Ltd	714.00
South Cambs District Council – lifeline	58.11
All Saints Teversham – Grant for grass cutting	600.00

370

A full payment schedule will be circulated at the meeting.

Balances and Bank Reconciliation. A full bank reconciliation will not be included as it is not the end of the month.

Policies and Parish Council Administrative Housekeeping

371

Monthly Consideration of Parish Council Risk – play ground inspections and litter picking may not be complete in the coming weeks if government issue further lock down instructions.

The risk to all from the Corona Virus.

372

Recreation and Environment Committee. This meeting was cancelled on 16th March.

373

Finance Committee The next meeting is scheduled for 20th April at 6.30pm.

374

Policy Review and Staffing Committee. The next meeting on the 15th June at at 7.30pm.

375

Consultation Committee. No future meeting is scheduled at the present time.

376

Community Care / Lifeline Committee. This meeting was cancelled.

All meetings will be reviewed during the Covid-19 pandemic.

377

The Annual Parish Meeting is scheduled for 18th May at 7.30pm the Clerk is awaiting further instruction on what the Council is able to do regarding this.

378

Bus Group –To receive a report if available.

Reports from Other Groups

379

Teversham C of E Primary School Governors – to receive a report if available.

380

Bewick Bridge Community Primary School - to receive a report if available.

381

Airport Consultative Committee – to receive a report if available.

382

Police Issues. To discuss/share any issues.

383

Correspondence. Members are welcome to view any of the correspondence detailed below: Clerks and Councils Direct and The Clerk latest issues.

Planning. *Please remember, that all members of the parish council must take part in the decision under this heading, UNLESS they have to declare an interest. This section is still a formal part of our meeting.*

Please note the planning portal for SCDC has changed and the department are planning to go paperless in the future.

To note

Reference: S/3290/19/RM

Local Planning Authority: South Cambridgeshire District Council

Proposal: Approval of matters reserved for appearance landscaping layout and scale following outline planning permission S/0202/17/OL for the development of 110 dwellings with areas of landscaping and public open space and associated infrastructure works The outline was screened and confirmed not too be EIA development

Site address: Land East Of Teversham Road Fulbourn Cambs

To Consider

384	Reference: 20/01191/HFUL Proposal: Single storey side and rear extension and garage conversion Site address: 37 Eland Way Teversham Cambridge
385	Reference: 20/01305/HFUL Proposal: Single storey side and rear extension Site address: 44 Fulbourn Road Teversham CB1 9AJ Public Access Link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/20/01305/HFUL
386	Reference: 20/01645/S73 Proposal: Variation of condition 2 (approved plans) of planning permission S/3312/17/FL Site address: Land Rear Of 38 High Street Teversham Public Access Link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/20/01645/S73
387	Items to report